**tOWN OF HALIFAX**

**MAY 13, 2019**

Annual Town Meeting As Voted

Quorum 100 Present 193

 Guests 12

*Please note that except for Articles 1 through 4, the actual order in which articles will be voted upon will be determined by lottery under the Town’s by-laws, Chapter 47. Articles 1 through 4 will be voted upon first, in that order, then all other articles will be voted in an order based on a lottery. The Moderator, at the Moderator’s discretion, shall determine whether the article so chosen is contingent upon any articles yet to be acted upon and, if so, shall determine which articles must be acted upon and in which order before having Town Meeting act on the article chosen. Otherwise, the article numbers shown below are used to identify the article.*

Moderator Dennis Carman called the meeting to order at 7:45 p.m. Town Clerk Barbara J. Gaynor read the Call to the Meeting with the Pledge of Allegiance recited immediately thereafter. Mr. Carman explained the lottery system regarding the order of the articles.

ARTICLE 1 To hear and act on the reports of the Town Officers and Committees.

 **Passed Unanimously**

ARTICLE 2 Voted to amend the Wage and Personnel By-Law as recommended by the Wage and Personnel Board:

What follows is the list of amendments recommended by the Wage and Personnel Board. A list of other proposed amendments either not voted upon or not recommended is available in the Selectmen’s Office, on the Town’s website:

<http://www.town.halifax.ma.us/Pages/HalifaxMA_Bcomm/Selectmen/townmeetings/town>

and at the Town Meeting. The Town’s practice is that, in addition to the amendments recommended by the Wage and Personnel Board, these proposals can be brought up at Town Meeting – Charlie Seelig, April 5, 2019.

Except for the following proposed amendments to the Wage and Personnel By-Law, the Wage and Personnel Board recommends that all positions and provisions in the By-Law remain unchanged.

1. Voted to grant all non-union Wage and Personnel employees an across the board wage increase of 2%.

Proposed by Wage & Personnel – Melinda Tarsi

**Passed Unanimously**

A motion was made by Melinda Tarsi, and seconded to pass over the following article as the Board stated that the reclassification study was not ready to move forward.

**Passed Unanimously**

1. To Reclassify the certain Wage & Personnel positions as follows:
2. Assistant Treasurer from Grade 7 to a Grade 10.
3. Administrative Assistant/Treasurer-Collector’s Office from a Grade 6 to a Grade 4.
4. Administrative Assistant/Assessor’s Office from a Grade 6 to a Grade 4.
5. ZBA Secretary from a Grade 4 to a Grade 6.
6. Planning Board Secretary from a Grade 4 to a Grade 6.
7. Conservation Secretary from a Grade 4 to a Grade 6.
8. Director of Building Maintenance from a Grade 10 to a Grade 11.
9. Municipal and School Building Committee Secretary from a Grade 6 to a Grade 4.
10. Maintenance Custodian from a Grade 4 to a Grade 6.
11. Custodial Worker from a Grade 2 to a Grade 4.

**Passed Over Unanimously**

3) Under Chapter 35, Section 7 C replace the following:

 C) Upon receipt of a request, the Board shall hold a Public Hearing no later than the last business day in January, at which all persons interested shall be entitled to be present and be heard. Written notice of such hearing shall be given, not less than two weeks preceding the date thereof, to the petitioner or petitioners and to heads of departments and employees affected. All proposals must be submitted two weeks prior to the yearly hearing in order to be considered at the Annual Town Meeting. [Amended 5-14-2012 ATM, Art. 2]

with the following:

C) The Board shall hold a Public Hearing no later than the last business day in January, at which all persons interested shall be entitled to be present and be heard.

Written notice of such hearing shall be given, not less than two weeks preceding the date thereof, to all employees whose compensation and benefits are governed by the Wage and Personnel

By-Law and to all department heads for departments which include these employees. All proposed amendments to the Wage and Personnel By-Law and/or requests on a related matter must be submitted two weeks prior to the Public Hearing in order to be considered at the following Annual Town Meeting. Any proposed amendment to the Wage and Personnel By-Law or a request on a related matter submitted after said deadline shall be considered at the Public Hearing the following year.

 **Passed Unanimously**

4) Under Chapter 35, Section 11 (A)(c)(1) replace the following:

Step 3. (1) If the decision of the Wage Board is not satisfactory to the employee, it may be appealed, in writing, to the Board of Selectmen within two calendar weeks of the date of the Wage Board's decision or the date on which said decision is due, whichever occurs first.

with the following:

Step 3. (1) If the decision of the Wage and Personnel Board is not satisfactory to the employee, the department head, or the other interested party, it may be appealed, in writing, to the Board of Selectmen within two calendar weeks of the date of the Wage and Personnel Board’s decision or the date on which said decision is due, whichever occurs first.

**Passed Unanimously**

5) Under Chapter 35, Section 11 (A)(c)(3) replace the following:

(3) The Selectmen will respond, in writing, to the employee within three calendar weeks of this meeting or hearing, whichever occurs later, sending copies of their decision to both the department head and the Wage Board.

 with the following:

 (3) The Board of Selectmen will respond, in writing, to the employee, the department head and/or any other interested party within three calendar weeks of this meeting or hearing, whichever occurs later, and send a copy of the Board’s decision to the Wage and Personnel Board.

 **Passed Unanimously**

6) Under Chapter 35, Section 11 (C) replace the following:

C. Failure by either the Wage Board or the Selectmen to process or respond to a grievance in accordance with this procedure shall be deemed a granting of the grievance.

with the following:

C. Failure by the Wage and Personnel Board to process or respond to a grievance in accordance with this procedure shall automatically move the grievance to Step 3 in this procedure.

Failure by the Board of Selectmen to process or respond to a grievance in accordance with this procedure shall automatically be deemed a granting of the grievance.

 **Passed Unanimously**

7) Under Chapter 35, Section 12 (B) and Chapter 35, Section 12, delete the following:

Chapter 35, Section 12 (B)

B. The membership of the Board shall be appointed by a committee composed of the Moderator, a member of the Finance Committee and a member of the Board of Selectmen, said members to be designated by their respective Boards. Each Personnel Board member shall serve for a term of three years.

Chapter 35, Section 13 Vacancies

If any member of the Personnel Board shall resign or otherwise vacate his/her office before the expiration of his/her term, his/her successor shall be appointed by the remaining members and the Board of Selectmen in conformance with MGL c. 41, § 11, to serve for the balance of the unexpired term. Every member of the Board shall serve until his/her successor has been sworn in by the Town Clerk.

and replace with the following:

Chapter 35, Section 12 (B)

B. The membership of the Board, including the filling of any vacancy or any re-appointment, shall be decided by a committee composed of the Moderator, a member of the Finance Committee and a member of the Board of Selectmen, said members to be designated by their respective Boards. Each Personnel Board member shall serve for a term of three years or, in the case of an appointment to fill the remainder of the term of a vacancy, for the remainder of the three years of the term.

 **Passed Unanimously**

8) Under Chapter 35, Section 12 replace the following:

E. Notwithstanding the provisions of Subsection, A, in the event that there are no appointed members on the Wage and Personnel Board, a member of the Board of Selectmen, a member of the Finance Committee, and the Town Moderator shall serve as members of the Wage and Personnel Board, such members from the Board of Selectmen and Finance Committee to be designated by their respective boards. [Amended ATM 5-11- 1998, Art. 3]

 with the following:

E. Notwithstanding the provisions of Subsection, A, in the event that there are no appointed members on the Wage and Personnel Board, a member of the Board of Selectmen, and a member of the Finance Committee shall serve as members of the Wage and Personnel Board, such members from the Board of Selectmen and Finance Committee to be designated by their respective boards.

 **Passed Unanimously**

9) Under Chapter 35, Section 14 replace the following:

G. The Board shall review the work of all positions covered by the plan; such reviews will only be performed at the request of the Department Head and/or Employee.

with the following:

G. The Board shall review the work of all positions covered by the plan, such reviews to be scheduled so that all positions will be reviewed at intervals of not more than three years.

