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HALIFAX TOWN CLERK

**TOWN OF HALIFAX
COMMONWEALTH OF MASSACHUSETTS**

Board of Health

499 Plymouth Street, Halifax, MA 02338

*Telephone: (781)293-6768 *Email: peggy.selter@halifax-ma.org

Agenda

**In Person Meeting, Wednesday, May 21, 2025
Beginning at 6:30pm in the Selectmen's Meeting Room**

Open meeting and announce time opened.

Announce that the Board of Health meeting is being recorded by Area58 and can be viewed on YouTube.

Disposal Works Permits:

1. Requiring Local Upgrades & Variances: (but otherwise recommended for approval):

a. 9 Eleventh Avenue:

- i.** Reduce the system location setback from the required 5' separation from the SAS to groundwater to 3'. (3.07' provided)
- ii.** Allow placement of the tank and pump chamber inlet and outlet inverts within 12' of high groundwater.
- iii.** Use of only one (1) deep observation hole, as required by the Board of Health.
- iv.** Allow a sieve analysis in accordance with department guidance.
- v.** Requires a Deed Restriction and Operation & Maintenance (O&M) contract.

1. Discussion Items/Actions to be Taken:

- a.** Town Meeting Petition
- b.** Fee Schedule Update
- c.** Online Permitting
- d.** Fur Festival Update

2. Affirm Any Bills Paid:

a. Affirm Payroll for the Week Ending April 05, 2025 (*Co-Chair Signed*)

- i.** Robert Valery, Health Agent
- ii.** Margaret Selter, Administrative Assistant
- iii.** Patricia Sanda, Secretary
- iv.** Brian Kling, Animal Inspector
- v.** Robert Buker, Shared Services Coordinator (PE Grant)
- vi.** Cindi Metro, Health Inspector (PE Grant)

b. Affirm Payroll for the Week Ending April 19, 2025 (*Chair Signed*)

- i.** Robert Valery, Health Agent
- ii.** Margaret Selter, Administrative Assistant



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- iii. Patricia Sanda, Secretary
- iv. Brian Kling, Animal Inspector
- v. Robert Buker, Shared Services Coordinator (PE Grant)
- vi. Cindi Metro, Health Inspector (PE Grant)
- c. **Affirm Payroll for the Week Ending May 03, 2025** (*Chair Signed*)
 - i. Robert Valery, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Patricia Sanda, Secretary
 - iv. Brian Kling, Animal Inspector
 - v. Robert Buker, Shared Services Coordinator (PE Grant)
 - vi. Cindi Metro, Health Inspector (PE Grant)
- d. **Affirm Payroll for the Week Ending May 17, 2025** (*Chair Signed*)
 - i. Robert Valery, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Patricia Sanda, Secretary
 - iv. Brian Kling, Animal Inspector
 - v. Robert Buker, Shared Services Coordinator (PE Grant)
 - vi. Cindi Metro, Health Inspector (PE Grant)
- e. **Affirm Expense Account# 01-512 – FY 25-15** (*Co-Chair Signed*)
 - i. Robert Valery – 2025 Clothing Stipend – \$300.00.
- f. **Affirm Revolving Account# 25-513 – FY 25-18** (*Co-Chair Signed*)
 - i. Robert Casper – Invoice# 2025-07-PR – Plan Review
 - 1. 9 Eleventh Avenue – \$85.00.
 - 2. 14 Carver Street – \$85.00.
 - ii. Joesph Webby, Webby Engineering
 - 1. 9 Ferndale Avenue – Final Inspection – \$100.00.
- g. **Affirm iPad Gift Account# 26-514-4830-02 – FY 25-08** (*Co-Chair Signed*)
 - i. AT & T Mobile:
 - 1. Invoice# 287323039348X03192025 – BOH Nighthawk Device – Feb 12, 2025, to, March 11, 2025 – \$34.24.
 - 2. Invoice# 287301804802X03192025 – BOH Tablet & Agent Cell Phone Usage – Feb 12, 2025, to, March 11, 2025– \$76.67.
- h. **Affirm iPad Gift Account# 26-514-4830-02 – FY 25-09** (*Chair Signed*)
 - i. AT & T Mobile:
 - 1. Invoice# 287323039348X03192025 – BOH Nighthawk Device – March 12, 2025, to, April 11, 2025 – \$34.24.
 - 2. Invoice# 287301804802X03192025 – BOH Tablet & Agent Cell Phone Usage – March 12, 2025, to, April 11, 2025– \$76.67.



