



TOWN OF HALIFAX, MASSACHUSETTS BOARD OF WATER COMMISSIONERS

500 PLYMOUTH STREET
HALIFAX, MASSACHUSETTS 02338
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MEETING MINUTES November 9, 2021

5:00 p.m. Donald Bosworth made a motion to open the meeting.
Seconded by Daniel Bosworth *Motion Passes*

Present: Richard Clark, Chairman
Daniel O. Bosworth, Jr., Clerk
Donald Bosworth
Bill Lindsay, Superintendent
Kathleen O'Neil, Administrative Assistant

Meeting Minutes

Donald Bosworth made a motion to approve the meeting minutes from October 12, 2021, as written.
Second by Daniel Bosworth. *Motion Passes*

Relocation

Highway Superintendent, Steve Hayward and Director of Building Maintenance, Scott Materna were in attendance to discuss the status of the relocation of the Water Department staff and equipment into 500 Plymouth Street. Town Accountant, Sandy Nolan was also in attendance. Steve said that he was told by the former Water Superintendent that the Water Department would move out of the Highway Barn and into 500 Plymouth Street. Recently he heard that is not the case and would like to know why. Dick asked Steve why the Water Department should move out of the town barn. Steve replied that it is too crowded with three department's equipment and staff and that new equipment is getting larger. The cemetery truck must be parked outside as it is. Steve said that David Hathaway's water truck is also parked outside overnight. Steve and Scott both stated that their town vehicles are parked outside overnight as well.

Scott stated that he moved his staff and equipment out of 500 Plymouth Street to accommodate this move and has rebuilt the basement area to suit the Water Department's needs. Scott said he would not have moved his shop out of 500 Plymouth Street if we weren't going to move. He's currently has to work out of a trailer. Dick said he has no problem getting the water department staff out of the town barn but he would like to keep the trucks there.

Bill proposed keeping the trucks at the town barn for this winter. Dick said this winter is his biggest concern. Steve said he will agree if the office room is emptied out so he can store smaller equipment in there.

Dick is concerned about putting money into this building only to have it will be torn down. Sandy Nolan stated that town is not considering that at this time.

Relocation (continued)

Donny asked how soon a covering for water department vehicles can be built at 500 Plymouth Street. Scott said that an engineer would need to draw up plans though it is not required due to the size of the potential build.

Steve said he just wants to make things easier for everyone and added that the Water Superintendent can keep a better handle on his staff by having them all located in one building. Steve agreed to allow the Water Department trucks to stay at the highway barn this winter but wants all else out of the town barn as soon as possible. Dick agreed. Dick said he will have the water staff go and empty that space together to ensure it gets done within the next few days.

Purchase of Highway Backhoe

Steve Hayward told the Commissioners that the new town mechanic said that the used backhoe is worth \$20,000. Steve asked if the Commission is still interested in purchasing it. Kathy O'Neil stated that the Commission voted on March 9, 2021, to purchase this equipment for \$20,000. The Commissioners agreed to stand behind this vote.

ARPA Funds

Town Accountant, Sandy Nolan was in attendance to discuss ARPA funds available for "water/sewer infrastructure." She told the Commissioners that she has been speaking with Bill about utilizing these funds after receiving a request from Bill to fund lagoon cleaning and new lighting for both treatment plants. Sandy feels this work qualifies for funds but needs to be worded differently.

The Water Department will have to apply through Plymouth County to receive these funds. Sandy would like us to apply to fund phase 2 of the water treatment plant upgrades but needs phase 1 to be underway beforehand.

Sandy would like the engineer to come in and meet with her and Bill and explain how the town would like to apply for ARPA funds and come up with a course of action. Sandy feels strongly that Phase 2 of the upgrade project qualifies for these funds. Dick told Bill to call Jon Gregory at Tata & Howard and tell him to come in for a meeting and get Phase 1 started asap. Dick said he will attend the meeting if possible.

Dick asked Sandy if engineering fees qualify for ARPA funds. Sandy said she will confirm but believes that they can be included in the cost of the project. Sandy would like a plan in place by the next Water Commissioners meeting.

Rules & Regulation Revisions

Dick explained that he has met with Bill and Kathy to review and revise the existing Rules and Regulations for the Water Department. A copy of the proposed revisions was given to each board member to review. Each revision was looked at and discussed.

Donald Bosworth made a motion to approve the revisions to the current Rules & Regulations, as proposed.
Second by Daniel Bosworth.

Motion Passes

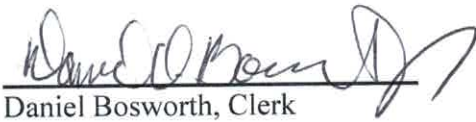
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Adjournment

6:07 p.m. Donald Bosworth made a motion to adjourn.
Seconded by Daniel Bosworth

Motion Passes

Approved,


Daniel Bosworth, Clerk