 **Passed Unanimously**

10) Under Chapter 35, Section 18, replace the following:

D. If the appointing authority for a position approves the temporary appointment or hire of an interim employee for the following positions, Town Administrator, Police Chief, Fire Chief, Principal Assessor, Town Accountant, Water Superintendent, Inspector of Buildings, Library Director, Head Maintenance Custodian, Health Agent, COA Director, Highway Surveyor, Town Clerk, Town Treasurer/Collector, the salary for that interim employee shall be 10% less than the elected official salary, or 10% less than the Step 1 of the Grade for that non-elected position. [Added 5-13-2013 ATM, Art. 2]

with the following:

D. If the appointing authority for a position approves the temporary appointment or hire of an interim employee for the following positions, Town Administrator, Police Chief, Fire Chief, Principal Assessor, Town Accountant, Water Superintendent, Inspector of Buildings, Library Director, Director of Town Buildings and Maintenance, Health Agent, COA Director, Highway Surveyor, Town Clerk, Town Treasurer/Collector, the salary for that interim employee shall be 10% less than the elected official salary, or 10% less than the Step 1 of the Grade for that non-elected position. [Added 5-13-2013 ATM, Art. 2]

**Passed Unanimously**

11) Under Chapter 35, Section 24 Schedule of elected officials replace the following:

D. Town Treasurer

E. Town Collector

with the following:

D. Town Treasurer/Collector

E. Reserved

 **Passed Unanimously**

12) Under Chapter 35, Section 26, add the following:

H. Call firefighters and Special Police officers will be paid at time and one half of regular rate for working a holiday (as observed in these by laws) for hours worked: except for Thanksgiving, Christmas and New Year’s Day. On Thanksgiving, Christmas and New year’s Day they will be paid at twice their regular pay rate for hours worked

also replace the following:

D) Employees required to work on a holiday will be paid for the hours worked plus a day's (eight hours) pay for the holiday

with the following:

D) Employees required to work on a holiday other than Thanksgiving, Christmas, or New Year’s Day will be paid for the hours worked plus an equal number of hours of holiday pay.

 **Passed Unanimously**

13) Under Chapter 35, Section 30 Bereavement, replace the following:

In the event of death in the immediate family, i.e., spouse, child, stepchild, parent, parent of either spouse, grandchild, brother or sister, the employee will be granted a leave for a period not exceeding three (3) consecutive calendar days, without loss of pay. The employee shall be entitled to one (1) day leave with pay in the event of death of his/her brother-in-law, sister in-law, son-in-law, daughter-in-law, stepmother, stepfather, legal guardian, grandparent, aunt, uncle, nieces and nephews. Funeral leave shall not be charged to sick leave or vacation leave and shall not be accumulative; the employee shall be paid for her/his regularly scheduled hours for that day. If the bereavement leave is taken on a day not scheduled as a workday for that employee, no benefit shall be granted. This benefit pertains to full-time employees and to part-time employees working twenty (20) hours or more (on a prorated basis).

with the following:

In the event of death in the immediate family, i.e., spouse, father, mother, child, brother, sister, stepfather, stepmother, stepchild, stepbrother, stepsister, daughter-in-law, mother-in-law, son-in-law, father-in-law, grandparent, or grandchild, the employee will be granted a leave for a period not exceeding three (3) consecutive regularly scheduled work days, without loss of pay. The Employee shall be entitled to two (2) days leave with pay in the event of death of his/her brother-in-law, or sister-in-law. The employee shall be entitled to one (1) day leave for the employee’s aunt, uncle, niece, nephew, or employee’s spouse’s aunt, uncle or grandparent.

Bereavement leave shall not be charged to sick leave or vacation leave and shall not be accumulative; the employee shall be paid for her/his regularly scheduled hours for that day.

If the bereavement leave is taken on a day not scheduled as a workday for that employee, no benefit shall be granted. This benefit pertains to full-time employees and to part-time employees working twenty (20) hours or more (on a prorated basis).

 **Passed Unanimously**

14) Delete the following from Appendix A:

GROUP D. OTHER PUBLIC SAFETY

Dispatcher Trainee

Equivalent to a Grade 2, Step 1. [Amended 5-12-2014 ATM, Art. 3]

Part-Time Civilian Dispatcher

See Wage Scale in Appendix A, Grades and Steps

[Amended 5-13-2013 ATM, Art. 2]

Any PART-TIME DISPATCHER who is required to work more than 10 consecutive hours in any 24-hour period will be paid time and one-half for all hours worked beyond 8 hours if, and only if, they receive less than 4 hours’ notice of the requirement that they continue working into the next shift.

and

COMMUNICATIONS DEPARTMENT [Added 5-13-2013 ATM, Art. 2; Amended 5-12-2014 ATM, Art. 3; Amended 5-11-2015 ATM, Art. 2; Amended 5-9-2016 ATM, Art. 2]

Part Time

Dispatcher Step 1 Step 2 Step 3 Step 4 Step 5

To 16.99 17.63 18.27 19.33 19.91

There shall be a shift differential for Part Time Dispatchers working 4:00 p.m. to 12:00 midnight and 12:00 midnight to 8:00 a.m. of 1.00 per hour.

 **Passed Unanimously**

15) From Chapter 35, Section 22.1, delete the following:

K. Grade U (Unclassified) (5) (Other)

(b) Full-Time Civilian Dispatchers (excluded - contract)

(c) Part-Time Civilian Dispatcher.

(d) Dispatcher - Trainee

and

35-31.1 Part-Time Civilian Dispatchers. [Added 5-13-2002 ATM, Art. 3,

amended 5- 14-2012 ATM, Art. 2]

A. Part Time Civilian Dispatchers who work at least 350 hours a quarter will accrue 12 hours leave to be used as sick, personal, or vacation time with a maximum accrual of 240 hours at any one time (Quarters are defined as 7/1-9/30; 10/1-12/31; 1/1-3/31/ and 4/1-6/30 of each fiscal year.) [Amended 5-13-2002 ATM, Art. 3; 5-14-2012 ATM, Art. 2]

B. Part Time Civilian Dispatchers will be paid time and a half for hours worked on holidays, with time and a half starting at 12:00 noon on Christmas Eve and New Year’s Eve. For the holidays of Thanksgiving, Christmas and New Year’s Day, double time will be paid for hours worked. [Amended 5-13-2002 ATM, Art. 3; 5-8-2006 ATM, Art. 3, 5-14-2012 ATM, Art. 2]

and

From Chapter 35, Section 22., delete the following:

F. Grade 10 (6) Communications Center Manager

 **Passed Unanimously**

16) Under Article V, delete the following:

NOTE: Any employee under the Wage and Personnel bylaw who was on his/her top step for the entire Fiscal Year 2006 (July 1, 2005, through June 30, 2006) will move to the new top step on July 1, 2006 upon recommendation of his/her Department Head. July 1st will then be his/her new anniversary date for step increases. Any employee under the Wage and Personnel bylaw who received a step increase during Fiscal Year 2006, will move to the next available step on his/her anniversary date. [Added 5-8-2006 ATM, Art. 3]

**Passed Unanimously**

1. Under Appendix A Group E, replace the following:

Uniform allowance - Water Department - $550 (2012) for full timers

with the following:

Uniform allowance - Water Department - $625 for full timers

 **Passed Unanimously**

1. Under Chapter 35, Section 22 footnote, replace the following:

Municipal and School Building Committee Uniform Allowance - $150 (2011) for part timers

Municipal and School Building Committee Uniform Allowance - $550 (2016) full timers

with the following:

Appendix A, Group G, Municipal and School Building Committee - Maintenance Staff

Municipal and School Building Committee Uniform Allowance - $175 for part timers

Municipal and School Building Committee Uniform Allowance - $625 for full timers

 **Passed Unanimously**

19) Under Chapter 35, Section 22 footnote, replace the following:

Recycling Uniform Allowance $400 (2006) for 20 or more hours per week

Recycling Uniform Allowance $200 (2006) for 10 to 20 hours per week

Recycling Uniform Allowance $100 (2006) for 10 or less hours per week

with the following:

Appendix A, Group G, Recycling Center – Non-Clerical

Recycling Uniform Allowance $625 for 20 or more hours per week

Recycling Uniform Allowance $300 for 10 to 20 hours per week

Recycling Uniform Allowance $150 for 10 or less hours per week

Note: This does not apply to individuals receiving a uniform allowance through employment with other departments.

