



**Bill Lindsay**  
Superintendent

## Halifax Water Department

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### MEETING MINUTES December 13, 2022

Note: There was a delay in starting the meeting due to Daniel being stuck in traffic. Accident at off ramp.

5:38 p.m. Daniel Bosworth made a motion to open the meeting.  
Seconded by Richard Clark

*Motion Passes*

Present: Richard Clark, Chairman  
Daniel O. Bosworth, Jr., Clerk  
Bill Lindsay, Superintendent  
Kathleen O'Neil, Administrative Assistant

Absent: Donald Bosworth, Commissioner

#### Meeting Minutes

Daniel Bosworth made a motion to approve the meeting minutes from November 8, 2022, as written.  
Second by Richard Clark.

*Motion Passes*

#### Discussion – Plant Upgrades

Robert Sims of Tata & Howard was in attendance to discuss options for the scheduled plant upgrades. Mr. Sims distributed a breakdown of the upgrades and the prices to complete each (attached.) He spoke about doing upgrades at Richmond Park only. He has been in talks with the contractor to outline the bare minimum to get the project started within the current budget.

The downside of doing Richmond Park only would be that temporary piping will need to be installed twice which would require the plant to shut down twice. None of this work “bare minimum work” enhances the performance of the plant. The cost of the painting is so high because it includes a special coating in the containment area. The roof, HVAC and tanks came in at budget.

The EPA is due an update. They have not reached out to Robert or Bill in a while. If we re-bid the project at the bare minimum the engineering will need to be redone and then redone again to complete the project. The same is true for the bidding process. This will be time consuming and costly for the town and the contractor.

The upside is that the bare minimum project could start within the next few months or by Spring. If we choose to wait for the Annual Town Meeting in May, the project will need to wait until July 1<sup>st</sup> when the money becomes available.

The original planned upgrades total \$1.9 million. Doing the Richmond Park only upgrades will cost \$1.4 million. To do the bare minimum would be \$405,000.

Discussion – Plant Upgrades

Supply chain issues are still a problem. Many items needed for the project are not expected to be delivered until 2024.

Mr. Sims advises a submitting a warrant article for Town Meeting to fund the entire project with a healthy contingency for inflation; at least 8% (\$160,000.) Robert and his colleagues recommend bidding the project just once. Dick Clark agrees. Robert said that this option will be cheaper from an engineering standpoint as well.

Dick told Bill to schedule a meeting with the Town Accountant to discuss borrowing or bonding the money for the project as we did for the extension project. Mr. Sims and the Commissioners will work around her schedule.

Discussion – Increasing Water Rates

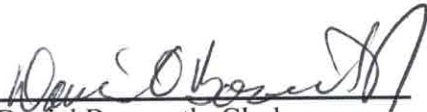
Dick would like to table this topic until the Commissioners can have a conversation with the Town Accountant about the best time to consider raising water rates; especially if we need to borrow money for the plant upgrades.

Adjournment

6:31 p.m. Daniel Bosworth made a motion to adjourn.  
Seconded by Richard Clark

*Motion Passes*

Approved,

  
Daniel Bosworth, Clerk