

October 11, 2022

Meeting Minutes

The regularly scheduled meeting of the Halifax Board of Library Trustees was held at the Holmes Public Library, 470 Plymouth Street, Halifax, Massachusetts.

PRESENT FROM THE BOARD: Susan Hill, Erin Nagle, Kathy Schiavone, Susan Vogt

NOT PRESENT FROM THE BOARD: Patrick Michaels, Diane Ruxton

OTHERS PRESENT: Jean Gallant, Library Director;

Agenda

1. Pledge of Allegiance
2. Approval of the September 20, 2022 Board meeting minutes
3. Chair's Report
4. Friend's Liaison Report
5. Director's Report
6. Old Business
 - a. Hot Spot discussion
 - b. Aris Report snapshot
 - c. update on job posting
 - d. update on town stipends
7. New Business
 - a. Library hours
 - b. Library carpet cleaning
8. Next meeting date: November 8, 2022 @ 6:00PM
9. Adjourn

The meeting was called to order at 6:00 pm

Pledge of Allegiance: Those in attendance stood for the Pledge of Allegiance.

Approval of Minutes.

The meeting minutes of September 20, 2022

MOTION: by Ms. Hill to approve the minutes of September 20, 2022
SECOND: by Ms. Schiavone
ABSTENTIONS by Ms. Nagle
VOTED

Chair's Report:

No report.

Friends Liaison report:

Ms. Nagle attended the meeting. She reported they discussed

Dues membership

Newsletter

Book sale – possibly moving the date to June as they did not do as well in past years.

The Story Walk at Nesseralla's Farm was sponsored by the Friends

Director's Report:

Ms. Gallant advised she would like to wait until March or April to have the Little Free Libraries installed. Paperwork and a thank you note was sent to Rep. Josh Cutler so we could secure the \$30,000 which was awarded to the library. Ms. Gallant spoke with John Badot about revising the existing library sign so it could include event advertising space similar to the Congregational Church sign. It is estimated to cost approximately \$10,000. There is a possibility the funds could also be used to purchase the exterior lockers as well as having guest speakers at the library. A copy machine has been ordered and the library is waiting for delivery. The possibility of raising black and white copy fees was discussed as they currently are only 10 cents.

Hot spot report: Ms. Gallant has written the policy after reviewing policies from several other towns. The library will purchase their own hot spots and not use the towns. Tech Soup has hot spots available for purchase. They are \$120 with service and have an \$18 delivery fee. She would like to purchase two hot spots initially. They will be in hand at the next meeting but will not be circulated until the policy is voted on.

Ms. Nagle needed to depart the meeting at 6:50pm. Due to lack of quorum, the meeting was adjourned. The next meeting is scheduled for November 8, 2022 at 6:00pm.

Respectfully submitted by

Susan Vogt, pro tem Secretary, Holmes Public Library Board of Trustees