



TOWN OF HALIFAX COMMONWEALTH OF MASSACHUSETTS

Board of Health

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Food Establishment Policy

1. It is the responsibility of the Board of Health to permit, inspect and monitor all food establishments. Chapter 10 of the State Sanitary Code, 105 CMR 590, requires two inspections per year. The permit fee is intended to defray the costs of the two required inspections.
2. The permit fee also includes one re-inspection per year. A fifty dollar (\$50) fee will be assessed to the permit holder for each additional re-inspection required due to repeated violations. The Board has set this additional fee as a reasonable fee related to the administrative costs of re-inspections. All additional inspection fees will be added to the cost of permit renewal at the end of the year. These fees must be paid in full before a permit will be renewed.
3. The Food Establishment Inspection Report shall serve as the Board of Health's Order for Correction of the violations listed. The food establishment permit holder has the right to a hearing regarding the Order for Correction if requested in writing and filed in the Board of Health Office within ten (10) days of the receipt of the Inspection Report.
4. A fine of fifty dollars (\$50) per critical violation will be charged. An invoice will be sent shortly thereafter. These fines must be paid in full before a permit will be renewed.
5. All violations listed in the Order for Correction must be corrected within ten (10) days of the date of the inspection unless other arrangements are made with the Health Agent. Failure to comply with this Order may result in suspension or revocation of the food establishment permit and cessation of food establishment operation. A follow-up inspection at the end of a ten (10) day period will be conducted to ensure compliance with the Order for Correction.
6. If, after two re-inspections, the permit holder fails to implement the corrections, as indicated on the Inspection Report, the Board of Health will require the permit holder to attend a hearing to show cause before the Board as to why the said Food Establishment Permit should not be suspended or revoked in accordance with Chapter 10, Section 590.014 of the Sanitary Code. If violations necessitate a hearing, a fine of \$100 will be applied. There will be no fine imposed for hearings requested by the permit holder.
7. The Food Code requires that at least one person who is certified in food safety or who has been assigned by that certified person and can demonstrate knowledge of food safety, be present at all times of operation. A food establishment will be required to attend a hearing if there is not a person certified in food safety or if the inspections indicate that the food handlers are not demonstrating knowledge of food safety.