

Halifax Board of Health
Meeting Minutes
Wednesday, June 03, 2020

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

Alan J. Dias – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Steven MacFaun – Clerk, Board of Health
Cathleen Drinan – Health Agent, Board of Health

The Board of Health meeting opened at 6:00p.m

1. Disposal Works Permits:

a. 415 Thompson Street.

i. Board Review – [Carry-Over to next meeting.](#)

b. Requiring Local Upgrades & Variances: (but otherwise recommended for approval):

i. 12 Water Street: Mark Waitt, owner and Phil Spath, Spath Engineering in Attendance. Abutters were notified. – [Phil Spath updated the Board on Hoot plan submitted. Phil Spath informed the Board on the owners request to go back to the original drip irrigation septic design from 2008 but change the tank to a Hoot tank.](#)

1. Setback to a Slab:

a. Reduce the setback from garage slab to the SAS from 10' to 6.4'.

2. Setback to the Property Line:

a. Reduce the required setback from the SAS to the property line from 10' to 5'

b. From the Hoot tank to the property line 10' to 5'

c. From the Pump Chamber to the Property Line from 10' to 6.9'

3. Groundwater Separation, Inlet and outlet tee inverts of Hoot tank and pump chamber:

a. Reduce the requirement of a 12" separation to minus 1 inch (-1) between the outlet invert tee and high groundwater for the pump chamber

b. 0 between the outlet invert tee and high groundwater for the Hoot Tank

4. Sieve Analysis:

a. Allow the use of a sieve analysis for the determination of effluent loading rate in lieu of a percolation test.

A Motion was made approve plan with the local upgrades and variances and with the condition the sieve analysis triangle be put on the plan and the DEP approval letter for the technology be submitted to the Board of Health.

Motion: Alan Dias

Second: Steven MacFaun

Unanimous vote on the motion

2. Bring to Boards Attention:

- a. Health Agent Position Application Submissions.
 - i. Board discussed applicants and chose interviewees.
- b. Supplemental Regulations.
 - i. Health Agent reminded Board that amendments have not been made yet.
- c. 843 Plymouth Street.
 - i. Agent updated Board owner wants to sell as two (2) units.
 1. Board stated will need a separate septic system for each unit.
- d. 49 & 51 Lake Street update. – No update.
- e. Marilyn's Landing: Phase 3 Soils Fill/Solar update.
 - i. Agent updated Board on email from Marilyn MacDonald.
 - ii. Before Comm 97 soils will be allowed in the Halifax section of the landfill, a public hearing is required to keep the public updated.
- f. 40B Project update.
 - i. Agent updated Board that the requested large-scale plan was submitted to the Board of Health. No new plans or application/fees submitted at this time.
 - ii. Board suggested Health Agent send note to SEA and let them know their concerns.
- g. Discussion/Concerns on Possible Security Threats:
 - i. Health Agent will continue contact/discuss with Police Chief Chaves how to respond to possible security threats.
 - ii. With Town Hall closed to public, move to every three (3) months as a reminder for update.

3. Discussion Items:

- a. Add-On: Secretarial Position (10 hours)
 - i. Board suggested Health Agent ask Charlie Seelig to advertise position.
- b. Admin Report:
 - i. Admin. will be at the 06/10/20 meeting for interviews.
 1. Administrative Assistant will be present at the June 10, 20 meeting for Health Agent applicant interviews.

c. Agent Report:

- i. All things COVID19 including working on reopening plans for the Town Hall
 1. Agent updated Board on new reopening policies.
 2. No new positive cases currently.
 3. Numerous conference calls, all related to COVID-19
- ii. Handling Complaints
 1. Agent updated board on how office is handling complaints.
- iii. A backyard wedding cancelled
 1. Governor's orders for groups of 10 still in effect.

4. The Following to be signed:

- a. **Payroll for the Week Ending June 06, 2020 – Board Approved and Signed.**
 - i. Cathleen Drinan, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Brian Kling, Animal Inspector
- b. **Meeting Minutes: – Board Approved and Signed.**
 - i. 05/06/20 Meeting Minutes
 - ii. 05/20/20 Meeting Minutes
- c. **Revolving Account# 25-513 – FY 20-18 – Board Approved and Signed.**
 - i. Kathleen DeVasto-Piemonte
 1. Kitchen Inspections:
 - a. Invoice# 052720
 - i. Johnny Macaroni - \$50.00
 - ii. Stop & Shop - \$50.00
 - iii. Santoro's Pizza - \$50.00
 2. Kitchen Re-Inspection:
 - a. Invoice# 052720
 - i. Halifax market & Deli - \$50.00
- d. **Landfill Engineering Account# 01-519 – FY 20-03 – Board Approved and Signed.**
 - i. Tighe & Bond – Invoice# 171381006 - Landfill Monitoring – For Professional Services Rendered Through 04/25/20 - \$7,884.00.
- e. **iPad Gift Account# 26-514-4830-02 – FY 20-11 – Board Approved and Signed.**
 - i. Cathleen Drinan – iPad Usage Reimbursement for May 2020 - \$21.16.
- f. **Permits: (With condition all required documents are submitted to the Board of Health office) – Board Approved and Signed.**
 - i. Michael Wood – Black Brook General Contracting – 2020 Septic Installer Permit.

A Motion was made to approve permit i.

Motion: Alan Dias

Second: Steven MacFaun

Unanimous vote on the motion

Adjournment

A Motion was made to adjourn the meeting at 7:30pm.

Motion: Alan Dias

Second: Steven MacFaun

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John L. Weber, Chairman

Alan J. Dias, Co-Chairman

Steven A. MacFaun – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~