 **Passed Unanimously**

20) Under Appendix A, Group F footnote, replace the following:

Cemetery Department Uniform Allowance $450 (1997) for full time

with the following:

Appendix A, Group F

Cemetery Department Uniform Allowance $625 for full time employees or the Cemetery Superintendent

 **Passed Unanimously**

21) Under Appendix A Grade “U” Unclassified, replace the following:

COA GRANT POSITIONS

Geriatric Nurse 18.00 per hour

with the following:

Geriatric Nurse $18.76 per hour

 **Passed Unanimously**

22) Under Appendix A Grade “U” Unclassified, add the following:

OTHER

Intern Undergraduate MA minimum wage

 Graduate Equivalent to a Grade 2, Step 1

 **Passed Unanimously**

**Grades & Steps**

**GRADE 2** **Step 1 Step 2 Step 3 Step 4 Step 5 Step 6**

From: 14.59 15.35 16.17 17.02 17.90 18.44

To: 14.88 15.66 16.49 17.36 18.26 18.81

**GRADE 4**

From: 16.32 17.11 17.92 18.76 19.67 20.26

 16.65 17.45 18.28 19.14 20.06 20.67

**GRADE 6**

From: 18.17 18.95 19.72 20.53 21.37 22.00

To: 18.53 19.33 20.11 20.94 21.80 22.44

**GRADE 7**

From: 19.86 20.63 21.42 22.26 23.10 23.80

To: 20.26 21.04 21.85 22.71 23.56 24.28

**GRADE 8**

From: 21.53 22.34 23.11 23.97 24.83 25.57

To: 21.96 22.79 23.57 24.45 25.33 26.08

**GRADE 10**

From: 59,031 60,701 62,417 64,179 65,994 67,976

To: 60,212 61,916 63,666 65,463 67,314 69,336

**GRADE 11**

From: 66,077 67,771 69,509 71,289 73,301 75,310

To: 67,399 69,127 70,900 72,715 74,768 76,817

**GRADE 12**

From:

a (Base Pay) 77,452 78,358 80,055 81,794 83,572 86,079

b (Holiday Pay) 3,572 3,646 3,726 3,808 3,887 4,004

Grand Total 81,024 82,004 83,781 85,602 87,459 90,083

**GRADE 12**

To:

a (Base Pay) 79,002 79,926 81,657 83,430 85,244 87,801

b (Holiday Pay) 3,644 3,719 3,801 3,885 3,965 4,085

Grand Total 82,646 83,645 85,458 87,315 89,209 91,886

**GRADE 14**

From: 84,565 86,291 88,054 89,851 91,683 94,434

To: 86,257 88,017 89,816 91,649 93,517 96,323

**Grade "U" Unclassified**

**Administrative and Clerical**

 **From: To:**

Registrar of Voters 13.52 13.79

Election Workers 12.98 13.24

Assessing Lister 12.94 13.20

Water Inspector 37.10 37.84

Veterans Agent/Service Officer 14,973.00 15,273.00

Assistant Building Inspector 2,158.00 2,202.00

**Police Department From: To:**

Special Duty Officers 24.11 24.59

Police Matron 17.68 18.03

**COA Grant Positions**

Assistant Outreach Worker 14.75

Geriatric Nurse 18.00 18.76

**Fire Department**

Call Firefighter **Step 1 Step 2 Step 3 Step 4**

From: 18.48 19.03 19.60 20.19

To: 18.85 19.41 19.99 20.59

Call Firefighter EMT

From: 19.94 20.55 21.18 21.80

To: 20.34 20.96 21.60 22.24

Call Firefighter EMT-I

From**:** 20.32 20.93 21.55 22.22

To: 20.73 21.35 21.98 22.66

Call Firefighter EMT-P

From: 20.79 21.40 22.04 22.72

To: 21.21 21.83 22.48 23.17

Call Lieutenant

From: 19.98 20.59 21.21 21.85

To: 20.38 21.00 21.63 22.29

Call Lieutenant EMT

From: 21.59 22.24 22.91 23.59

To: 22.02 22.68 23.37 24.06

Call Lieutenant EMT-I

From: 21.98 22.65 23.33 24.06

To: 22.42 23.10 23.80 24.54

Call Lieutenant EMT-P

From: 22.48 23.16 23.86 24.56

To: 22.93 23.62 24.34 25.05

Call Captain

From: 21.63 22.29 22.95 23.63

To: 22.06 22.74 23.41 24.10

Call Captain EMT

From: 23.37 24.06 24.79 25.53

To: 23.84 24.54 25.29 26.04

Call Captain EMT-I

From: 23.80 24.51 25.26 26.00

To: 24.28 25.00 25.77 26.52

Call Captain EMT-P **Step 1 Step 2 Step 3 Step 4**

From: 24.34 25.07 25.83 26.59

To: 24.83 25.57 26.35 27.12

**Fire Department cont’d**

Call Deputy Chief **Step 1 Step 2 Step 3 Step 4**

From: 23.76 24.47 25.20 25.96

To: 24.24 24.96 25.70 26.48

Call Deputy Chief EMT

From: 25.65 26.43 27.21 28.04

To: 26.16 26.96 27.75 28.60

Call Deputy Chief EMT-I

From: 26.13 26.92 27.71 28.56

To: 26.65 27.46 28.26 29.13

Call Deputy Chief EMT-P

From: 26.71 27.53 28.36 29.20

To: 27.24 28.08 28.93 29.78

**Parks and Recreation From: To:**

Director/Instructor - 2 20.73 21.14

Supervisor 16.45 16.78

Assistant/Instructor 1 11.61 13.26\*

Life Guard 15.25 15.56

Aide/Helper MA Minimum Wage

*\*due to the increase in minimum wage this position has increased more than 2%.*

**Other**

 **From: To:**

Recycling Laborer/Heavy Equip. Operator 23.76 24.24

Cemetery Superintendent 11,048 11,269

Inspector of Animals 3,109 3,172

Sealer of Weights & Measures 2,620 2,673

**Passed Unanimously**

A motion was made by Kim R. Roy and seconded to adjourn the Annual Town Meeting for the Special Town Meeting. The meeting adjourned at 9:03 p.m.

The Annual Town meeting resumed at 9:25 p.m.

ARTICLE 3 Voted to determine the salaries of several elective Town Officers, July 1, 2019 to June 30, 2020:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **2016-2017** | **2017-2018** | **2018-2019** | **2019-2020** |
| Moderator | $200 | $200 | $200 | $200 |
| Town Clerk | $48,746.00 | $53,036.00 | $54,097.00 | $55,179.00 |
| Selectmen (each) | $1,500.00 | $1,500.00 | $1,500.00 | $1,500.00 |
| Treasurer-Collector | $66,808.00 | $68,145.00 | $69,508.00 | $70,899.00 |
| Assessors (each) | $1,500.00 | $1,500.00 | $1,500.00 | $1,500.00 |
| Highway Surveyor | $70,876.00 | $72,294.00 | $73,740.00 | $75,215.00 |

Proposed by the Finance Committee – Melinda Tarsi

**Passed**

ARTICLE 4 Operating Budget.

 To determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses to the Town, including debts and interest or take any action thereon.

**(SEE NEXT PAGES)**

Proposed by the Finance Committee – Kim R. Roy

**Passed**

| **Item#** | **Account Description** | **Expended** | **Expended** |  **Budget** | **Recommended**  |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**General Government**

 1 Moderator - Salary 200 200 200 200

 2 Selectmen - Salary 4,500 4,500 4,500 4,500

 3 Town Administrator - Salary 91,266 93,582 95,434 97,323

 4 Selectmen - Clerical 75,623 78,723 81,365 83,905

 5 Selectmen - Expense 3,706 4,087 3,925 3,925

 6 Law 70,514 81,016 63,000 74,100

 7 Town Hall - Electricity 17,369 19,239 18,100 17,700

 8 Town Reports 9,580 7,591 5,700 10,400

 9 Audit 20,750 21,544 25,999 25,500 (A)

 10 Finance Committee - Clerical 3,372 3,193 5,268 4,512

 11 Finance Committee - Expense 326 180 359 359

 12 Accountant - Salary 73,609 75,572 77,064 78,836

 13 Accountant - Clerical 48,247 49,776 50,754 52,141

 14 Accountant - Expense 1,617 1,180 1,625 1,625

 15 Data Processing 84,440 84,663 92,081 106,911

 16 Assessors - Salary 4,500 4,500 4,500 4,500

 17 Assessor/Appraiser, Principal - Salary 68,438 70,225 74,023 77,528

 18 Assessors - Clerical 34,359 62,572 64,721 67,626

 19 Assessors - Expense 12,718 13,108 13,615 13,165

 20 Office Machines - Expense 5,892 5,245 7,300 7,000

 21 Treasurer-Collector Salary 66,808 69,145 70,508 71,899

 22 Treasurer - Clerical 59,210 55,997 0 0 (B)

 23 Collector - Clerical 59,497 63,624 0 0 (B

 24 Treasurer/Collector – Clerical 126,985 134,640 (B)

 25 Treasurer - Expense 6,293 6,477 6,500 7,500

 26 Collector - Expense 14,784 14,848 14,850 14,850

| **Item#** | **Account Description** |  **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

