

Approval Not Required (Form "A") Check List

Plan Name _____ Date _____

Applicant Name _____

Applicant Address _____

Location of Site (address) _____

Map # _____ Lot # _____

Plan to include the following:

1. Title Block
 - a) Name of Owner of record _____
 - b) Title date and scale of plan and bar scale _____
 - c) Name and address of Registered Land Surveyor or Registered Professional Engineer _____
 - d) The statement "Approval not required under the Subdivision Control Law" _____
 - e) Date of survey and/or source of information _____
2. Block for Registry Use. _____
3. The following statement, together with a location suitable for the preparer's signature: "This plan has been prepared in conformance with the rules and regulations of the Registry of Deeds". _____
4. North Point, derivation of bearing system. _____
5. Existing and proposed boundary lines, including dimensions and areas of all lots shown. _____
6. Existing streets and ways (public or private) and existing or proposed easements. _____
7. Location of all existing and proposed buildings tied to property lines (existing or proposed) to show zoning compliance. _____
8. Illustration, by broken line, of all setback lines established by Zoning By-laws. _____
9. Location(s) of any easement or right of way traversing or adjacent to the locus. _____
10. Boundaries, if any, of any area(s) which have determined to be subject to Mass. General Law, Chapter 131, Section 40 and /or Halifax By-law Chapter 164 Wetlands Protections By-law. _____
11. Lot and/or house numbers. _____
12. Names of all abutters as they appear on the most recent tax list. _____
13. Zoning Classification(s) and location(s) of any zoning district boundaries, including the boundaries, if any, of the Flood Plain and Watershed Protection, Flood Insurance District(s), and/or Water Protection District; that may lie within the locus of the plan. _____
14. Notice of any decisions of the Zoning Board of Appeals or Planning Board including but not limited to variances and/or special permits regarding the land or any building thereon. _____
15. A locus map at a suitable scale. _____

- 16. Ratio of area to perimeter (shape factor) to be noted on plan. (167-10N) _____
- 17. Tangent to which and within all lot lines a circle, the diameter of which is not less than 80% of the minimum lot size frontage set forth in §167-11. _____
- 18. Any other information necessary for the Board's determination _____
- 19. Registry Certification clause. _____
- 20. Show at least 3 survey monuments located to control property lines (existing or proposed). _____
- 21. Demonstrate that the lot, as proposed, has suitable access through its frontage. _____
- 22. General Comments: _____

Included should be 3 copies of the Application, 1 copy of this check list, 9 copies of the plans plus mylar and a check covering the fee of \$50.00 for the first lot and \$25.00 per each additional lot.