



Halifax Housing Authority
1 Parsons Lane
Halifax, Mass'tts 02338

MINUTES OF MEETING
October 12, 2017

RECEIVED
2017 DEC 18 AM 8 30
HALIFAX TOWN CLERK

Meeting called to order at **5:00 p.m.:** **Roll Call** performed and Members Present: Jack Mather, Patty McCarthy and Dick Clark. Also present was, John P. McKeown, CEO and Resident Ms. Paula Walker. Absent was member Ms. Lee Mulready.

Minutes of September 21, 2017 Motion to approve by Dick Clark and seconded by Patty McCarthy. Vote was 3-0.

Executive Director's Report & Old Business:

The Landscaping work is completed, a turnover has been completed and will be ready for immediate lease up. DHCD was out for the Performance Management Review yesterday. Recommendations will be given to us in a report expected within the next month. We are still awaiting Budget Guidelines and will develop the Budget thereafter. Resident Letter was provided regarding the new requirement for a "Resident Commissioner, elected by the residents", soliciting interest of those that may want to serve.

Old Business Jack Mather and Dick Clark asked the director to develop a List of Improvement Projects that we could begin to do, spread out over the coming years with Resident quality of life being the motivation, and purpose. This is over and above the capital projects that we will continue to do. Plymouth County Sherriff's Department prison labor is being scheduled for miscellaneous painting projects. There was a brief conversation regarding a development sign for Parsons Lane.

A/P & Payroll On a **Motion to approve the September 1-30 2017 Accounts Payable Warrant**, by Patty McCarthy, and seconded by Dick Clark for Checks numbered 3190 - 3195, totaling \$ 9,376.02. The motion was approved 3 - 0.

HAP WARRANT On a **Motion to approve 2017 October HAP Warrant**, by Dick Clark and seconded by Patty McCarthy for Checks numbered 1464-1476, totaling \$13,001.84. All were in favor, 3 - 0.

On a motion to approve the **Milne Shaw & Robillard September 2017 Financial Compilation Reports** by Patty McCarthy and seconded by Dick Clark, all were in favor 3 - 0.

On a motion to approve the 1st Quarter Ending **September 2017 Financial Report for the 400-1 Program** by Dick Clark, seconded by Patty McCarthy and all were in favor 3 – 0.

Adjourn

On a Motion to adjourn at 6:10 p.m. by Patty McCarthy, and seconded by Dick Clark. All were in favor 3 – 0. The meeting concluded at 6:10 p.m.

Next meeting will be November 9, 2017 at 5:00 p.m.

Respectfully Submitted,
John P. McKeown, CEO, PHM

Documents Used:
Minutes
Warrants, Billsl. HAP
September 2017 Financials
1st Qtr Fin Report

Halifax_Mins_October_12_2017