 27 Treasurer - Banking & Payroll Expense 7,309 7,700 7,800 7,900

 28 Treasurer - Tax Title 5,018 20,953 5,000 5,000

 29 Clerk - Salary 49,746 54,036 55,097 56,179

 30 Clerk - Clerical 34,199 36,211 38,439 41,272

 31 Clerk - Expense 3,357 4,770 4,370 4,649

 32 Elections and Registration 16,458 9,350 12,133 15,106

 33 Wage and Personnel - Clerical 2,385 2,393 5,268 4,572

 34 Wage and Personnel - Expense 231 228 250 250

 35 Recruitment and Employment Costs 4,380 8,255 7,500 7,500

 36 Conservation Commission - Expense 715 656 1,100 1,100

 37 Planning Board - Expense 1,258 1,051 2,000 2,000

 38 Board of Appeals - Expense 307 710 825 825

 39 Regulatory - Clerical 67,428 70,836 73,018 73,532

 40 Building Committee - Clerical 11,040 11,152 11,440 11,759

 41 Building Committee - Expense 264 403 450 450

 42 Town Buildings - Custodial 164,441 163,092 174,885 182,853 (R)

 43 Town Buildings - Expense 35,824 33,648 32,810 35,360 (R)

 44 Town Buildings - Preventative Maintenance 45,100 51,899 48,051 52,616

 45 Town Buildings - Snow & Ice Expense 1,584 1,825 3,000 3,000

**Total General Government 1,288,663 1,369,953 1,391,812 1,466,568**

|  **Item#** | **Account Description** |  **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**Public Safety - Police**

 46 Police - Chief Salary 102,627 105,180 122,186 111,494

 47 Police - Wages 957,871 1,027,564 1,080,941 1,099,728

 48 Police - Training 7,541 2,243 8,714 10,000

 49 Police - Clerical 44,161 44,866 46,280 47,555

 50 Police - Expense 67,453 58,440 62,485 62,485

 51 Police - Station Electricity 26,099 25,202 24,100 24,100

 52 Police - Cruiser Maintenance 9,975 9,680 11,000 13,000 (R)

 **Total Public Safety - Police 1,215,728 1,273,175 1,355,706 1,368,362**

**Public Safety - Fire**

 53 Fire - Chief Salary 103,598 110,000 121,080 125,000

 54 Fire - Clerical 39,944 41,440 42,264 37,628

 55 Fire - Wages 790,706 842,915 922,164 932,212

 56 Fire - Training 54,897 48,607 54,146 58,596

 57 Fire - Expense 29,016 29,884 45,000 46,750

 58 Fire - Station Maintenance 16,733 17,001 16,785 17,124

 59 Fire - Vehicle/Equipment Maintenance 34,542 33,509 25,565 28,000

 60 Ambulance - Supplies 19,961 23,512 21,500 25,000

 61 Ambulance Billing 6,795 6,916 7,500 27,500

 **Total Public Safety - Fire 1,096,192 1,153,784 1,256,004 1,297,810**

 **Public Safety - Other Public Safety**

 62 Emergency Management - Expenses 1,471 1,545 1,545 4,550 (R)

 63 Building Inspector - Wages 61,543 64,557 69,509 72,715

 64 Building Inspector, Assistant - Wages 2,073 2,115 2,158 2,202

 65 Building Inspector - Expense 4,558 4,269 4,750 4,750

 66 Sealer of Weights and Measures - Salary 2,314 2,311 2,620 2,673

|  **Item#** | **Account Description** | **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

 67 Sealer of Weights and Measures - Expense 206 252 527 527

 68 Animal Control Officer - Salary 14,370 16,556 18,964 19,496 (C)

 69 Animal Control Officer - Expense 2,405 483 4,616 4,616 (C)

 **Total Public Safety - Other Public Safety 88,939 92,087 104,689 111,529**

 **Public Safety - Communications**

 70 Communications Center - Wages 8,108 13,448 0 0

 71 Communications Center - Expense 130 1,508 0 0

 72 Dispatch Service 226,128 133,879 155,000 155,000

 **Total Communications 234,366 147,327 155,000 155,000**

 **Total Public Safety 2,635,226 2,666,374 2,871,399 2,932,701**

 **Schools**

 73 Elementary School 5,040,741 5,386,684 5,422,693 5,659,147 (R)

 74 Vocational Education 104,524 182,797 244,719 244,719

 75 Special Needs - Tuition 1,804,977 1,704,335 1,820,301 1,777,377

 76 Special Needs - Transportation 426,203 436,103 415,265 510,000

 77 Silver Lake Assessment - Operating 4,334,517 4,280,676 4,456,412 4,594,943

 78 Silver Lake Assessment - Debt 511,156 478,296 480,982 475,150 (D)

 **Total Schools 12,222,117 12,468,891 12,840,372 13,261,336**

| **Item#** | **Account Description** | **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**Public Works - Highway**

 79 Highway - Surveyor Salary 70,604 72,294 73,740 75,215

 80 Highway - Wages 264,688 285,627 307,014 296,480 (R)

 81 Highway - Clerical 42,263 40,209 41,945 43,084

 82 Highway - Expense 4876 6,836 6,221 6,771

 83 Highway - Barn Maintenance 6,901 10,323 10,100 11,610

 84 Highway - Equipment 40,326 48,480 48,500 52,500 (R)

 85 Highway - Town Roads 65,820 72,598 74,355 58,705 (R)

 86 Highway – Stormwater Management 114,300

 86 Highway - Snow and Ice 163,716 182,098 177,509 177,509

 87 Street Lights 26,387 29,731 27,300 27,300

 88 Traffic Lights 3,991 6,100 5,500 5,500

 89 Tree Warden Salary 0 0 1 1

 90 Tree Maintenance 3,300 3,500 3,500 3,500

 91 Insect and Pest Control 0 0 1 1

 **Total Public Works - Highway 692,873 757,795 775,686 872,476**

**Public Works - Cemetery**

 92 Cemetery - Superintendent Salary 10,618 10,831 11,048 11,269

 93 Cemetery - Wages 68,265 68,492 72,924 72,287

 94 Cemetery - Supplies and Equipment 5,763 5,316 6,020 6,195

 **Total Public Works - Cemetery 84,646 84,639 89,992 89,751**

|  **Item#** | **Account Description** | **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**Public Works - Water**

 95 Water - Superintendent Salary 72,933 76,600 80,252 82,775

 96 Water - Wages 170,206 178,294 189,188 202,843

 97 Water - Clerical 44,327 52,298 39,986 42,468

 98 Water - Supply 164,328 183,830 182,100 182,600

 99 Water - Insurance 43,489 35,936 60,579 60,579

 100 Water - Retirement 12,424 14,777 19,000 19,000

 101 Water - Legal Fees 0 0 1,500 1,500

 102 Water - Meters 24,805 24,905 25,000 25,000

 103 Water - Gas & Oil 8,296 4,828 13,750 13,750

 104 Water - Vehicles 4,369 8,080 9,000 9,000

 105 Water - Tower & Wells Maintenance 90,429 16,191 100,000 100,000

**Total Public Works - Water 635,606 595,739 720,355 739,515 (E)**

**Public Works - Solid Waste**

 106 Recycling Office - Clerical 27,077 28,284 30,723 32,429

107 Recycling Office - Expense 2,660 2,794 3,190 3,785

 108 Recycling Center - Wages 66,413 68,463 71,948 71,805

 109 Recycling Center - Expense 25,414 30,967 28,000 45,000

 110 Hazardous Waste Collection 11,255 14,016 12,335 14,550

111 Trash Collection/Disposal 199,220 192,038 201,240 243,540

 **Total Public Works - Solid Waste 332,039 336,562 347,436 411,109 (F)**

 **Total Public Works 1,745,163 1,774,735 1,933,469 2,112,851**

| **Item#** | **Account Description** |  **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**Health and Human Services**

