



TOWN OF HALIFAX, MASSACHUSETTS BOARD OF WATER COMMISSIONERS

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MEETING MINUTES November 12, 2019

7:00 p.m. Donald Bosworth made a motion to open the meeting.
Seconded by Daniel Bosworth

Motion Passes

Present: Richard Clark, Chairman
Daniel O. Bosworth, Jr., Clerk
Donald A. Bosworth, Member
Keith Swanson, Superintendent
Kathleen O'Neil, Administrative Assistant

Meeting Minutes

Donald Bosworth made a motion to approve the meeting minutes from October 8, 2019, as written. Second by Daniel Bosworth.

Motion Passes

Plant Upgrades

A team from Tata & Howard were recently at both plants taking measurements, photos and video for the scope of work for the plant upgrades. Keith confirmed that the pumps will be online during the entire project unless an emergency comes up.

Keith informed the Commissioners that Pat O'Neale has taken a leave of absence from Tata & Howard for a few months. Pat told Keith he would be in touch as often as possible.

Union Negotiations

Dick stated that he attended the meeting with the Union representative, Charlie Seelig, Selectmen, Tom Miliias and potential union members last week. He was given a draft copy of the proposed contract and a set of rules for negotiation meetings.

Dick wants the union contract to state that the first point of contact is the Water Superintendent, then the Water Commissioners and lastly the Board of Selectmen. He said it is very important that one Commissioners attend every negotiation meeting. The other Commissioners agreed.

The Commissioners were provided a draft copy of the contract changes/additions that will be requested by the Water Department employees.

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Union Negotiations (continued)

The first official negotiation meeting will be held on November 21st at 6:30 p.m. Danny volunteered to attend this meeting. After the meeting, all the Commissioners and the Superintendent will meet at the Water Department office to discuss. Kathy should not attend this meeting as she is part of the employee contract. Kathy will post a public hearing notice and text a reminder to the Commissioners.

Adjournment

8:15 p.m. Donald Bosworth made a motion to adjourn.
Seconded by Daniel Bosworth

Voted Unanimously

Approved,

A handwritten signature in dark ink, appearing to read "Daniel Bosworth", is written over a horizontal line.

NOTE: NEXT MEETING DATE IS NOVEMBER 21, 2019