

**Halifax Board of Health
Meeting Minutes
Wednesday, June 2, 2021**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

Present at the meeting were:

Steven A. MacFaun, Chairman
Pamela Engstrom, Co-Chair
Robert Valery, Health Agent
Margaret Selter, Administrative Assistant
Kelly Dwyer, Secretary

Also present at the meeting: Joe Murray (Smoke Shop), Mirza Tenveer (Smoke Shop), Jo-Ann Andrews, and Zade Baig. The Board of Health anticipated the presence Area58 at this meeting. Area58 did not appear.

1. Re-Organization of the Board

A Motion was made to appoint Steven MacFaun Chairman and Pamela Engstrom Co-Chair of The Board of Health.

**Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion**

2. Disposal Works Permits:

a. 62 Circuit Street

i. Recommended for Approval.

A Motion was made to approve plan.

**Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion**

b. 41 Oak Street

i. Recommended for Approval.

A Motion was made to approve plan.

**Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion**

c. 07 Old Ocean Avenue

- i. Board review needed.

A Motion was made to approve the presby system with local upgrades and variances.

Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion

d. 416 Plymouth Street

- i. Waiting on revisions from Webby Engineering.

1. **Pass-over until revisions are received.**

e. Wood Street - 118-06

- i. Waiting on Revisions from Webby Engineering.

1. **Pass-over until revisions are received.**

f. Wood Street - 118-07

- i. Waiting on Revisions from Webby Engineering.

1. **Pass-over until revisions are received.**

3. Bring to Boards Attention:

a. Letter of Resignation from John Weber, May 20, 2021.

- i. The Board of Health would like to thank John Weber and acknowledge their appreciation for his years of dedication and service to the Town of Halfax.

1. **The Board expressed gratitude for the previous Chairman John Weber.**

b. Review Engineer - Board of Health:

- i. John Delano has contacted out office requesting to be considered as a review engineer for the Board of Health.

A Motion was made to approve John Delano's request to be a review engineer.

Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion

c. Talent Bank Forms: Board of Health Open Seat Submission Deadline is 06/02/21.

- i. Forms submitted prior to the May 15, 2021, election.

1. Administrative Assistant reached-out via phone and/or email to applicants who submitted a Talent Bank Form prior to May 20, 2021.

- a. Kimberly (King) Cavicchi
- b. Marline Amedee
- c. Tom Connolly
- d. Karen Hart
- e. Neil St. Croix`

ii. Forms submitted after the May 15, 2021, election.

1. Administrative Assistant sent applications to the Board of Selectmen's office as interested persons for an interview.

- a. David H. Mascio
- b. Candice Greene
- c. Thomas Millias
- d. Alan Dias

iii. There will be a joint meeting within the Selectmen's meeting on June 08, 2021, between the Board of Selectmen and Board of Health to interview interested persons.

1. Board members should attend.

2. The Board received the talent bank forms in their individual folders, giving them an opportunity to review them prior to the meeting on June 8th.

d. Vote to approve date change from 2020 to 2021:

i. 03/03/21 and 03/17/21 Meeting Minute Date Clerical Error Change.

A Motion was made to approve the meeting minutes with amended clerical errors.

Motion: Steven MacFaun

Second: Pamela Engstrom

Unanimous vote on the motion

e. Vote on Beach Permits: Memorial Day through Labor Day 2021.

i. Halifax Beach

ii. Ligan Street Beach

iii. Holmes Street Beach

iv. Annawon Drive beach

v. Twin Lakes Beach

A Motion was made to open all beaches (i.-v.) from Memorial Day to Labor Day.

Motion: Steven MacFaun

Second: Pamela Engstrom

Unanimous vote on the motion

- f. **2021 Rabies Clinic:** Board will need to decide and vote.
- i. Admin. spoke to Dr. Hopkins. He may be able to accommodate the Town and hold a clinic on a weekday. However, he is unable to hold a clinic on a Saturday as his office is down 2 vets and Saturdays are extremely busy.
 - ii. He stated if the Board is looking for a Saturday clinic, the Board of Health may want to reach-out to other vets/offices.
 - iii. Or not hold a rabies clinic this year.
 1. The Board discussed. Chairman Steven MacFaun suggested reaching out to other veterinarians and our animal control officer Amanda Feighery for suggestions.
 2. The Board advised keeping the clinic on a weekend day, to make it more available and accessible to the residents.

4. **Discussion Items:**

- a. **Notice of Betterment:** 63 Palmer Mill Road.
- i. Vote to approve notice. Notary Signatures needed.
 1. Margaret Selter, Notary Public Notarized the Notice of Betterment.

A Motion was made to approve the Notice of Betterment.

Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion

b. **163 Plymouth Street:**

- i. Junk now considered abandoned per court order. Property owner obtaining price quotes for removal.
 1. The Board discussed, and Chairman MacFaun asked The Health Agent if the building needs to be boarded up.
 - a. Agent Bob Valery stated that he has and will continue to address health concerns and health hazards within his jurisdiction and health code for this property. Otherwise, the property is the responsibility of the owner, Fannie Mae.

c. **Soil Evaluations MHP:**

- i. Agent walked site with Steve MacFaun.
 1. The Board and Health Agent discussed soil evaluations in the Mobile Home Park.
 2. Jo-Ann Andrews asked if these soil evaluations are necessary? Why dig so many holes? And can it be voted out?
 - a. The Board instituted a supplemental regulation, effective January 1st 2021 that requires that any soil evaluation prior to 1995 needs to be updated. Health Agent

explained that soil evaluations prior to 1995 were not completed by a licensed soil evaluator and the estimated depth of groundwater must be determined. The Halifax Mobile Estates is in Zone 2 (Public Water Supply Well Area), which increases the need for accurate determinations.

