

**COUNCIL OF AGING BOARD MEETING  
409 PLYMOUTH STREET  
HALIFAX, MA 02338**

**DATE of Meeting:** July 18, 2023 9:30 a.m.  
**NOTE:** Held every 3<sup>rd</sup> Tuesday of the month  
Selectman Meeting Room – First Floor  
499 Plymouth St Halifax

**Members Present:** Darlene Regan - Director, Mike Rugnetta, Judy Rakutis, Sarah Sloat, Jean Gallant, Ruth Walters, Kim King-Cavicchi

**Secretary's Report:** Called to order at 9:36am by Jean Gallant.  
Reviewed Minutes of June 27, 2023  
Jean Gallant made a motion to accept the minutes, second by Judy Rakutis, voted on and passed.

**Budget Report:** Darlene reported on:  
- Darlene to email current budget/financials  
- Gift and activity account \$2250 thanks to the contribution from Corrigan acct.

**Correspondence:**  
- Mass Health update - COA will have direct access to members info  
- Ruth to help create and deliver a volunteer booklet, to include things like CORI info and other requirements for volunteers  
- Events  
    - OCES to provide holiday meals  
    - Newsletter getting good circulation

**Director's Reports:** GENERATIONS –  
- no report this month, on holding pattern until they get their own by laws updated and approved. They are currently working with the AG's office on this.

SHINE - will not have access to Mass Health info, as SHINE is medicare driven.

OCES -

- Nancy Smith Clancy on the board

TRIAD -

no report

**ByLaw/COA Policies Review:**

- new COA policies for review and vote - updated some of the last pieces needed.
- Jean to confirm state law matches with by law revisions, things like board member term limits
- Jean to confirm with the BOS if they need to approve COA revisions to bylaws.
- Much discussion on mission statement(wording and COA duties and responsibilities)
- Ruth to provide final copy based on Jeans research.

**PUBLIC DISCUSSION AND OTHER BUSINESS DEEMED NECESSARY BY THE CHAIR:**

- Ethics training will have a new format
- ask Cesar to link the training to the website
- Darlene to get info together for new hand out for Halifax Estates. This will be an informational piece to be given to all new owners when they go through the closing on their property. Charlie at the sales office to facilitate.
- Sarah mentioned the Halifax Farm Stand through 10/28 every other Saturday. Offered for a COA member to be present to offer info on COA services available.
- Sarah also brought up the art exhibit on 9/30.

**Adjournment 11:05am**