

**COUNCIL OF AGING BOARD MEETING
409 PLYMOUTH STREET
HALIFAX, MA 02338**

DATE of Meeting: May 16, 2023 9:30 a.m.
NOTE: Held every 3rd Tuesday of the month
Selectman Meeting Room – First Floor
499 Plymouth St Halifax

Members Present: Darlene Regan - Director, Mike Rugnetta, Kimberly King-Cavicchi, Judy Rakutis, Sarah Sloat, Jean Gallant (special guest Yvonne Costa with Kimberly King-Cavicchi)

Secretary's Report: Called to order at 9:47 by Jean Gallant.
Reviewed Minutes of April 18, 2023
Jean Gallant made a motion to accept the minutes, second by Judy Rakutis, voted on and passed.

Budget Report: Darlene reported on:
- Darlene to email current budget/financials

Correspondence:
- Kimberly King-Cavicchi offered to help draft a Patron Behavior Policy.
- Fred Corrigan to be sworn in on 6/7.
- Outreach Coordinator job description being posted

Director's Reports: GENERATIONS –
- Bella from Generations present to report
- 3 new members
- memorial day prep going well, pending liability insurance
- discussion over serv safe requirements
- meeting with CPA Heather Crowley

SHINE - no report given
OCES -
- Darlene can not be OCES board member.
- Jean Gallant made a motion to nominate Kimberly King-Cavicchi to represent

COA on OCES board, second by Mike, approved by all.

TRIAD -

- Scheduled speakers set through June

ByLaw/COA Policies Review:

- Darlene to send clean copy of new COA policies for review and vote at June meeting

PUBLIC DISCUSSION AND OTHER BUSINESS DEEMED NECESSARY BY THE CHAIR:

Adjournment 11:30am