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- i. Affirm Landfill Engineering Account# 01-519 – FY 25-02 (Co-Chair Signed)**
 - i. Tighe & Bond – Invoice# TB-1016645 - Landfill Monitoring – For Professional Services Rendered Through 03/01/25 - \$8,550.00.
- j. Affirm Nursing Services Account# 01-522 – FY 25-09 (Co-Chair Signed)**
 - i. Statement Covers Nursing Service Period: March 2025 – \$583.33.
- k. Affirm Nursing Services Account# 01-522 – FY 25-10 (Chair Signed)**
 - i. Statement Covers Nursing Service Period: April 2025 – \$583.33.
- l. Affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 25-26 (Co-Chair Signed)**
 - i. Robert Casper: 03/06/25 and 03/07/25 Assisting the Town of Bridgewater (4hrs), FPHS Cost Tools and Service Delivery Tool - \$400.00.
 - ii. Special Tees:
 - 1. Invoice# 11141 – Robert Valery HPHEG Clothing – \$157.98.
 - 2. Invoice# 11140 – Cindi Metro HPHEG Clothing – \$145.00.
- m. Affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 25-27 (Co-Chair Signed)**
 - i. Cindi Metro:
 - 1. Biweekly Mileage Stipend for WE 03/22/25 - \$115.00
 - 2. Biweekly Mileage Stipend for WE 04/05/25 - \$115.00
 - 3. Mileage Reimbursement 03/17/25 – 03/20/25 - \$39.53.
 - 4. Mileage Reimbursement 03/25/25 – 03/27/25 - \$22.45.
 - 5. Mileage Reimbursement 03/31/25 – 04/03/25 - \$17.22.
 - ii. Jalen Moore: Internship February 10, 2025, through March 14, 2025 - \$630.00.
- n. Affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY-25-28 (Chair Signed)**
 - i. Robert Casper – Septic System Plan Review(s) – Invoice# 2025-02 HPHEG
 - 1. 103 Thompson Street - \$100.00.
 - 2. 117 Plain Street - \$100.00.
 - 3. 627 Warham Street - \$100.00.
 - ii. Cindi Metro – Mileage Reimbursement
 - 1. 04/07/25 – 04/10/25 - \$45.76
- o. Affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 25-29 (Co-Chair Signed)**
 - i. Amazon Capital Services:
 - 1. 1J76-RMFT-499Q – Buzz Patch Mosquito Patch Stickers – \$258.27



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ii. Cindi Metro:

1. 04/14/25 - 04/17/25 – \$38.53
2. 04/23/25 - 04/24/25 – \$16.42

iii. WB Mason:

1. Invoice# 25385562 – Office Supplies - \$1,468.36.

3. The Following to be approved, signed and/or voted on:

a. Meeting Minutes:

- i. March 19, 2025, Meeting Minutes.

b. Public Health Excellence Grant Account# 25-516-5430-189 – FY 25-30

- i. WB Mason: Office Supplies – Invoice# 253918463 – Coordinator and Health Inspector Office Supplies - \$121.32.

ii. Cindi Metro: Mileage Reimbursement

1. 04/28/25 to 05/01/25 - \$21.91
2. 05/07/25 to 05/08/25 - \$13.00
3. 05/13/25 to 05/14/25 - \$37.45

iii. Robert W. Casper, Jr: Middleboro.

1. 98 Vernon Street – Plan Review - \$100.00
2. 18 Chestnut Street – Plan Review - \$100.00
3. 68 Plain Street – Plan Review - \$100.00
4. Lot# 1 202 Summer Street – Plan Review - \$100.00
5. Lot# 2 202 Summer Street – Plan Review - \$100.00

iv. Robert W. Casper, Jr: Middleboro.

1. 22 Charmark Circle – Plan Review - \$100.00
2. 25 Stone Street – Plan Review - \$100.00
3. 456 Wareham Street – Plan Review - \$100.00
4. 21 Stone Street – Plan Review - \$100.00
5. 62 Chestnut Street – Plan Review - \$100.00

c. Permits: (With condition all required documents and fees are submitted to the Board of Health office)

- i. Halifax Meadows/Lydon Lane – 2025 Seasonal Pool Permit
- ii. Halifax Snack Shack – 2025 Seasonal Food Establishment Permit
- iii. Dean's Concessions – 2025 Single Day Food Permit at Halifax Fireworks
- iv. Smiles by the Mile – 2025 Single Day Ice Cream Truck Permit at Halifax Fireworks Permit
- v. South Shore Taco Guy – 2025 Seasonal Mobile Food Permit
- vi. Lolly Jolly Waffles – 2025 Seasonal Mobile Food Permit



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- vii.** Fur Festival/Generations – 2025 Fur Festival/Generations on Town Green
- viii.** Connecting Rods Cruise Night – 2025 Large Outdoor Event Permit
- ix.** Loopy's Espresso & Crepe Cart – 2025 Seasonal Mobile Food Permit
- x.** Alden Park – 2025 Seasonal Mobile Food Permit
- xi.** MMBrodie MA LLC dba Cousins Maine Lobster – 2025 Seasonal Mobile Food Permit
- xii.** The Nuttiest Cookie – 2025 Seasonal Mobile Food Permit
- xiii.** The Painted Pony Café – 2025 Seasonal Mobile Food Permit
- xiv.** The Frothy Bit – 2025 Seasonal Mobile Food Permit
- xv.** Halifax Pride – 2025 Large Outdoor Event Permit
- xvi.** Dyer Construction – Andrew Dyer – 2025 Septic Installer Permit.
- xvii.** Walkabout Construction – Dana Junior – 2025 Septic Installer Permit.
- xviii.** Crystal Construction – Joseph Casna, Jr. – 2025 Septic Installer Permit.
- xix.** Redline Excavation – Kevin Heath – 2025 Septic Installer Permit.
- xx.** Steve's Bulldozer Service – Stephen Madden – 2025 Septic Installer Permit.
- xxi.** Joseph F. Kehoe Contracting – Joseph Kehoe – 2025 Soil Evaluator Permit
- xxii.** JC Engineering – John L. Churchill – 2025 Soil Evaluator Permit
- xxiii.** Tri-Spec Corporation – 2025 Title V Inspector Permit.

Adjourn meeting and announce time closed.