



OFFICE OF THE TOWN CLERK
TOWN OF HALIFAX
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HALIFAX TOWN CLERK

BOARD/COMMITTEE: COA

MEETING-X

PUBLIC HEARING (Please circle appropriately)

DATE: 11/19/19

TIME: 9:30 a.m.

LOCATION: Council on Aging, Upstairs, 2nd Floor

PURPOSE: Monthly Board Meeting

REQUESTED BY: Brenda Fitzgerald

NOTE: All meeting notices must be filed and time stamped in the Town Clerk's Office and posted on the Municipal Bulletin Board no later than 48 hours in advance of meetings (excluding Saturdays, Sundays and legal holidays). Please keep in mind the Town Clerk's hours of operation and make the necessary arrangements to be sure posting is made in an adequate amount of time.

*Per changes to the Open Meeting Law effective 7/1/2010, "A listing of topics that the Chair reasonably anticipates will be discussed at the meeting" are to be listed on the agenda.

LIST OF TOPICS TO BE DISCUSSED

- I. Call to order
- II. Secretary's Report
- III. Correspondence:
- IV. Board Reports: GENERATIONS; OCPC; OCES
- V. Budget Reports
- VI. Director's Report: Programs update; Holiday parties; interviewing update/ receptionist
van repair update: donations made/ in memory of
- VII. Old Business – TRIAD Program (next Meeting – Jan 7, 19) update Nov. meeting
Announcements to be discussed:
 - a. Board Concerns
 - b. Staffing changes; possible decision new hire/receptionist