3. Mrs. Andrew's added that this is costly to the residents.
 - i. Health Agent responded that it would be more costly if there is a leak into the water supply. Chairman & Health Agent added that the intent is not to create a ton of holes, but to lessen the cost burden and disruption caused by title V inspections within 150 feet.
4. Chairman Steven MacFaun asked if there is a list of streets that require new oil evaluations based on elevation, or proximity to wet areas. Are there set elevations? The Board, Health Agent, and Administrative Assistant Discussed in open conversation with participating residents.
 - a. After much discussion, more research will be done.

d. Tobacco Shops:

- i. Smoke Shop Owner, Mirza Tanveer, will attend the meeting and present his plans for the Smoke Shop to the Board.
 1. Mirza Tanveer, his son, and the manager of the property they will be renting for the shop were present at the meeting.
 2. Mr. Tanveer brought a floor plan, and discussed future plans with The Health Agent and The Board.
 - a. Health Agent updated The Board on a list of sale items for the store, called "Charlie's Smoke Shop".
 - b. The Board and Health Agent discussed single cigar sales with Mr. Tanveer.
 - i. Health Agent stated he will investigate further into price points and State Regulations. Halifax has a Board of Health Regulation that prohibits single cigar sales, The Board would have to hold a hearing and set a price point.

A Motion was made to approve Charlie's Smoke Shop's permit and opening, with the condition that no single cigars are be old until the Board of Health Regulation is changed.

Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion

e. Seasonal Event Permit Cost:

- i. Decrease the Cost of the Seasonal Event Permit? (*Currently \$75.00 per event or \$250.00 for season*).
 - 1. The Board Discussed there not being many vendors with seasonal permits, and most are operated by local residents. The Board and Agent discussed changing the seasonal permit to \$150.00 a season.
 - a. A hearing will need to be held in the future to change the fee.

f. Agent Report:

- i. **COVID-19:** Down for the 4th time.
 - 1. As a result of the CDC and FDA approving the Pfizer vaccine for 12–15-year-olds, we are expanding the age bracket for the vaccine clinic on 5/20. It is now available to ages 12+ and you do not have to be a Halifax resident.
 - a. Agent updated The Board that there are no new cases of COVID-19, just suspected cases. The testin rate has decreased, and there was a vaccine clinic at The Fire Department May 29th.
 - b. Agent and Board discussed the Fire Department test kits that were previously offered, at \$35.00 per person.
 - i. Board & Agent recommended to wait proactively for a potential second surge, or at least until the fall.
 - ii. Co-Chair Pamela Engstrom discussed changing the ticker board at the Fire Station from “Know the Fax Get the Vax” to something relating to summer health prevention, such as mosquito spraying.

5. The Following to be signed:

- a. Signature Authority Fiscal Year 2021. *The Board Signed.*
- b. 05/05/21 Permits Approved Sheet.
- c. **Payroll for the Week Ending June 05, 2021:** *The Board Signed.*
 - i. Robert Valery, Health Agent.
 - ii. Margaret Selter, Administrative Assistant.
 - iii. Kelly Dwyer, Secretary.
 - iv. Brian Kling, Animal Inspector.
- d. **Meeting Minutes:** *The Board Signed.*
 - i. 04/21/21 Meeting Minutes.
- e. **Expense Account# 01-512 – FY 21-20:** *The Board Signed.*

- i. WB Mason:
 - 1. Invoice# 219845548 - Office Supplies and Stool - \$708.94.
 - 2. Invoice# 220444054 – New Board Member Name Plate - \$24.02.
- f. **Revolving Account# 25-513 – FY 21-21: The Board Signed.**
 - i. Webby Engineering – Invoice# 0182021- Plan Review – 41 Oak Street - \$85.00.
 - ii. Spath Engineering – Invoice# 04242021-743 - Plan Review – 62 Circuit Street - \$85.00.
 - iii. Buker & Sons:
 - 1. Invoice# 05172021 - Plan Review – 416–430 Plymouth Street - \$85.00.
 - 2. Invoice# 01062021 - Plan Review – Wood Street (118-06) - \$85.00.
 - 3. Invoice# 01062021 - Plan Review – Wood Street (118-07) - \$85.00.
- g. **Landfill Engineering Account# 01-519 – FY 21-03: The Board Signed.**
 - i. Tighe & Bond – Invoice# 052194164 - Landfill Monitoring – For Professional Services Rendered Through 05/01/21 - \$850.00.
- h. **Permits: 06/02/21 Permits Approved Sheet.** *(With condition all required documents are submitted to the Board of Health office)*
 - i. Connecting Rods – Ralph Smith – 2021 Large Outdoor Event Permit.
 - ii. Michael DeCosta - Wind River Environmental – 2021 Septic Installer's Permit.
 - iii. Gerald Esposito – Silverado Construction – 2021 Septic Installer's Permit.
 - iv. Dana Junior– 2021 Septic Installer's Permit.
 - v. Shayne McGlone – McGlone Enterprises – 2021 Soil Evaluator's Permit.
 - vi. Patrick Carrara – Jacobs Driscoll Engineering – 2021 Soil Evaluator's Permit.
 - vii. William McGovern - Stenbeck & Taylor, Inc. – 2021 Soil Evaluator's Permit.
 - viii. Dana Junior - 2021 Title V Inspector's Permit.

A Motion was made to approve permits i-vii.

Motion: Steven MacFaun
Second: Pamela Engstrom
Unanimous vote on the motion

Adjournment

A Motion was made to adjourn the meeting at 7:51 p.m.

Motion: Steven MacFaun

Second: Pamela Engstrom

Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary



Steven A. Macfaun, Chairman



Pamela Engstrom, Co-Chairman