



Finance Committee
 Town of Halifax
 499 Plymouth St.
 Halifax, MA 02338

Meeting Minutes
 Monday, December 10, 2018

	Melinda Tarsi	Bill McAvoy	Leonard Teceno	Frederick McGovern	Vacant	Vacant	Vacant
Present	✓	✓	✓	✓			

Also in attendance: Charlie Seelig, Town Administrator, Kim Roy, Selectman, Sandy Novak, Town Accountant, Joao Chaves, Chief of Police

Melinda called the meeting to order at 7:09p.m.

Meeting was recorded by Area 58.

Melinda opened the meeting by reading the agenda.

Chief Chavez spoke regarding a request for transfer from the reserve fund for five thousand dollars in accordance with Chapter 40, section 6, of the MA General Laws, to be transferred to: Police Cruiser Maintenance 01-215. This transfer will cover unexpected repairs to the Chief's cruiser which is not covered under warranty. Len asked if we purchase cruisers every two years. Sandy stated we replace two front line cruisers every year, which does not include the chief's cruiser. The Chief's cruiser is slated for replacement fiscal year 2020. It currently has 97K miles. Each cruiser is replaced every 3rd year. We have 6 cruisers, we replace 2 per year, so every cruiser would be replaced in the third year. It was also discussed adding the Chief's cruiser to the schedule every fifth year. Melinda asked if any other repairs will be needed and the chief states there was one cruiser in a minor accident, but he believes those repairs will be covered under insurance. Len asked if the 5k would be sufficient to cover the routine maintenance budget as well and Chief Chavez said yes.

Melinda Tarsi entered a call for motion to approve.

Bill McAvoy motioned to approve

Len Teceno seconded

All were in favor

Melinda stated there were no other requests for transfers. Melinda reviewed mail items: Memo from the Board of Selectmen regarding Submission of Information-important Dates

Board of Selectmen 2019 Meeting Schedule

Fred McGovern's appointment to the Finance Committee

Inventory of Equipment

The Committee was informed by Melinda of Diane Ruxton's resignation due to work obligations.

Melinda asked the committee to review the meeting minutes from November 26, 2018 and asked Fred McGovern to abstain from voting on the minutes from this meeting as he was not officially sworn in at that time.

Melinda entered call for motion to accept the meeting minutes.

Bill McAvoy motioned to accept

Len Teceno seconded

All were in favor

Melinda informed the committee that due to Diane Ruxton's resignation, the liaison appointments need to be amended. Melinda offered to take Wage and Personnel. Kim and Melinda will discuss which day is best to meet according to each other's schedules. Kim gave a brief overview of each departments meeting schedules so the committee could split up the rest of the departments amongst themselves. Bill McAvoy volunteered to take the Library. Len Teceno volunteered to take the Council on Aging. Fred McGovern volunteered to take Halifax in Lights, Holidays in Halifax, Housing Authority and Youth and Recreation. Melinda called for motion to accept the changes to the Liaison List.

Bill McAvoy motioned to accept

Len Teceno seconded

All were in favor

Melinda informed the committee that the budgets are due January 7, 2019, and she will circulate the department heads list to each member. Kim offered to introduce Fred McGovern to the department heads that he will be the liaison to.

January 7, 2019 and January 14, 2019 were chosen by the committee to be the meeting dates for next month.

Melinda called for motion to adjourn.

Bill McAvoy motioned to adjourn

Len Teceno seconded

All were in favor

Meeting adjourned at 7:34p.m.

Respectfully submitted,
Kathy Clark, Secretary

Len Teceno, Clerk