 112 Board of Health - Clerical 41,075 41,287 42,822 44,002

 113 Board of Health - Expense 5,874 5,060 7,873 7,873

 114 Board of Health - Inspections 65,586 67,393 70,259 73.715

 115 Board of Health - Nursing Service 7,000 5,600 7,000 7,000

 116 Board of Health - Landfill - Engineering 12,950 6,500 15,233 15,233

 117 Inspector of Animals 2,988 2,755 3,109 3,172

 118 Council on Aging - Wages 168,537 171,519 180,469 189,799

 119 Council on Aging - Expense 8,770 8,429 8,880 8,880

 120 Pope's Tavern - Electricity 2,777 2,815 3,000 3,000

 121 Veterans Agent - Salary 14,391 14,679 14,973 15,273

122 Veterans Agent - Expense 1,078 1,317 1,300 1,350

123 Veterans Benefits 137,595 149,704 195,700 201,200

 124 Housing Authority 0 0 1 1

 125 ADA Expense 0 0 1 1

**Total Health and Human Services 468,621 477,058 550,620 570,499**

**Culture and Recreation**

 126 Library - Director Salary 57,388 60,681 63,858 66,923

 127 Library - Wages 151,609 157,175 172,302 171,407

 128 Library - Expense 97,678 92,752 87,440 89,349

 129 Youth and Recreation - Wages 15,667 16,127 16,450 16,779

 130 Youth and Recreation - Expense 13,011 13,366 13,216 13,216

 131 Youth and Recreation - Director 16,713 17,048 17,391 17,739

132 Parks - Wages 0 0 100 100

 133 Parks - Expense 448 109 450 450

 134 Cable Television 205,261 202,000 225,000 200,000 (G)

|  **Item#** | **Account Description** |  **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

 135 Patriotic Celebrations 0 0 400 400

 136 Historical Commission 1,807 2,199 2,499 3,500

 137 Historic District Commission 0 0 446 446

138 Holidays in Halifax 3,395 1,925 3,395 3,395

139 Halifax Fireworks 2,350 0 3,200 3,200

 140 Beautification Committee - Expense 336 500 500 500

 141 Music Rights 350 342 350 357

142 Agricultural Committee 263 0 0 0

143 Website Committee - Expense 2,850 2,850 3,050 3,050

 **Total Culture and Recreation 569,126 365,074 610,047 590,811**

**Debt Service**

 144 Debt - Water Extension Project 85,725 82,163 78,600 0 (H)

145 Debt – Water Tower Paint & Repair 74,900 75,985 567,539 0

 146 Debt - Water Pollution Abatement Trust 10,400 10,400 10,400 10,400 (I)

 147 Debt - Water Pollution Abatement Trust II 10,000 10,000 10,000 10,000 (J)

 148 Debt - Landfill Capping 114,188 110,138 106,538 102,938 (K)(L)

 149 Debt – Halifax Elem Sch Roof & Repairs 414,159 412,650 (M)

 150 Debt – Halifax Elem Sch Fire Suppression 90,373 21,750

 152 Interest on Temporary Loans 0 0 5,000 60,000

 **Total Debt Service 295,213 326,241 1,282,609 617,738**

| **Item#** | **Account Description** | **Expended** | **Expended** |  **Budget** | **Recommended** |
| --- | --- | --- | --- | --- | --- |
|  |  |  **FY17** |  **FY18** |  **FY19** | **FY20** |

**Fixed Costs**

 153 Plymouth County Retirement 1,077,982 1,114,843 1,145,686 1,181,789 (N)

 154 Group Insurance - Town Share 863,878 973,239 974,778 1,068,828

 155 Medicare - Town Share 112,037 115,617 122,167 128,520

156 Insurance 231,819 225,713 250,000 250,000

 157 OPEB – Other Post-Employment Benefits 35,000 35,000 36,000 (R)

158 Telephone 26,521 23,738 29,200 29,200

 159 Gas & Oil - All Departments 67,273 88,812 110,000 110,000

 160 Heating - All Buildings 16,559 45,351 62,500 62,500

 **Total Fixed Costs 2,396,069 2,622,313 2,729,331 2,866,837**

 **Total Operating Costs 21,620,195 22,070,639 24,134,286 24,419,341**

**Funding Notes FY17 FY18 FY19 FY20**

 **Expended Expended Budget Recommended**

 (A) From Solid Waste Retained Earnings 6,916 7,000 8,666 8,500

 (A) From Water Retained Earnings 6,916 7,000 8,666 8,500

 (B) Treasure Clerical and Collector Clerical have been combined into one line, Treasurer/Collector Clerical

 (C) From Dog Fund 21,865 22,672 23,580 24,112

 (D) Under Debt Exclusion 490,766 478,296 480,982 475,150

 (E) From Water Fund/Revenue 698,779 733,687 718,391 739,015

 (F) From Solid Waste Fund Revenue 275,000 220,428 197,441 246,109

 From Solid Waste Fund Retained Earnings 94,239 150,000 150,000 165,000

 (G) From PEG Access Fund Revenue 202,000 225,000 200,000

 (H) From Water Retained Earnings 85,725 82,163 78,600 0

 (I) From Abatement Trust Revenue 10,400 10,400 10,400 10,400

 (J) From Abatement Trust Revenue 10,000 10,000 10,000 10,000

(K ) Under Debt Exclusion 118,688 109,716 106,538 102,667

**Funding Notes FY17 FY18 FY19 FY20**

 **Expended Expended Budget Recommended**

 (L) From Fund Balance Reserved 507 422 347 271

 for Bond Premium

(M) Under Debt Exclusion 414,159 412,650

(N) From Water Retained Earnings 50,000 53,000 53,000 55,000

 (R) The following Linde are recommended for less than was requested:

 Line Requested Recommended

 42 Town Buildings – Custodial 190,978 182,853

 43 Town Building – Expense 38,150 35,110

 52 Police - Cruiser Maintenance 15,000 13,000

 60 Emergency Management 6,550 4,550

 71 Elementary School 5,659,147 5,628,355

 80 Highway Wages 332,509 296480

 84 Highway – Equipment 58,500 52,500

 85 Highway – Town Roads 74,355 58,705

 158 OPEB – Other Post- 40,000 36,000

 Employment Benefits

ARTICLE 19 Voted to transfer from undesignated fund balance, the sum of $12,000 to purchase five (5) new Tasers with a 5-year plan, including training, recertification, and replacement cartridges, to be used by the Police Department.

Proposed by the Police Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 18 Voted to raise and appropriate the sum of $90,000 to purchase and equip with miscellaneous police equipment, one (1) new unmarked police vehicle to be used by the Chief of Police and one (1) new marked police vehicle to be used for patrol.

Proposed by the Police Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 32 Voted to transfer from undesignated fund balance the sum of $6,550 to update the Town’s Other Post-Employment Benefits (OPEB) actuarial study.

 Proposed by the Treasurer-Collector – Pamela R. Adduci

 **Passed Unanimously**

ARTICLE 23 Voted to transfer from undesignated fund balance, the sum of $16,000 to replace the Halifax Elementary School networks switches.

Proposed by Hal. Elem. Sch. Comm. – Summer Schmaling

**Passed**

ARTICLE 12 Voted to raise and appropriate the sum of $13,677 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between the Town Administrator Charlie Seelig and the Town of Halifax.

Proposed by the Board of Selectmen – Kim R. Roy

**Passed**

ARTICLE 13 Voted to transfer from undesignated fund balance the sum of $150 for the use of the Trustees for County Cooperative Extension Service and authorize the Selectmen to appoint a Town Director within fifteen days as provided in revised Chapter 128, Section 41 of the Massachusetts General Laws.

 Proposed by the Board of Selectmen – Troy E. Garron

**Passed Unanimously**

ARTICLE 16 Voted to transfer the sum of $34,000 from the Water Department Retained Earnings Account to purchase and equip a new service truck.

Proposed by the Board of Water Commissioners – Kim R. Roy

**Passed Unanimously**

ARTICLE 33 Voted to transfer the sum of $520,000 from the Water Department Retained Earnings to fund the repair and replacement of the roofs, upgrade the chemical storage and feed equipment, piping, building repairs and related electrical and Supervisory Control and Data Acquisition (SCADA) systems at both the Richmond Park Treatment Plant and YMCA Camp Facilities or.

Proposed by the Board of Water Commissioners – Richard Clark

**Passed Unanimously**

ARTICLE 35 Voted to transfer from undesignated fund balance the sum of $4,200 for server backup batteries.

 Proposed by Data Processing – Kim R. Roy

**Passed**

ARTICLE 25 Voted to transfer from undesignated fund balance, the sum of $300,000 to purchase and equip a new ambulance.

