



**Town of Halifax
Recycling Fee
Abatement Form – Fiscal Year 2020**

This is a two-page form. **Please complete both sides of this form.** This form must be either delivered or mailed to Halifax Board of Selectmen, 499 Plymouth Street, Halifax, MA 02338 no later than **thirty days after the issuance of the bill for the recycling fee.**

A. Fee payer information.

Name(s) of fee payer: _____

Mailing address: _____

Telephone number (in case more information is needed): _____

B. Property identification

Bill Number: _____

Property address: _____

Parcel identification (Map and Parcel shown on bill): Map _____ Parcel _____

C. Reason(s) for abatement sought:

Provide as much information as you would like. Use additional sheets if needed. **If your request for an abatement is because you use a private hauler and participate in the hauler's recycling program, please obtain a letter from your hauler stating this. Most haulers now have a form letter which they use and will state in the letter that you are participating in their recycling program.**

Filing this form does not stay the collection of your fees. To avoid loss of appeal rights or the addition of interest and other collection charges, the fee should be paid as assessed.

D. Signature

Subscribed this _____ day of _____, _____ under penalties of perjury.
(day) (month) (year)

Signature of applicant _____

If not an individual, signature of authorized officer _____ Title _____

(print or type) Name	Address	Telephone Number
----------------------	---------	------------------

Fee Payer Information About Abatement Procedure

An abatement is a reduction in the recycling fee for the fiscal year. To request a reduction or elimination of this fee, you must apply for an abatement. You may file an application if you are: the assessed or subsequent (acquiring title after January 1) owner of the property, the owner's administrator or executor, a person owning or having an interest or possession of the property, or a mortgagee if the assessed owner has not applied.

Your application must be filed with the Board of Selectmen by **thirty days after the issuance of the bill for the recycling fee**. Your application must be timely filed and received by the Board of Selectmen on or before the filing deadline or mailed by United States Mail, first class postage prepaid, to the proper address of the Board of Selectmen on or before the filing deadline as shown by a postmark made by the United States Postal Service. Filing an application does not stay the collection of the fee. Failure to pay the fee when due may also subject you to interest charges and collection action. To avoid any loss of rights or additional charges, you should pay the fee as assessed. If an abatement is granted and you have already paid the fee, you will receive a refund of any overpayment.

Disposition of Application (Selectmen's Use Only)

Granted ☐ Not Granted ☐

Date of decision: _____

Board of Selectmen

