



**Keith Swanson**  
Superintendent

## Halifax Water Department

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### MEETING MINUTES October 8, 2019

7:00 p.m. Donald Bosworth made a motion to open the meeting.  
Seconded by Daniel Bosworth

*Motion Passes*

Present: Richard Clark, Chairman  
Daniel O. Bosworth, Jr., Clerk  
Donald A. Bosworth, Member  
Keith Swanson, Superintendent  
Kathleen O'Neil, Administrative Assistant

#### Meeting Minutes

Donald Bosworth made a motion to approve the meeting minutes from September 10, 2019, as written.  
Second by Daniel Bosworth.

*Motion Passes*

#### Discussion – Generators

It was discussed and approved at a previous meeting that the Water Department would share the \$8,000 cost to repair the existing generator at 500 Plymouth Street. Keith has since been informed that the Building Committee voted not to put any money into repairing it.

Keith stated that instead of repairing the existing generator, we can purchase a portable one that could be used at other places. Dick questioned what the generator for this building is used for. Keith said it is used to keep his office up and running during an outage and keep the building heated. Dick told Keith to contact "Howie" to ask what size generator is best for this purpose and how much it would cost.

Keith stated that there are two 2,000 watt generators at the garage. Keith questioned if propane would be a good option. Dick said it would be fine.

Dick called Howie during the meeting and said Howie will call Keith on Thursday to set up a time to discuss.

#### Union Meeting

The Board of Selectmen has invited the Commissioners to a 'Union 101' meeting on October 22<sup>nd</sup>. Dick said he will be away that week but would really like to attend. Kathy is to request that the meeting be rescheduled to the following week or thereafter.

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Adjournment

7:30 p.m. Donald Bosworth made a motion to adjourn.  
Seconded by Daniel Bosworth

*Voted Unanimously*

Approved,

  
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**NOTE: NEXT MEETING DATE IS NOVEMBER 12, 2019**