

**Halifax Board of Health
Meeting Minutes
Wednesday, June 10, 2020**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

Alan J. Dias – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Steven MacFaun – Clerk, Board of Health
Cathleen Drinan – Health Agent, Board of Health
Peggy Selter – Administrative Assistant, Board of Health

The Board of Health meeting opened at 6:00p.m

1. The Following to be signed:

- a. **Meeting Minutes: - Board Approved and Signed.**
 - i. 06/03/20 Meeting Minutes
- b. **Nursing Services Account# 01-522 – FY 20-07 - Board Approved and Signed.**
 - i. VNA/Cape Cod – Statement Covers Nursing Service Period: 04/01/20 to 04/30/20 – \$2,839.58.

2. Permits: (*With condition all required documents are submitted to the Board of Health office*) – Carry-over to next meeting.

- a. Norman Ferguson – 2020 Septic Installer’s Permit
- b. Annawon Beach – 2020 Beach Permit, May 19, 2020 through September 01, 2020.
- c. Halifax Beach – 2020 Beach Permit, May 19, 2020 through September 01, 2020.
- d. Holmes Street Beach – 2020 Beach Permit, May 19, 2020 through September 01, 2020.
- e. Lingan Street Beach – 2020 Beach Permit, May 19, 2020 through September 01, 2020.
- f. Twin lakes Condominium Beach – 2020 Beach Permit, May 19, 2020 through September 01, 2020.

3. Health Agent Position Interviews: (*Inform applicants that the BOH Office is a “Scent Free Zone”*) – Board interviewed applicates for open Health Agent Position.

- a. 6:30pm – Interview# 1: Jeanmarie Kent Joyce
- b. 6:50pm – Interview# 2: Anna McEntee
- c. 7:10pm – Interview# 3: Alexandra Barone
- d. 7:30pm – Interview# 4: Robert Valery
 - i. The Board discussed with the applicants many of the tasks and issues a Health Agent is responsible for in a Board of Health office such as kitchen inspections, housing inspections, septic inspections and reviews, perc tests/soils, grants, Monponsett Ponds, certificates required for a Health Agent.

4. Bring to Boards Attention:

- a. Fieldstone Show Park – Water Test Results – Board Reviewed.
- b. Public Records Requests – Board Read.

5. Discussion Item:

- a. Town Hall Opening & Elections – Health Agent updated the Board:

- i. The election is on June 20 in the gym and that is easier to accomplish safely than an annual town meeting.
- ii. The annual town meeting has been postponed until at least July 11th and may be outdoors.
- iii. Distancing and sanitizing will take place at the election.
- iv. Facial covering such as a mask is still in place.
- v. A lot of people are early voting and voting by Mail.
- vi. The Clerk's Office has a very detailed plan.
 - 1. If it's nice out the front door will remain open otherwise she has two helpers who are opening the doors for people and a side entrance door will remain open.
- vii. There will be taped markings on the floor.
- viii. The voting tables will be at least six feet apart.
 - 1. The check-in and check-out tables have Plexiglas with the hole at the bottom for passing papers.
 - 2. Everyone is given their own pencil and told to either keep it or toss it into a bin.
 - 3. There will be 2 voting tables for people who do not have masks on and yes Shields can be used also.
 - 4. There will be no use of fans:
 - a. Outdoors is better than indoors.
 - b. The gym is such a large room, people will not be there long and at least one door will be open if not two.
 - 5. The annual town meeting will require more planning.
- b. 4 Richview Avenue Update – Alan Dias updated Board on inspection done and repairs/corrections needed before the property could be rented. An email was sent to owner with of the repairs/corrections needed. The Administrative Assistant will send letter via mail stating the same.

Adjournment

A Motion was made to adjourn the meeting at 8:00p.m.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

Typed by,
 Peggy Selter
 Administrative Assistant

Signed By:
 John L. Weber, Chairman
 Alan J. Dias, Co-Chairman
 Steven A. MacFaun – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~