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HALIFAX TOWN CLERK

**TOWN OF HALIFAX
COMMONWEALTH OF MASSACHUSETTS**

Board of Health

499 Plymouth Street, Halifax, MA 02338

*Telephone: (781)293-6768 *Email: peggy.selter@halifax-ma.org

Agenda

**In Person Meeting, Wednesday, March 20, 2024
Beginning at 6:30pm in the Selectmen's Meeting Room**

Open meeting and announce time opened.

Announce that the Board of Health meeting is being recorded by Area58 and can be viewed on YouTube.

Disposal Works Permits:

1. Hearing:

- a. Halifax Market & Deli – Tobacco Compliance Check.

2. Disposal Works Permits:

a. **Ratify Agents Approval:**

- i. 314 Plymouth Street
ii. Bldg# 34 Twin Lakes Drive
iii. 291 Thompson Street – ***Requires Local Upgrade Approval:***

1. A variance that would allow a vertical separation reduction from the required (5) feet to four (4) feet is requested.

1. Discussion Items/Actions to be Taken:

- a. Nomination for Inspector of Animals.
i. Brian Kling has agreed to remain the Inspector of Animals for Halifax with the Boards nomination of appointment.

2. Affirm Bills Paid:

- a. 101 Annawon Drive: Board approved the betterment funding for septic system located at 101 Annawon Drive on 09/06/2023.
i. Affirm approval of Notice of Betterment Form A
ii. Affirm approval of Betterment Agreement Form B
b. **Payroll for the Week Ending March 09, 2023**
i. Robert Valery, Health Agent
ii. Margaret Selter, Administrative Assistant
iii. Patricia Sanda, Secretary
iv. Brian Kling, Animal Inspector
v. Robert Buker, Shared Services Coordinator (PE Grant)
vi. Cindi Metro, Health Inspector (PE Grant)



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c. Expense Account# 01-512 – FY 24-14

- i. WB Mason – Invoice# 244596416 – Toner, 2 Black Ink & Colored Inc - \$669.66.
- ii. Robert Valery – Invoice# 161229 – Reimbursement – NEHA Annual Professional Membership Fee - \$105.00.
- iii. MHOA – Invoice# 6232 – Robert Valery Annual Membership Fee - \$60.00.

d. DHCD Expenditure 28-507-5784 – FY 24-01

- i. 101 Annawon Drive: Betterment Loan.
 1. Grady Consulting – Filing and Advertising – \$2,755.00.
 2. J. McKinnon Co – Septic System Installation - \$59,750.50.

e. iPad Gift Account# 26-514-4830-02 – FY 24-08

- i. AT & T Mobile:
 1. BOH Nighthawk Device – Jan 12 to FEB 11, 2024 – \$40.23.
 2. BOH Tablet & Agent Cell Phone Usage – Jan 12 to FEB 11, 2024 – \$86.86.

f. Public Health Excellence Grant Account# 25-516-5430-189 – FY 24-20

- i. Halifax Public Health Excellence Grant Return – \$42,879.08.
- ii. Cindi Metro – Mileage Reimbursement:
 1. Feb 12-14, 2024 - \$20.17
 2. Feb 20-23, 2024 - \$23.92
 3. Feb 26-March 01, 2024 - \$25.33
- iii. Amazon Capital – 100 Solar Eclipse Viewers - \$1,019.88.

3. The Following to be approved, signed and/or voted on:

a. Payroll for the Week Ending March 23, 2023

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Patricia Sanda, Secretary
- iv. Brian Kling, Animal Inspector
- v. Robert Buker, Shared Services Coordinator (PE Grant)
- vi. Cindi Metro, Health Inspector (PE Grant)

b. Meeting Minutes:

- i. February 07, 2024
- ii. February 21, 2024

c. Revolving Account# 25-513 – FY 24-14

- i. Spath Engineering – Invoice# 03112024 – Plan Review – 291 Thompson Street – \$85.00.



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d. Public Health Excellence Grant Account# 25-516-5430-189 – FY 24-22

i. Cindi Metro – Mileage Reimbursement:

1. 03/04/24 – 03/05/24 – \$15.95.
2. 03/11/24 – 03/14/24 – \$35.64.

e. Permits: (*With condition all required documents are submitted to the Board of Health office*)

- i.** Steve Burt - Burt's Ice Cream Truck – 2024 Seasonal Ice Cream Truck Permit.
- ii.** Thomas Young – 2024 Residential Kitchen Permit
- iii.** Kimberly Campbell – The Market at Reven Brook – 2024 Small Outdoor Event Request
- iv.** Harmony Two Liquors – 2024 Retail Food Permit
- v.** Smiles y the Miles Ice Cream LLC – 2024 Mobile Food Permit for Halifax in Lights Fireworks
- vi.** Bob Brenton – Heritage Waste, Inc. – 2024 Rubbish Hauler Permit
- vii.** EL Harvey & Sons – 2024 Rubbish Hauler Permit
- viii.** Jeffrey McKinnon, Inc – Jeffrey McKinnon – 2024 Septage Hauler Permit
- ix.** JC Engineering Inc dba Wing Company – 2024 Septage Hauler Permit
- x.** WLD Excavating, Co. – William Dyer – 2024 Septic Installer Permit
- xi.** Brown Enterprises – Robert Brown – 2024 Septic Installer Permit
- xii.** Jeffrey McKinnon, Inc – Jeffrey McKinnon – 2024 Septic Installer Permit
- xiii.** A.E. Wood Corp. – Al Wood, Jr – 2024 Septic Installer Permit
- xiv.** David Penney – Rocky Meadow Enterprises – 2024 Septic Installer Permit
- xv.** McGlone Enterprises – Shayne McGlone 2024 Soil Evaluator Permit
- xvi.** Heritage Waste, Inc. – Bob Brenton – 2024 Title V Inspector Permit
- xvii.** David Penney – Rocky Meadow Enterprises – 2024 Title V Inspector Permit

Adjourn meeting and announce time closed.