

August 15, 2023

Meeting Minutes

The regularly scheduled meeting of the Halifax Board of Library Trustees was held at the Holmes Public Library, 470 Plymouth Street, Halifax, Massachusetts.

PRESENT FROM THE BOARD: Pat Michaels, Chair; Susan Hill, Vice Chair; Erin Nagle; Kathy Schiavone; Ellen Snoeyenbos Susan Vogt, Secretary

OTHERS PRESENT: Jean Gallant, Library Director;

The meeting was called to order at 6:02 pm and was being audio recorded

Pledge of Allegiance: Those in attendance stood for the Pledge of Allegiance.

Approval of Minutes.

The meeting minutes of June 13, 2023 were reviewed. One change needed to be made. Under Director's Report – Programming – Misquote should be changed to Mosquito

MOTION: by Ms. Hill to approve the minutes of June 13, 2023 with change

SECOND: by Ms.Snoeyenbos

VOTED UNANIMOUSLY

Ms. Shiavone advised the Board that due to personal reasons she will be resigning as a Trustee after tonight's meeting. The Trustees and Director thanked her for her years of service. She will send her official resignation to the Director and Town Clerk so a replacement Trustee can be appointed.

Ms. Hill reported she contacted the Houses with History show. She has not heard back and relayed the contact information to Ms. Gallant for her to follow up on.

Chair's Report:

No report

Friends Liaison report:

No Report

Director's Report:

Ms. Gallant reported the following:

The new Children's Librarian is adjusting nicely in her role. She has done a few story hours so far.

The new sign has been ordered. The cost was under \$10,000 and a \$4,500 deposit was issued. The library has received \$15,000 which is enough to pay for the furnish and installation of the sign. It does not appear the library will receive the remaining \$15,000 of the grant from Josh Cutler. The Town Administrator will confirm this with Josh Cutler's office. Approximately \$2,500 of the initial \$15,000 is remaining.

Fall programing was discussed which included Mike Tougias and Ted Reinstein. Ms. Gallant will provide additional information on the programs at the next meeting.

Ms. Gallant is working with Ms. Snoeyenbos on the One Book One Community event. The book is Strange Arithmetic.

The Aris report was reviewed and discussed.

Ms. Snoeyenbos suggested the Trustees consider creating the position of Substitute Librarian to cover the circulation desk in the event the library is short staffed. This would need to be approved at the ATM however it could be brought to FINCOM for discussion and possible recommendation now.

The Board will complete the evaluation form found online for Ms. Gallant's review next month. She will provide a copy of last year's evaluation for the Board's review as well.

It was unanimously voted to adjourn the meeting at 7:23 pm. The next meeting is scheduled for September 12, 2023 at 5:30pm.

Respectfully submitted by

Susan Vogt, pro tem Secretary, Holmes Public Library Board of Trustees