Proposed by the Fire Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 27 Voted to transfer from undesignated fund balance, the sum of $18,500 for the Assessors’ Recertification Account.

 Proposed by the Board of Assessors – John Shiavone

**Passed Unanimously**

ARTICLE 21 Vote to transfer from undesignated fund balance the sum of $5,000 to purchase bullet resistant vests for the Officers of the Police Department, said funds to be used in conjunction with any grants available to the Police Department.

Proposed by the Police Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 36 Voted to transfer from undesignated fund balance the sum of $30,000 for a new truck for the Highway Surveyor.

 Proposed by the Highway Surveyor

**Passed**

ARTICLE 31 Voted to transfer from undesignated fund balance the sum of $3,500 to support South Shore Resource and Advocacy Center for domestic violence intervention and prevention services for its residents.

 Proposed by Barbara Brenton, et al

 **Passed Unanimously**

ARTICLE 17 Voted to transfer from Solid Waste Retained Earnings the sum of $15,000 to purchase and install cement slabs for the roll off containers at the Recycling Center.

Proposed by the Highway Surveyor – R. Steven Hayward

**Passed**

ARTICLE 40 Voted to transfer from undesignated fund balance the sum of $4,500 to replace the flooring on the first floor of Pope’s Tavern.

Proposed by the M&SBC – Robert G. Gaynor

**Passed Unanimously**

ARTICLE 37 Voted to transfer from undesignated fund balance the sum of $19,500 to repair and rebuild the Town’s traffic lights.

 Proposed by the Highway Surveyor – R. Steven Hayward

**Passed**

ARTICLE 28Voted to apply to the State to use Chapter 90 State Share funds in the sum of $300,000 for repairs to Hayward Street.

Proposed by Kathleen McGrath, et al

**Failed**

ARTICLE 24 Voted to raise and appropriate, the sum of $36,000 to support a part-time school resource officer for the Silver Lake Middle School.

Proposed by the SL School Committee – Gordon C. Andrews

A standing count was taken: Yes - 44 No - 67

**Failed**

ARTICLE 22 Voted to transfer from undesignated fund balance, the sum of $5,000 to equip one (1) Animal Control vehicle with miscellaneous Police/Animal Control equipment, to be used by the Animal Control Officer.

Proposed by the Police Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 15 Voted to transfer from undesignated fund balance the sum of $150,000 for the maintenance of Town roads or take any action thereon.

Proposed by the Highway Surveyor – R. Steven Hayward

**Passed Unanimously**

At 9:20 p.m. a motion was made by Gordon C. Andrews and seconded to reconsider Article 15.

Passed

A motion was then made by Gordon C. Andrews and seconded to amend Article 15 to $250,000.

**Failed**

ARTICLE 49 Voted to transfer from undesignated fund balance the sum of $2,345 to purchase five computers and one printer for use at the Library.

 Proposed by the Library Director – Jean Gallant

 **Passed Unanimously**

A motion was made by Thomas Millias and seconded to pass over the following article.

**Passed Unanimously**

ARTICLE 59 To see if the Town will vote to sell a property owned by the Town and the inhabitants of Plymouth County, designated as Assessors’ Map 34 Parcel 10A, measuring 7.67 acres, to the Commonwealth of Massachusetts/Department of Fish and Game or take any other action thereon.

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**Passed Over Unanimously**

ARTICLE 50 Voted to transfer from undesignated fund balance the sum of $197,383 to be added to the General Stabilization Fund.

 Proposed by the Finance Committee – Melinda Tarsi

 Two-thirds vote required.

**Passed Unanimously**

ARTICLE 6 Voted to raise and appropriate the sum of $75,000 to the Reserve Fund to cover extraordinary or unforeseen expenditures during Fiscal Year 2020 in accordance with Chapter 40, Section 6 of the Massachusetts General Laws, and to transfer from available funds the sum of $50,000 to the Water Department Reserve Fund.

 Proposed by the Finance Committee – Melinda Tarsi

 **Passed Unanimously**

ARTICLE 30 Voted to transfer from undesignated fund balance the sum of $3,500 to support South Coastal Counties Legal Services, Inc.’s continued free legal services in civil matters to elders, low-income families and their children.

 Proposed by Jean Gallant, et al

 **Passed Unanimously**

ARTICLE 52 Voted to amend Chapter 82 (Dogs and Other Animals) by amending Section 82-2.1 (Leash Law) which reads:

 E. Penalties for violation of this ~~Article~~ Section are twenty-five dollars ($25.) for the first offense, second violation within six (6) months, thirty-five dollars ($35.); third or more violations within six (6) months of first violation, fifty dollars ($50). Any violation which results in personal injury or property damage in excess of twenty-five dollars ($25.): a fine of fifty dollars ($50.).

 and adding the following:

 The penalty for violation of Massachusetts General Law Chapter 140, Sections 137, 137A, 137B, and 138 is fifty dollars ($50) per offense.

 And by amending Section 82-7 (License Requirements) by deleting the following:

1. All dogs from the age of six months or older shall be licensed with the Town Clerk on July 1 of each year.
2. By September 1 of each year, the Town Clerk shall cause a notice to be sent to the owner or keeper of record of any unlicensed dog.

 (1) September 1: An additional late fee of $5 will be incurred.

 (2) September 15: An additional fine of $25 will be incurred.

 (3) November 1: a court citation of $25 will be issued in addition to all other outstanding fees.

 and replacing it with the following:

A. All dogs from the age of six months or older shall be licensed with the Town Clerk on July 1 of each year. By September 1 of each year, the Town Clerk shall cause a notice to be sent to the owner or keeper of record of any unlicensed dog.

 Failure to properly license a dog by September 15 shall be considered to be a violation of Massachusetts General Law Chapter 140, Sections 137, 137A, 137B, and 138 and the fine for such failure shall be fifty dollars ($50).

 Failure to properly license a dog by November 1 shall be considered to be a violation of Massachusetts General Law Chapter 140, Sections 137, 137A, 137B, and 138 and will result in a court citation of twenty-five dollars ($25) in addition to all other outstanding fees and fines.

Proposed by the Town Administrator – Kim R. Roy

**Passed**

ARTICLE 57 To see if the Town will vote to approve the following amendments to Chapter 167-13 (Zoning - Signs) of the Code of the Town of Halifax.

 Delete the following from Chapter 167-13, Section B. Definitions:

POLITICAL SIGN - A sign designed to influence the action of voters for the passage or defeat of a measure or the election of a candidate to a public office at a national,

state or other local election.
Add the following to Chapter 167-13, Section B. Definitions:

SEASONAL SIGN

A sign allowed for the forty-five (45) days prior to a voting day.
Delete the following from Chapter 167-13, Section E. General Standards for specific types of signs.
10) Political signs:
(a) Such signs are permitted in all districts without a permit

if they are stationary, unlighted and temporary.
(b) Such signs shall be displayed no earlier than forty-five

(45) days prior to a voting day and shall be removed the

day after the voting day.
(c) Such signs may not exceed nine (9) square feet in area.
(d) A maximum of two (2) signs per lot per cause is

allowed.
(e) Such signs may be posted on private property only with

permission of the property owner.
(f) No political signs are allowed on public property or tele-

phone poles.

Add the following to Chapter 167-13, Section E. General Standards between the current (12) and (13) in this Section:

12.1 Seasonal signs:
(a) Such signs are permitted in all districts without a permit if they are stationary, unlighted and temporary.

(b) Such signs shall be displayed no earlier than forty-five

(45) days prior to a voting day and shall be removed the day

after the voting day.

(c) Such signs may not exceed nine (9) square feet in

area.
(d) A maximum of four (4) signs per lot is allowed.
(e) Such signs may be posted on private property only with

permission of the property owner.
(f) No seasonal signs are allowed on public property or

 telephone poles

Delete the following from Chapter 167-13, Section F. Use by Districts (3) Schedule of Placement Standards:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of Sign** | **AR** | **B** | **I** | **I-2** | **C** |
| Political | Y | Y | Y | Y | Y |

To

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of Sign** | **AR** | **B** | **I** | **I-2** | **C** |
| Seasonal | Y | Y | Y | Y | Y |

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 56 To see if the Town will vote to amend Chapter 167-3 (Zoning – Definitions) from:

 MARIJUANA ESTABLISHMENT - A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, all as defined [by] the Massachusetts General Laws, Chapter 94H.

 To:

 MARIJUANA ESTABLISHMENT - A marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, all as defined [by] the Massachusetts General Laws, Chapter 94G.

