



Halifax Water Department

500 Plymouth Street, Halifax, MA 02338
TEL. 781-293-1733 • FAX. 781-293-1776

Keith Swanson
Superintendent

MEETING MINUTES August 13, 2019

7:00 p.m. Donald Bosworth made a motion to open the meeting.
Seconded by Daniel Bosworth

Motion Passes

Present: Richard Clark, Chairman
Daniel O. Bosworth, Jr., Clerk
Donald A. Bosworth, Member
Keith Swanson, Superintendent
Kathleen O'Neil, Administrative Assistant

Meeting Minutes

Donald Bosworth made a motion to approve the meeting minutes from June 11, 2019, as written. Second by Daniel Bosworth.

Motion Passes

Generator – 500 Plymouth Street

The current generator needs news injectors at an estimated cost of \$5,000. Keith thinks it will cost closer to \$6,000 or \$7,000. Keith believes the generator was purchased in 1986. Dick feels its older than that. The head of building maintenance asked Keith if the Water Department would split the cost of the repairs. Keith thinks it's a good idea as the building can be used as a warming station in case of an emergency. The Commission agreed to split the cost of the repairs.

Lead & Copper Sampling

Twenty sample kits were delivered to volunteer residents yesterday. Keith expects no exceedances.

Meter Replacement Program

Kathy is working on a meter replacement campaign that Keith said has been successful. The department has replaced over one hundred outdated meters since January 1st, 2019. The DEP looks favorably upon towns that have a meter replacement program in place. Keith explained how today's meter have much more data that can be obtained from them.

Annual Statistical Report

Keith stated that he and Kathy submitted a 5% unaccounted water figure to the DEP on the Annual Statistical Report for 2018. The DEP recently came back and changed that figure to 5.7% because Keith did not include a couple miscellaneous usages. Overall Keith is fine with the adjustment.

BOWC Meeting
August 13, 2019
Page 2 of 2

Plant Upgrades Project

Dick asked the status of the plant upgrade project. Keith stated that he hasn't heard anything from Pat O'Neale of Tata & Howard on this topic as Pat is currently working on a permitting project for the town. Dick would like Keith to find out the status and report back at the next Water Commissioner's meeting.

New Truck

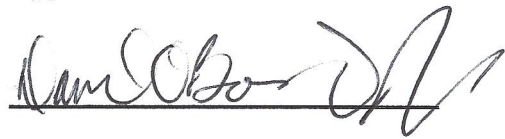
Dick asked about the status of the new truck purchase. Keith said it is expected in November. Dick thinks it should not take so long to get a new truck. Keith responded that the last two trucks ordered were also delivered in November though the order was placed soon after July 1st.

Adjournment

7:30 p.m. Donald Bosworth made a motion to adjourn.
Seconded by Daniel Bosworth

Voted Unanimously

Approved,

A handwritten signature in dark ink, appearing to read "Daniel Bosworth", is written over a horizontal line.

NOTE: NEXT MEETING DATE IS SEPTEMBER 10, 2019