

# The Holmes Public Library

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Directors Report

October 2010

**Long-Range Plan**—Because we are not applying for a Construction Grant, we have until December to complete the plan allowing the Staff more time for fine-tuning. The Library Staff have been pouring over the Goals and Objectives of the Long-Range Plan. This link is to the Wiki Page <http://holmespubliclibrary.wikispaces.com/Long-Range+Plan--Goals%2C+Objectives+%26+Activities> There is a significant role for the Trustees and Friends to plan from recruiting a Program Coordinator to New Resident packages to helping to raise funds for assistive technology to offering morning coffee and afternoon tea to encourage “community space” at the library.

**Building**—The contract for the roof/HVAC states that the work must be complete by December 1<sup>st</sup>. Gerry Elliott reports that the contractors are now ready to begin as soon as the rain stops. For next year, a priority should be painting the ceiling and installation of new carpeting. Some minor interior reconfiguration should be budgeted for as well and some fundraising for new seating would be welcomed. Together, all these components will help us meet several Service Roles as identified in the new Long-Range plan.

**Programming Update**—The Holmeswork Help is in full swing, and this month, three book clubs will meet. The Halloween Party will be a three day event this year, and Marie is working with the newly formed Hanson Children’s Museum on some special programming the week of October 18. Susan and I are gearing up for the Next Chapter grant, and the first advisory meeting is coming up as well. Elaine Wissel has eight tutors signed up for training in Plymouth. The next step will be to advertise for learners.

**Equipment**—The new Xerox color printer is up and running and is everything the staff expected. We now are looking at relocating some equipment to make it easier for the public to use.

**Staff Development**—Amy and Susan went to an all-day conference on E-books at the State Library in Boston. The event was a national teleconference sponsored by Library Journal and Overdrive. Amy also attended a SAILS workshop on PC maintenance and was pleased to see that we are well-prepared for the unexpected. Deb is on a SAILS long-range planning committee and is pleased that the next plan will include off-site staff development, meetings and training using various technologies. Deb also participated in the interview process for the new Elementary School librarian, and the Staff is looking forward to working with the selected candidate.

**Friends of the Library**—The Friends of the Library have made their annual gift to the Library: a full-size refrigerator for the Staff room. The fridge will be wonderful for staff to store their lunches and the big freezer will also be available for programs! The Friends have also donated a subscription to BookPage, a substantial “freebie” newsletter containing book reviews and discussions that library patrons can take home.

**Road Show** In memory of our fathers, both WWII veterans, Jean and I were thinking that we would like to bring the Massachusetts Memories Road Show to Halifax and center the program around Halifax veterans and their memories. The Road Show bringing all kinds of scanning and recording equipment, and copies photos veterans and their families would bring and even record their memories. The result would be a web-page for the project. We would like to work with the local VFW, veteran’s agent, COA and other organizations. We would ask the Friends for a match towards this grant. The idea would be to run the Road Show on Veterans Day in either 2011 or 2012.

**Volunteers**—We now have three volunteers who come in weekly: Ellen LaCivita has been helping to go through all the old files and thus cleaning out the storage room; Millie Valent covers new books; and Sue Desroches covers new books and shelves.

**Save the Date** Fall Clean-up October 16<sup>th</sup>. Holidays in Halifax, Saturday, December 11, 2010. We are also planning an Open House for the Next Chapter grant during Holidays in Halifax to promote the program.

Respectfully Submitted,  
Debra DeJonker-Berry