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 9 Voted to raise and appropriate the sum of $18,919 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between Massachusetts C.O.P., Local 459 (Sergeants) and the Town of Halifax.

 Proposed by the Board of Selectmen – Troy E. Garron

**Passed Unanimously**

ARTICLE 26 Voted to transfer from undesignated fund balance, the sum of $21,800 to purchase four (4) ICP Tabulator Bundles (voting machines).

Proposed by the Town Clerk – Barbara J. Gaynor

**Passed**

ARTICLE 60 To see if the Town will vote to amend Chapter 167- 7 (C) (Zoning – Schedule of Use Regulations) from:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Use** |  | **AR** | **B** | **I** | **I-2** | **C** |
|  | Multifamily dwellings or apartments[See § 167-7D(2).] | SP | SP | N | N | SP |

To

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Use** |  | **AR** | **B** | **I** | **I-2** | **C** |
|  | Multifamily dwellings or apartments[See § 167-7D(2a).] | SP | SP | N | N | SP |
|  | Multifamily developments[See § 167-7D(2).] | SP | SP | N | N | SP |

And add to Chapter 167-7 (D) (Zoning – Specific use regulations)

(2a) Multifamily dwellings or apartments are allowable by special permit from the Zoning Board of Appeals in the AR, Band C Districts.

 (a) It is required that any multifamily dwelling or apartment building proposed hereunder shall locate the building on one lot which shall have continuous frontage on a public or private way.

 (b) The complete lot must be under the ownership of the developer before a special permit is granted.

 (c) Design guidelines. The shapes, scale, location and materials of all buildings, lighting, roads and parking shall be consistent with the character of the neighborhood and with the terrain and vegetation of the site.

 (d) All utilities connected to a multifamily dwelling or apartment shall be installed underground.

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 53 To see if the Town will vote to approve the Agreement for Payment in Lieu of Taxes for Real and Personal Property (the “PILOT Agreement”) dated \_\_\_\_\_\_\_\_\_, 2019 among and by the Town of Halifax and the solar energy generation company Halifax Solar, LLC (or their eligible assignee) for its proposed facility on River Street as such PILOT Agreement was negotiated by the Board of Assessors on behalf of the Board of Selectmen or take any action thereon.

 Proposed by Board of Selectmen

**Passed Over Unanimously**

ARTICLE 54 To see if the Town will vote to amend Chapter 167-7 (Zoning – Schedule of Use Regulations) from:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Use** |  | **AR** | **B** | **I** | **I-2** | **C** |
|  | Marijuana Establishment [See § 167- D(15)] **[Added 05-08-17 ATM, Art. 48]**  | N | N | SP | N | N |

To

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Use** |  | **AR** | **B** | **I** | **I-2** | **C** |
|  | Marijuana Establishment [See § 167- D(15)] **[Added 05-08-17 ATM, Art. 48]** | N | SP | SP | N | N |

Proposed by John Collins, et al

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 58 To see if the Town will vote to approve the following amendments to Chapter 167-7 (D) (12) Zoning Specific use regulations of the Code of the Town of Halifax:

 (e) Special permits for in-law apartments are granted for a period of five years and must be ~~renewed~~ reviewed after the five years. At least ninety (90) days before the end of the five-year period and for each five-year period after that while the special permit exists, the Zoning Enforcement Officer (ZEO) shall notify the permit holder and the Zoning Board of Appeals that a review of the permit will be conducted. The ZEO shall inspect the structure to ensure that the requirements of Zoning By-law §167-7.D(a) through (c) continued to be satisfied and the permit holder shall provide a sworn affidavit certifying that the requirements of Zoning By-law §167-7.D(a) through(c) continue to be satisfied because the in-law apartment shares a major utility, some shared living space and a shared entrance and is occupied by a relative of the owner and/or resident of the primary dwelling and the in-law apartment has not been converted to an income producing apartment and that any other conditions of approval imposed on the special permit also are satisfied. If the permit holder does not provide such sworn affidavit and/or the ZEO determines that the stipulations of the permit are not being met, the ZEO shall notify, in writing, the Zoning Board of Appeals and the permit holder of same, and provide the permit holder thirty (30) days after such notification to satisfy the requirements of the Zoning By-Law.

 If the permit holder, within thirty (30) days of such notification, fails to satisfy the requirements of the Zoning By-Law, said special permit shall expire and a new special permit shall be required.

 Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 34 Voted to transfer from undesignated fund balance the sum of $75,000 for a network cabling refresh in the Town’s municipal buildings.

 Proposed by Data Processing – Kim R. Roy

 **Passed Unanimously**

ARTICLE 61 To see if the Town will vote to approve the following amendments to Chapter 167-3 (Zoning - Definitions) of the Code of the Town of Halifax:

 MULTIFAMILY DEVELOPMENT - A development of three (3) or more dwelling units in two (2) or more detached buildings on a single lot of land under one (1) ownership of not less than ten (10) acres in size.

 MULTIFAMILY DWELLING - A single building intended and designed to be occupied by more than ~~one (1) family~~ two (2) families, living independently in separate units~~; any residential structure containing more than one (1) room for cooking facilities.~~

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 8 Voted to raise and appropriate the sum of $14,745 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between AFSCME AFL-CIO Union Council 93, Local 1700 (Highway/Cemetery) and the Town of Halifax.

Proposed by the Board of Selectmen – Thomas Millias

**Passed Unanimously**

**A motion was made by Troy E. Garron and seconded to adjourn the Annual Town Meeting to Tuesday, May 14, 2019 at 7:30 p.m.**

**The Annual Town Meeting reconvened at 7:30 p.m. on May 14, 2019**

ARTICLE 14 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of $0 to meet the Town’s share and to appropriate the sum of $269,350 from available funds under Chapter \_\_\_\_\_\_\_\_ of the Acts of 2019 as the State’s share of the cost of work under Chapter 90, Section 34(2)(a) of the General Laws, for the purposes as set forth in the memorandum of agreement with the Massachusetts Highway Department including maintaining, repairing, improving, and constructing town and county ways and bridges, sidewalks adjacent to said ways and bridges, bike ways and other projects eligible for funding as a “transportation enhancement project” as described in the Intermodal Surface Transportation Efficiency Act of 1991, P.L. 102-240, salt storage sheds, public use off-street parking facilities related to mass transportation, for engineering services and expenses related to highway transportation enhancement and mass transportation purposes, for care, repair, storage, purchase, and long-term leasing of road building machinery, equipment and tools, and for the erection and maintenance of direction signs and warning signs or take any action thereon.

Proposed by the Highway Surveyor

**Passed Over Unanimously**

ARTICLE 51 Voted to amend the General Bylaws by adopting a bylaw entitled “Reduction of Single Use Plastic Bags” as follows, or to take any action thereon:

 SECTION 1 - DEFINITIONS

 PLASTIC CARRYOUT BAG - A plastic carryout bag is a thin film plastic bag, with handles, provided to a customer by an establishment, used to transport merchandise from the establishment. Carryout bags do not include bags, typically without handles, used to contain dry cleaning, newspaper, or small bags for fish, meats, produce or other products selected by the consumer to deliver items to the point of sale.

 REUSABLE CARRYOUT BAG - A reusable carryout bag is made solely of, or in a combination of, natural cloths, synthetic fibers, or other washable material. It has stitched on handles and is specifically designed for multiple reuse.

 RECYCLABLE PAPER BAGS - A recyclable paper bag is 100% recyclable and contains at least 40% post-consumer recycled paper content.

 ESTABLISHMENT - An establishment is any business selling food, goods, articles, or personal services to the public.

 SECTION 2 – FINDINGS AND INTENT

 FINDINGS: The production and distribution of single use plastic carryout bags significantly impact the environment; contributing to potential injury or death to marine animals through entanglement or ingestion, increasing litter on public and private properties, clogging storm drainage systems, increasing burden to solid waste collection and recycling facilities, and using millions of barrels of crude oil nationwide for their manufacture. These are examples, not a complete list.

 INTENT: The purpose of this bylaw is to eliminate the distribution of single use plastic carryout bags by all retail establishments in the Town of Halifax. This is to protect the environment, reduce potential health risks, and promote the use of reusable carryout bags.

 SECTION 3 - PLASTIC CARRYOUT BAG PROHIBITION

 No establishment in the Town of Halifax, as defined in Section 1, shall provide plastic carryout bags, as defined in Section 1. Establishments in the Town of Halifax, as defined in Section 1, shall only provide reusable carryout bags, as defined in Section 1, or recyclable paper bags, as defined in Section 1, at the point of sale.

