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HALIFAX TOWN CLERK

**TOWN OF HALIFAX
COMMONWEALTH OF MASSACHUSETTS**

Board of Health

499 Plymouth Street, Halifax, MA 02338

*Telephone: (781)293-6768 *Email: peggy.selter@halifax-ma.org

Agenda

**In Person Meeting, Wednesday, December 06, 2023
Beginning at 6:30pm in the Selectmen's Meeting Room**

Open meeting and announce time opened.

Announce that the Board of Health meeting is being recorded by Area58 and can be viewed on YouTube.

Disposal Works Permits:

1. Ratify Agents Approval:

- a. 25 "A" Street: Ratify Agent's Approval.
- b. 0 Monponsett Street (M52, L428): Ratify Agent's Approval.
- c. 116 Plymouth Street: Ratify Agent's Approval.
- d. 72 Summit Street: Ratify Agent's Approval.

Discussion Items/Actions to be Taken:

1. Agent Report:

- a. C2-9 Lydon Lane Update
- b. Landfill Erosion Repair Update

Affirm Bills Paid: (*Chair Greene Signed*)

1. Payroll for the Week Ending November 18, 2023

- a. Robert Valery, Health Agent
- b. Margaret Selter, Administrative Assistant
- c. Patricia Sanda, Secretary
- d. Brian Kling, Animal Inspector
- e. Robert Buker, Shared Services Coordinator
- f. Cindi Metro, Health Inspector

2. Payroll for the Week Ending December 02, 2023

- a. Robert Valery, Health Agent
- b. Robert Buker, Shared Services Coordinator
- c. Margaret Selter, Administrative Assistant
- d. Patricia Sanda, Secretary
- e. Brian Kling, Animal Inspector

3. Expense Account# 01-512 – FY 23-09

- a. WB Mason – Invoice# 242348632 – Black Toner - \$111.14

1. Revolving Account# 25-513 – FY 23-07

- a. G&L Labs – Invoice# 109994 – Covenant Case Annual Water Testing – \$360.00.

4. Revolving Account# 25-513 – FY 23-08

- a. Webby Engineering – Invoice# – Plan Review – 0 Monponsett Street (M52, L428) – \$85.00.



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5. **Nursing Services Account# 01-522 – FY 23-05**
 - a. Statement Covers Nursing Service Period: November 2023 – \$583.33
6. **Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-10**
 - a. Town of Raynham: MHOA Reimbursement
 - i. Paula Rossi-Clapp, Health Director - \$525.00
 - ii. Michael Soares, Health Inspector - \$525.00
7. **Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-11**
 - a. Amazon Capital:
 - i. Waterproof Pen Style Digital Food Thermometer – \$24.99
 - ii. Digital Dishwasher Thermometer - \$53.79
 - b. Mary L. Montuori – Middleborough Nursing Services – October 28-November 04, 2023 - \$673.05
 - c. Cindi Metro – Mileage Reimbursement
 - i. 11/01/23 through 11/02/23 - \$47.49
 - ii. 11/6/23 through 11/10/23 - \$52.99
8. **Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-12**
 - a. Cindi Metro – 11/20/2023 Mileage - \$11.53.
 - b. Mary Laurie Montuori – Middleboro Nursing Services:
 - i. 11/06/2023 – 11/16/2023 - \$482.57.
 - ii. 11/17/2023 – 11/22/2023 - \$583.31.
 - c. WB Mason – Invoice# 242384832 – Cindi Metro Business Cards - \$21.50.
 - d. RELAVENT Renewals for MY2024 (07/01/2023 – 06/30/2024) - \$61,888.28.
9. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*
 - a. Trippy Cloud, LLC – Smoke & Hydroponics Permit
 - b. Chad Miller – South Shore Smoke House – 2023 Mobile Food Permit at the 12/09/2023 Holiday's in Halifax Event

The Following to be approved, signed and/or voted on:

1. **Meeting Minutes:**
 - a. November 01, 2023, Meeting Minutes
2. **Expense Account# 01-512 – FY 23-**
 - a. WB Mason – Invoice# 242752760:
 - i. Received Date Stamp - \$27.49
 - ii. 1/3 Cut Legal Folders - \$25.25
 - b. MEHA 2023-2024 Annual Membership - \$50.00
3. **Revolving Account# 25-513 – FY 23-**
 - a. Spath Engineering – Invoice# 11292021-743 – Plan Review – 72 Summit Street – \$85.00.
4. **iPad Gift Account# 26-514-4830-02 – FY 23-**
 - a. AT & T Mobile:
 - i. BOH Nighthawk Device – October 12 to November 11, 2023 – \$40.23.



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- ii. BOH Tablet & Agent Cell Phone Usage October 12 to November 11, 2023 – \$86.84.

5. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-11

- a. Mary L. Montuori – Middleborough Nursing Services – November 06, 2023 - November 12, 2023 - \$328.96.

6. Permits: (*With condition all required documents are submitted to the Board of Health office*)

- a. Cape Cod Halifax, LLC – 2024 Food Establishment & Retail Food Permit
- b. D's Grille 5, LLC – 2024 Food Establishment Permit
- c. Halifax Mobil Station – 2024 Food Establishment, Retail Food & Tobacco Sales Permit
- d. Johnny Macaroni's – 2024 Food Establishment Permit
- e. Lolly Jolly Waffles, LLC – 2023 Mobile Food Permit at Holiday's in Halifax 12/02/2023
- f. Lyonville Tavern DBA Nonnies Italian Grille – 2024 Food Establishment Permit
- g. MEA's Dairy Bar – 2024 Food Establishment Permit
- h. Monponsett Events, LLC DBA The Lake House – 2024 Food Establishment Permit
- i. Lindy's General Store – 2024 Food Establishment, Retail Food & Tobacco Sales Permit
- j. Twin Lakes Liquor – 2024 Food Establishment, Retail Food & Tobacco Sales Permit
- k. Maher Removal and Disposal, Inc – 2024 Rubbish Hauler's Permit
- l. Claude DuBord & Son, Inc – 2024 Septage Hauler's Permit
- m. Ed Hart Title V Services, LLC – 2023 and 2024 Septic Installer's Permit
- n. Cain Construction – 2023 and 2024 Septic Installer's Permit
- o. Richard Rheaume – Prime Engineering, Inc – 2023 and 2024 Soil Evaluator's Permit
- p. Ed Hart Title V Services, LLC – 2023 and 2024 Title V Inspector's Permit

Adjourn meeting and announce time closed.