

**Directors' Report
December 11, 2012**

PROGRAMMING UPDATE ----- October and November

Children's Programs	36 Programs
	470 Participants

Children's Librarian Marie Coady has begun two book clubs. The Children's Book Club is for Grades 3-6. The group is meeting on Thursday December 27 at 11am and is reading Jake and Lily by Jerry Spinelli. The Teen Book Club is for Grades 6 and up. This group is meeting on Friday December 28 at 1pm and is reading Wisdom's Kiss by Catherine Gilbert Murdock. Also in December, in addition to five weekly story hours the Children's Department will host Cookies and Cocoa Story time on Saturday December 22 at 11am and a Lego Day at the Library on December 26 from 4pm to 7 pm

Adult Programs	6 Programs
	56 Participants

On the evening of December 18, 2012 the Evening and Afternoon Book Groups will get together for a cookie swap. We are reading Double Shot by Diane Mott Davidson. Everyone will be asked to bring two dozen cookies to share and to swap.

Homebound Delivery	4 Deliveries
	38 visits

Mass Memories Road Show ---- The Mass Memories Road Show was a wonderful event enjoyed by all who participated. Road Show Coordinator from UMASS Boston, Joanne Riley was very impressed with the turnout for Halifax and compared it to that of a much larger community. The numbers are Door count: 94 Registrations: 71 Keepsake photos: 25 Scanned photos: 141 Total images: 165 Volunteers/Roadies: 34 Video Interviews: 20. We had ten volunteers from the Silver Lake National Honor Society who were very helpful and had a great time.

Holidays in Halifax ---- Holidays in Halifax was very successful again this year. New Library Director Laurie Cavanaugh came to enjoy the evening and took the opportunity to meet some new people. The Friends of the Library provided refreshments for the evening. There was a great response to phone calls to members for homemade goodies and they also generously donated \$150.00 for the purchase of 10 gallons of cider and 400 sugar cookies from Stop and Shop.

BUDGET----- FY2014 is due January 7, 2013 with no exceptions. Preliminary figures have been presented to the Liaison to the Finance Committee. The Municipal Appropriation Requirement for FY2014 is \$299,778. The Finance Committee and the Board of Selectmen have asked departments submit level-funded (not level-service) budgets with a few exceptions. The Holmes Public Library in order to maintain certification and be eligible for state aid will need to submit an increase in our budget of \$2546.00. I will provide the appropriate documentation to the Finance Committee explaining this increase.

The FY2014 Action Plan was submitted to the Massachusetts Board of Library Commissioners. This year to simplify the process a template was provided to each library. The submission of the action plan is required in order to apply for LSTA Grants. The plan needs to state what actions the library intends to take for the period of July 2013 – June 2014 in order to meet the goals of our Long Range Plan. A copy of the Action Plan is available in the library.

A Letter of Intent form has been filed with the Massachusetts Board of Library Commissioners for the Holmes Public Library to apply for the LSTA Grant READER'S ADVISORY in the LibRARY. This project will provide funds for training staff in the use of electronic and print reader's advisory tools. It will enable libraries to purchase popular reading collections in multiple formats and enhance staff members' ability to match the appropriate book with the reader. We are in no way obligated to apply for this grant but need to have this form on file in case this is something we want to pursue for FY2014.

BUILDING UPDATE:

FTG Technologies the company recommended by the SAILS Library Network provided the library with a quote for permanent installation of a projector and an amplification system for the community room. This project is in keeping with the Holmes Public Library's FY 2011-FY2015 Long Range Plan.

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Service Role II: Know your community: Community Resources and Services

This project would make it easier to meet the technology needs of community groups using the community room. This may be a good use of trust fund monies.

Respectfully submitted