 SECTION 4 - ENFORCEMENT

 All of the requirements set forth in this bylaw shall take effect within six months of the approval of the Office of the Massachusetts State’s Attorney General and satisfaction of the posting/publication requirements of G.L.c.40, 32. However, if a retail establishment cannot comply with the effective date of this bylaw due to economic hardship, the establishment may petition the Highway Surveyor or his designee for an extension of six months.

 This bylaw may be enforced by any agent of the Highway Surveyor.

 This bylaw may be enforced through any lawful means in law or in equity, including but not limited to non-criminal disposition pursuant to M.G.L. c.40. Section 21D and the appropriate chapter of the Town’s General Bylaws.

 If a non-criminal disposition is elected, then any establishment that violates any provision of this bylaw shall be subject to the following penalties:

 First Offense Written Warning

 Second Offense $50 Fine

 Third Offense $100 Fine

 Fourth Offense $200 Fine

 Each day of violation after written notice, is a separate violation.

 SECTION 5 - SEVERABILITY

 If any provision of this bylaw shall be held to be invalid by a court of competent jurisdiction, then such provision shall be considered separately and apart from the remaining provisions of this bylaw, which shall remain in full force and effect.

Proposed by the Beautification Committee – Candace Kniffen

**Passed by Standing Count** Yes - 80 No - 18

ARTICLE 42 Voted to transfer from undesignated fund balance the sum of $33,000 to conduct an ADA Self-Evaluation of the Town’s facilities, programs, and services.

Proposed by the M&SBC – Kim R. Roy

**Passed Unanimously**

ARTICLE 11 Voted to raise and appropriate the sum of $4,120 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between the Police Chief Joao Chaves and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen – Kim R. Roy

**Passed Unanimously**

ARTICLE 39 Voted to transfer from undesignated fund balance the sum of $4,600 to replace the flooring at the rear entrance of the Police Station.

Proposed by the M&SBC – Kim R. Roy

**Passed Unanimously**

ARTICLE 29 Voted to raise and appropriate the sum of $200 for the installation and operation of a new streetlight on Pole #11 at the corner of the western end of Cranberry Drive and Plymouth Street.

 Proposed by Andrea Delaney, et al

**Passed Unanimously**

ARTICLE 46 Voted to transfer from undesignated fund balance the sum of $18,000 for a fence for the perimeter of the property at the Highway Barn.

 Proposed by Highway Surveyor – R. Steven Hayward

**Passed Unanimously**

ARTICLE 44 Voted to transfer from undesignated fund balance the sum of $5,200 for a backup system for the Town’s computer system.

 Proposed by Data Processing – Kim R. Roy

**Passed Unanimously**

ARTICLE 62 To see if the Town will vote to amend Chapter 167-8 (E) (Non-Conforming Uses) of the Code of the Town of Halifax with the following change:

 E. Abandonment. No nonconforming use, other than any a single-family detached dwelling, which has been abandoned or discontinued for more than two (2) years shall be re-established. Any future use shall be in conformity with the provisions of this chapter.

 The Zoning Board of Appeals may approve a special permit for a single-family detached dwelling which has been abandoned or discontinued for more than two (2) years.

Proposed by Board of Selectmen

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 47 Voted to transfer from undesignated fund balance the sum of $168,129 for a sweeper for the Highway Department.

 Proposed by Highway Surveyor – R. Steven Hayward

**Failed**

ARTICLE 38 Voted to transfer from Solid Waste Retained Earnings the sum of $5,950 to replace the flooring at the Recycling Center.

Proposed by the M&SBC – Robert G. Gaynor

**Passed**

 ARTICLE 7 Voted to raise and appropriate the sum of $68,340 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between IAFF, Local 3159 (Firefighters) and the Town of Halifax.

 Proposed by the Board of Selectmen – Kim R. Roy

**Passed Unanimously**

ARTICLE 10 Voted to raise and appropriate the sum of $14,920 to fund the provisions of the collective bargaining agreement for Fiscal Year 2020 between the Halifax Association of Police Patrolmen and the Town of Halifax.

Proposed by the Board of Selectmen – Kim R. Roy

**Passed Unanimously**

ARTICLE 55 To see if the Town will vote to amend Chapter 167, Section 7 (D) (15), paragraph 1 to read:

 No Marijuana Establishment shall be located within 500 (five hundred) linear feet of any school or child care facility or where children generally congregate, any other Marijuana Establishment, or any establishment licensed to pour alcohol under the provisions of G.L. c 138 § 12 or within 300 (three hundred) linear feet of any parcel zoned agricultural-residential.

 Distances shall be calculated by direct measurement of a straight line from the nearest property line of the facility or parcel in question to the nearest property line of the Marijuana Establishment.

Proposed by Steffen Ghelfi, et al

**Finance Committee Recommendation at Town Meeting**

**No Action Taken**

ARTICLE 41 Voted to transfer from undesignated fund balance the sum of $12,000 to replace windows in Pope’s Tavern.

Proposed by the M&SBC – Robert G. Gaynor

**Passed**

ARTICLE 45 Voted to transfer from undesignated fund balance the sum of $45,000 for a Kubota or equivalent for the Highway Department.

 Proposed by Highway Surveyor – R. Steven Hayward

**Passed**

ARTICLE 48 Voted to transfer from Wetlands Fund the sum of $7,500 for additional hours for the Conservation Commission secretary for wetland protection work.

Proposed by the Conservation Commission – Kim R. Roy

**Passed Unanimously**

ARTICLE 20 Voted to transfer from undesignated fund balance, the sum of $35,000 to purchase seventeen (17) new computers for use at the Police and Fire Departments, with updated Windows 10, a new server, other IT equipment and associated costs including but not limited to installation.

Proposed by the Police Chief & Fire Chief – Kim R. Roy

**Passed Unanimously**

ARTICLE 43 Voted to transfer undesignated fund balance the sum of $5,200 to replace telephones and the telephone systems in municipal buildings.

 Proposed by Data Processing – Kim R. Roy

**Passed Unanimously**

ARTICLE 5 Voted to fix the maximum amount that may be spent during fiscal year 2020 beginning on July 1, 2019 for the revolving funds established in city ordinances/town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1⁄2.

|  |  |  |
| --- | --- | --- |
| **Revolving Fund** | **Department, Board, Committee, Agency or Officer authorized to spend from the fund** | **FY2020****Spending****Limit** |
| Conservation Commission | Conservation Commission | $20,000 |
| Board of Health consulting | Board of Health | $30,000 |
| Recycling bins | Highway Surveyor | $ 5,000 |
| Earth Removal Review | Board of Selectmen | $10,000 |
| Planning Board consulting | Planning Board | $30,000 |
| Building Inspector consulting | Building Inspector | $15,000 |
| Youth and Recreation Programs | Youth and Recreation | $80,000 |
| CPR classes | Fire Chief | $ 5,000 |
| ZBA consulting | Zoning Board of Appeals | $25,000 |
| Library computer, printers & copier | Library Trustees | $ 5,000 |
| Selectmen legal advertising | Board of Selectmen | $ 1,500 |
| Council on Aging Elderbus | Council on Aging | $10,000 |
| Inspector wages | Building Inspector | $60,000 |
| Concession stand | Board of Selectmen | $10,000 |
| Solar projects | Board of Selectmen | $10,000 |
| Library book replacement | Library Trustees | $ 2,000 |
| Water tower/cell tower inspections | Board of Water Commissioners | $20,000 |

Proposed by the Board of Selectmen – Kim R. Roy

**Passed Unanimously**

**A motion was made by Troy E. Garron and seconded to adjourn. to Saturday, May 18, 2019 for Article 63, Annual Town Elections from 10:00 a.m. to 6:00 p.m. to meet at the Halifax Elementary School:**

ARTICLE 63 To see if the Town will vote to elect one Board of Assessors member for a term of three years, one Board of Health member for a term of three years, two Constables for terms of three years, two Board of Library Trustees members for terms of three years, one Park Commissioner for a term of three years, one Planning Board member for a term of five years, one Halifax Elementary School Committee member for a term of three years, one Silver Lake Regional School Committee member for a term of three years, one Board of Selectmen member for a term of three years and one Board of Water Commissioners member for a term of three years.

 Respectfully submitted,

 Barbara J. Gaynor, CMMC

 Town Clerk