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HALIFAX TOWN CLERK

BOARD/COMMITTEE: Board of Selectmen

MEETING

PUBLIC HEARING

DATE: November 1, 2019

TIME: 4:30pm

LOCATION: Selectmen's Meeting Room - Town Hall

PURPOSE: CoA Director Discussion

REQUESTED BY: Charlie Seelig

NOTE: All meeting notices must be filed and time stamped in the Town Clerk's Office and posted on the Municipal Bulletin Board no later than 48 hours in advance of meetings (excluding Saturdays, Sundays and legal holidays). Please keep in mind the Town Clerk's hours of operation and make the necessary arrangements to be sure posting is made in an adequate amount of time.

*Per changes to the Open Meeting Law effective 7/1/2010, "A listing of topics that the Chair reasonably anticipates will be discussed at the meeting" are to be listed on the agenda.

LIST OF TOPICS TO BE DISCUSSED

Discussion of recruitment of Council on Aging Director. Steps to take in recruitment process. Possible revisions to job description. Schedule for recruitment process: application deadline, etc.