

The Holmes Public Library
470 Plymouth Street
2/11/2020 minutes from the Board of Trustees meeting

The Board of Trustees held their regular public meeting at the Holmes Public Library on February 11, 2020 at 7:00 p.m. Attending were Trustees – Meredith Goodwin, Chair, Patrick Michaels, Vice Chair, Susan Davey, Ralph Goodwin; and Library Director, Jean Gallant. Trustee Paul Delaney arrived as the meeting adjourned. Apologies: Madeline Flood and Assistant Director Marie Coady.

Meredith Goodwin, Chair, called the meeting to order at 7:02 p.m.

Agenda:

- 1) Pledge of Allegiance
- 2) Approval of the January 4, 2020 Board Meeting Minutes
- 3) Chair's Report
- 4) Friend's Liaison Report
- 5) Director's Report
- 6) Old Business
 - a. Filming Policy
- 7) New Business
 - a. Community Read Update
 - b. Wage and Personnel Hearing
- 6) Next meeting date – March 10, 2020
- 7) Adjourn

1) **Pledge of Allegiance:** Those in attendance stood for the Pledge of Allegiance.

2) **Approval of the January 4, 2020 Board Meeting Minutes.** The minutes of the January 4, 2020 meeting had been distributed to the Board by e-mail prior to the meeting. Following discussion, a motion was made and seconded to accept the minutes of the January 4, 2020 meeting. **VOTED:** Patrick Michaels, Susan Davey and Ralph Goodwin voted in favor. None opposed. Motion passed.

3/4) Chair's Report /Friend's Liaison Report. Meredith reported that she had attended the Friend's meeting January 22. They discussed the fact that Joanne Harris was retiring at the end of the month. Jean reported that she has hired a replacement: Debbie Adduci is the new Community Outreach Librarian. Debbie had worked at one time with Maria Bumpus, and has had 20 years of library experience.

The Friends also discussed the Spring newsletter, and the Annual Book and Bake Sale will be held on Saturday, June 6 and continue the following week until June 13. They are also requesting that Joseph Boardman attend the next Friend's Meeting so that they can discuss the possible replacement of the benches in the garden rather than restoring the benches.

5) **Director's Report.** The Director's Report had been distributed to the Trustees by e-mail prior to the meeting. She reported that there had been an accident on February 1. A car slid off the road and took down the light pole in the front of the parking lot. The lot is currently without the light and the Town is working with the insurance company to replace the light, hopefully with a brighter light.

The Library is again participating with the Boston Bruins Cradles to Crayons Drive, seeking pajamas for children. Children's Librarian Holly reached out to local preschools asking for their participation.

6) **Old Business.**

a. Filming Policy. Jean presented a draft Photography and Filming the Library Policy for the Board's consideration. She explained that the library is a limited public forum and is not obligated to allow individuals to photograph, film or record individuals or events in the library. Patrick suggested that content of the policy should be revised to place the actual policy at the beginning of the document, with explanations for the reasons therefor stated after the actual policy. Following discussion, it was the consensus of the meeting that this item be continued to the meeting next month.

7) New Business.

a. Community Read Update. Our new Community Outreach Librarian Debbie has already contacted the author of the Community Read book "The Beantown Girls", the story of the women who volunteered to be Red Cross "Clubmobile Girls", serving on the front lines of World War II as they provided soldiers with coffee, doughnuts, and the comforts of home. Ms. Healey has agreed to come to Halifax to discuss her book on Saturday, March 14. As a part of the Community Read, they are considering a "Who is My Hero" program for the children. Patrick suggested an individual who might present a program on CPR. Jean will also contact a couple young people who have recently graduated from nursing school to talk about their experiences.

b. Wage and Personnel Hearing. Jean had submitted requests for increases in two positions to the Wage and Personnel Board, and the Board meeting simply discussed the reasons for the requests without rendering an opinion. Jean will again discuss her request on February 23 prior to the Finance Committee Meeting.

8) Next Meeting Date: There followed a brief discussion concerning the time of the Trustee meetings. It was suggested that perhaps the meetings could start once again at 6:30 p.m. and/or could be held on a different evening. Since no actual decision was made, the next meeting of the Board will take place **Tuesday, March 10, 2020, at 7:00 p.m.**

Meeting adjourned 7:41 p.m.

Respectfully submitted by Madeline Flood, Secretary, Holmes Public Library Board of Trustees