

HALIFAX FIRE DEPARTMENT R&R Article 2	GENERAL REQUIREMENTS
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1. Appointees to the Halifax Fire Department shall meet the requirements of Recruit Firefighter Training, as set forth by the Massachusetts Training Council. This training shall take place at a facility approved by the Chief. The recruit training shall also meet applicable State standards and certifications.
2. Every person appointed to the Halifax Fire Department shall be administered the oath of office by the Town Clerk, and abide by the rules and regulations of the Department as established.
3. Personnel shall familiarize themselves with all of the rules and regulations, in particular but not limited to those that pertain to their respective rank or duties.
4. All members shall report for duty on time, be neat in appearance and in proper uniform as prescribed by Department uniform policy.
5. All orders from superiors, which pertain to the service and duties, shall be obeyed promptly and without question; failure to do so will warrant disciplinary action. The above shall not be interpreted to mean any order that contemplates or requires doing an unlawful, illegal or improper act or an order contrary to the rules and regulations.
6. Any provisions in these rules and regulations found to be in conflict with any Massachusetts General Laws, or Collective Bargaining Agreement between the Town of Halifax and Local 3159 I.A.F.F., shall be subordinate to the laws and bargaining agreement.
7. When a situation arises for which no specific rule or regulation has been provided, each Officer and/or Firefighter is expected to use common sense, initiative and prudent judgment to handle the situation, so that the results will reflect credit to the members, the Department and the Town of Halifax. Members should also be aware that they will be held responsible for any negligent or improper conduct.
8. The results achieved by the Halifax Fire Department in the performance of routine duties and operating at various types of emergency incidents, to which they are called, depends greatly upon the manner of which the Officers exercise the authority delegated to them. This authority must be

fair, impartial, without fear of offending some or favoring others. Officers should never lose their sense of self-confidence, responsibility or loyalty to the Fire Department or the Town.

9. An Officer should be able to command respect at all times and all orders given should be clear, concise and readily understandable. Officers should be able to enforce obedience to orders and be fair in matters of discipline. The duties that Fire Departments perform require that Officers have the ability to lead subordinates into any situation. One of the most outstanding and valuable assets of the Town is an efficient, well-trained and loyal Fire Department.
10. Transfers shall be made at the discretion of the Chief. Members requesting a transfer from a shift, group or duty company may request such a transfer in writing to the Chief. The request shall state the facts and reasons for the request for transfer.
11. No member shall have the authority to contract any bill against the Fire Department or the Town of Halifax, and the Fire Chief shall approve any requirement for purchase.