

Halifax Board of Health
Meeting Minutes
Wednesday, May 20, 2020

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

Alan J. Dias – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Steven MacFaun – Clerk, Board of Health
Cathleen Drinan – Health Agent, Board of Health

The Board of Health meeting opened at 6:00p.m

1. Disposal Works Permits:

- a. 12 Water Street:
 - i. Sent out for review 04/29/20.
 - ii. Review returned to BOH 05/20/20 and sent to design engineer.
 - iii. Please discuss. Owner called and was looking for an update.
 - iv. Will be on the 06/04/20 agenda for approval.
 - 1. Carry-over to next meeting.

2. Bring to Boards Attention:

- a. Health Agent Position Application Submissions – Agent updated Board on applications submitted.
- b. 49 & 51 Lake Street update – Carry-over to next meeting.
- c. 257A Wood Street update.
 - i. Agent updated Board on Town Counsels response to her email regarding this issue.
 - 1. Town Counsels email stated after the Board of Health meeting a couple of weeks ago he spoke with Attorney Amy Kwesell regarding 257 Wood Street.
 - 2. Her thoughts on the matter are similar to his as he explained to the board. That is, since there is no one living on the property now, the court would not order that the structure be razed, especially where the building is not creating a public nuisance.
 - 3. To the extent there may be code or zoning violations in connection with the building, it becomes a building code/zoning enforcement matter.
 - a. If the building inspector/zoning enforcement officer were inclined to get involved, he should do so on a somewhat independent basis, for instance pursuant to report of the BOH he decides to investigate.

- d. Marilyn's Landing: Phase 3 Soils Fill/Solar.
 - i. The current project is the RCS1-2 project not the Comm 97 discussed with the town that would generate host tipping fees. The Comm 97 Project 97 is a much more in-depth project. Dep has ruled what they would want for a liner for that type of soil project.
 - ii. The current fill project going into Phase 3 ACO and Soil Re-use Management Plan that DEP is working on will be provided to the towns as in Phase 2 once finalized.
- e. 40B Project update – Carry-over to next meeting.
- f. Coronavirus update – Carry-over to next meeting.
- g. Health Agent will continue contact/discuss with Police Chief Chaves how to respond to possible security threats – Carry-over to next meeting.

3. Discussion Items:

- a. 10 Hour per Week Secretary Position – Agent updated Board on 10-hour week secretary position when administrative assistant goes back to 30-hour week.
- b. PDF Plan. Policy? No determination made.

c. **Agent Report:**

- i. COVID update
 - 1. Vote to ratify Health Agent's request to appoint Police Officers as Agents.
 - a. Agent updated Board on COVID19 pandemic, community questions and some MAVEN issues.
 - i. Agent explained that the community had questions on the Town vs State numbers and clarified to the Board that we update our COVID number list daily and the State updates weekly.
 - ii. The Agent also explained that the Board of Health includes probable and suspect numbers to our list for fire and police safety.

A Motion was made to ratify the Health Agents request to have all Halifax Police Officers appointed as "Special Agents" for the Board of Health during the COVID19 emergency.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

- ii. Discuss methods for interviewing applicants for Health Agent position.
 - 1. In person in Great Hall?
 - 2. Zoom interviews?
 - 3. Facetime calls?

- a. Board determined the Health agent acknowledge all applications for the Health Agent job opening for Halifax, MA.
- b. On June 3, 2020, the Board of Health and Health Agent will discuss all the applications and determine who they would like to interview.
- c. On June 4, 2020, the Health Agent will send emails telling people they were or were not chosen for an interview.
- d. On June 10, 2020, the Board of Health will interview the chosen applicants in person in the Great Hall.
- e. On June 11, 2020, the Health Agent will inform who was chosen, or she will be announcing that the right candidate was not found, and the position will be re-posted.

4. The Following to be signed:

- a. **Payroll for the Week Ending May 23, 2020 – Board Approved and Signed.**
 - i. Cathleen Drinan, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Brian Kling, Animal Inspector
- b. **Expense Account# 01-512 – FY 20-16 – Board Approved and Signed.**
 - i. Express Newspapers – Invoice# A8687CL – Help Wanted Ad for Health Agent - \$78.75.
 - ii. MHOA – Annual Membership - \$60.00.
 - iii. Margaret Selter – Office Equipment Purchase
 - 1. Jensen Tape Recorder - \$37.99
 - 2. Maxwell Tape Cassettes - \$39.99
- c. **Revolving Account# 25-513 – FY 20-17 – Board Approved and Signed.**
 - i. Kathleen DeVasto-Piemonte – Kitchen Inspections:
 - ii. Invoice# 051920
 - 1. Lindy’s General Store - \$50.00
 - 2. Cumberland Farms - \$50.00
 - 3. Harmony Liquors - \$50.00
 - 4. Dunkin Donuts - \$50.00
 - 5. Halifax Market & Deli - \$50.00
 - 6. Subway - \$50.00
 - 7. Cape Cod Pizza - \$50.00
 - 8. Mea’s Dairy Bar - \$50.00
- d. **Nursing Services Account# 01-522 – FY 20-06 – Board Approved and Signed.**
 - i. VNA/Cape Cod – Statement Covers Nursing Service Period: 04/01/20 to 04/30/20 – \$1,634.19.
- e. **COVID19 Health Grant Revenue Account# 21-515-4680-419 – FY 20-01 – Board Approved and Signed.**

- i. VNA/Cape Cod – Statement Covers Nursing Service Period: 04/01/20 to 04/30/20 – \$1,894.14.
- f. **Permits:** *(With condition all required documents are submitted to the Board of Health office)* – **Board Approved and Signed with Conditions.**
 - i. TJ Driscoll Construction - Thomas Driscoll – 2020 Septic Installer’s Permit.
 - ii. Fieldstone Show Park – 2020 Large Outdoor Event Permit.
 - 1. **Board will approve with conditions:**
 - a. Mr. Clawson must appear with proper paperwork according to the Governors rules.
 - b. Submit dates of opening shows.
 - c. Submit water test before hand according to the well-established rules.

A Motion was made to approve permit item i and to approve permit ii with conditions listed above.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

- g. **Mail Folder:**
 - i. **Zoning Board of Appeals:**
 - 1. 9 Lake Street: - **Board Read.**
 - a. Zoning Board upheld Building Inspector’s denial for application for building permits for restoration of home.
 - 2. Amanda’s Way: - **Board Read.**
 - a. Notice of Public Hearing

Adjournment

A Motion was made to adjourn the meeting at 7:30p.m.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

Typed by,
Peggy Selter
Administrative Assistant

Signed By:
John L. Weber, Chairman
Alan J. Dias, Co-Chairman
Steven A. MacFaun – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~