

**Halifax Board of Health
Meeting Minutes
Wednesday, August 21, 2019**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John W. DeLano – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Alan J. Dias – Clerk, Board of Health
Cathleen Drinan – Health Agent
Peggy Selter – Administrative Assistant, Board of Health

1. 6:30pm – Marilyn’s Landing updated.

- a. Marilyn MacDonald gave the Board an update of the ongoing project.

2. **Disposal Works Permits:**

- a. **Ratify Agents Approval:**

- i. 104 Beechwood Road

A Motion was made to ratify Agent’s approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

- ii. 117 Fuller Street

A Motion was made to ratify Agent’s approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

3. **Bring to Boards Attention:**

- a. 23 Lantern Lane: Update & Letter for resident.

- i. The Board reviewed a letter dated 07/30/19 from Mr. Timothy Feely regarding the Health Agent’s authority at the 23 Lantern Lane septic system installation and determined that the Health Agent was well within her authority and they consider this matter to be closed.

- b. Fieldstone Show Park well testing results.

- i. Board reviewed well testing results. The Board discussed the possibility of a Board member witnessing a sample being taken next year.

4. **Discussion Items:**

- a. 21 Jordan Road. Jason Conroy, owner, in attendance.

- i. Health Agent updated Board on plan. The Board stated they would be inclined to approve the plan at the 09/04/19 meeting with the

condition that the sieve analysis triangle and the old SAS drawing be added to the plan and to note anything that is encountered or moved during installation.

- b. 330 Plymouth Street: Update. – Alan Dias updated Board on the plan. Plan is currently all set to move forward with septic system installation.
- c. CBD – State regulations on Hemp derived products. – Carry over to 09/04/19 meeting.
- d. Wastewater treatment sludge 415 Thompson St. Odor complaint/DEP update. – Board suggested Health Agent send a cease and desist letter to owner. If owner has questions or concerns he/she is welcome to come in to speak with the Board.
- e. **Admin Report:** Administrative Assistant updated Board.
 - i. Flu Clinics scheduled for 09/19/19 and 10/10/19, 2-5pm for both.
- f. **Agent Report:** Agent updated Board.
 - i. WNV & EEE: Update.
 - ii. Still working on Visiting Nurse annual contract for FY 2020.
 - iii. Working on septic systems close to the pond.

5. The Following to be signed:

- a. Signature Authority FY 2020. (JD needs to sign) – Board Signed.
- b. **Payroll for the Week Ending August 31, 2019** – Board Approved and Signed.
 - i. Cathleen Drinan, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Brian Kling, Animal Inspector
- c. **Meeting Minutes:** – Board Approved and Signed.
 - i. August 07, 2019 Meeting Minutes.
- d. **Expense Account# 01-512 – FY 20-03** – Board Approved and Signed.
 - i. Cathleen Drinan – Postage Reimbursement – 0.50.
 - ii. Cathleen Drinan – Mileage Reimbursement:
 - 1. 07.01.19 to 07.31.19 - \$87.29
 - 2. 08.01.19 to 08.21.19 - \$55.62
 - iii. Kathleen DeVasto-Piemonte – Kitchen Inspection – Invoice# 080719 – Walmart Complaint - \$50.00.
- e. **Revolving Account# 25-513 – FY 20-03** – Board Approved and Signed.
 - i. Spath Engineering – Invoice# 081419-743 - Plan Review – 21 Jordan Road- \$85.00.
 - ii. Webby Engineering:
 - 1. Invoice# 081419 - Plan Review – 117 Fuller Street- \$85.00.
 - 2. Invoice# 081519 - Plan Review – 104 Beechwood Road - \$85.00.

f. iPad Gift Account# 26-514-4830-02 – FY 20-02 – Board Approved and Signed.

- i.** Cathleen Drinan – iPad Usage Reimbursement for August, 2019 - \$21.16

g. Permits: (With condition all required documents are submitted to the Board of Health office) – Board Approved and Signed.

- i.** JP Flannagan Site Development – 2019 Septic Installer's Permit.

A Motion was made to approve permit i.

Motion: John Weber

Second: Alan Dias

6. Unanimous vote on the motion

a. Mail Folder: – Board Read.

i. Board of Selectmen

- 1.** Earth Removal Application – White Dog Cranberry, LTD, off Palmer Mill Road.

ii. Planning Board

- 1.** Certificate of Site Approval – 450 & 550 Industrial Park Road.
2. Site Plan Modification – Amanda's Way.

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~