

Halifax COA Board Meeting Minutes
August 19, 2021
Great Hall, 499 Plymouth St.

Members present: Jo Schofield, Chairman; Darlene Regan, COA Director; New Member Jean Gallant; Judy Rakutis; Sarah Sloat. Absent: Mike Rugnetta and Dottie Martel from Generations.

Call to Order: The meeting was called to order by the Chairman, Jo Schofield at 9:41 AM

Secretary's Report: There was no report since the Board is currently looking for a Secretary.

Correspondence: No correspondence was presented at the meeting.

Director's Report:

- There needs to be a review of the COA mission
- There was a discussion to review the Bylaws, duties, and responsibilities of the COA Board
- Transportation policy needs to be updated, Lisa will help with the writing of this policy and this policy needs board approval.
- Data shows that there will be a 22% increase in citizens over 60 in the next 5 years
- Presentation of current Mass Resources
- Handout and explanation was given of the Evacuation Survey
- Director would like to begin a program of having the staff calling people over 70 for a quick check on how they are doing. She would like this to take place quarterly or once a month. There are over 100 people over 70. Once this is complete she would like the staff to call people over 65.

Handouts were given on current programs

Handouts of the logs between 07/01/2021 and 8/19/2021. This is a very comprehensive report with plenty of statistics. One highlight is total of 2312 duplicated people served and 388 unduplicated people served

The Meeting was adjourned at 11:55AM by Jo Schofield

Respectfully Submitted,

Jean Gallant