

April 11, 2023

Meeting Minutes

The regularly scheduled meeting of the Halifax Board of Library Trustees was held at the Holmes Public Library, 470 Plymouth Street, Halifax, Massachusetts.

PRESENT FROM THE BOARD: Susan Hill; Erin Nagle; Kathy Schiavone; Susan Vogt, Secretary

NOT PRESENT FROM THE BOARD: Pat Michaels, Chair; Diane Ruxton, Vice Chair;

OTHERS PRESENT: Jean Gallant, Library Director;

The meeting was called to order at 6:01 pm

Pledge of Allegiance: Those in attendance stood for the Pledge of Allegiance.

Scott Materna, Director of Building Maintenance, was in attendance to discuss replacing the windows on the north side (Route 106) of the library. He explained it is costing \$450 to replace a pane each time it cracks and happens numerous times throughout the year. He is submitting an Article for the ATM in the amount of \$45,000 to replace the windows.

Approval of Minutes.

The meeting minutes of February 14, 2023 were reviewed.

MOTION: by Ms. Hill to approve the minutes of February 14, 2023 as printed

SECOND: by Ms. Nagle
UNANIMOUSLY VOTED

Chair's Report:

No report

Friends Liaison report:

Ms. Nagle did not attend the April meeting, but provided a report from the March 1st meeting.

The Annual Book Sale will take place on June 10th from 10-1. Jean Kling has arranged for a company to pick-up left-over books on June 22nd.

The Little Free Libraries will be installed with the help of Scott Materna and the Building Department. One will be placed in the HOPS playground and the other at one of the town beaches. Bob Hodge is in possession of the libraries and has prepped them to be ready for installation.

The Hook Rug Program was a success and had 16 participants.

The Friends have signed up for a fundraiser with North Easton Savings Bank.

Director's Report:

Ms. Gallant reported the library will take part in the Earth Day celebration at the Town Hall. Holly will have a flower pot craft as well as a story-time for children who attend. The materials were donated by the Friends. A vegetable garden information presentation will take place on May 1st.

Ms. Gallant is looking into the possibility of purchasing an electronic outdoor sign, similar to the sign at the Fire Department, with the funds the library will receive from the \$30,000 programming grant awarded by Josh Cutler. She will ask Mr. Calouro for information on where the fire department sign was purchased. The funds are in the process of being received. It also needs to be confirmed with the Historical Society and Board of Selectmen that an electronic sign is able to be installed.

Old Business:

Hot Spot Update - The Hot Spots are up and running and are popular. Ms. Gallant was able to use the SAILS credit card to purchase the T-Mobile service for the two hot spots and then pay the invoice with the incentive grant. There is a possibility the library might secure additional Hot Spots for patrons. The Trustees recommend perhaps 6-8 total right now.

Patron Survey – Will address at next meeting.

Locker Update - The pricing for the outdoor lockers is underway.

New Business:

Ultimate Library Road Trip – Ms. Gallant advised this is a SAILS program that will take place during school vacation week. Patrons will receive a map with participating libraries. The object is to visit these libraries and receive a craft or prize from each. Our library will be making buttons and giving away bookmarks.

It was unanimously voted to adjourn the meeting at 7:02 pm. The next meeting is scheduled for May 9, 2023 at 6:00pm.

Respectfully submitted by

Susan Vogt, pro tem Secretary, Holmes Public Library Board of Trustees