

**The Holmes Public Library
470 Plymouth Street
5/14/18 minutes from the Board of Trustees meeting**

The Board of Trustees held their regular public meeting at the Holmes Public Library on May 14, 2018 at 6:30 p.m. Attending were Trustees – Chair Maureen Thayer, Madeline Flood, Ava Grimason, Meredith Goodwin, and Ralph Goodwin; and Library Director, Jean Gallant. Paul Delaney arrived during the latter part of the meeting. Also in attendance was Susan Davey, who will be a write-in candidate for Library Trustee.

Maureen Thayer called the meeting to order at 6:31 p.m.

Agenda:

- 1) Pledge of Allegiance
- 2) Approval of the April 10, 2018 Board Meeting Minutes
- 3) Chair's Report
- 4) Friend's Liaison Report
- 5) Director's Report
- 6) Old Business
 - a. Review of Town Meeting Budget Request in Town Meeting Warrant
 - b. Town Elections - two write-in candidates for the Board of Trustees
 - c. Policy Manual update
- 7) New Business
 - a. Thank you Maureen Thayer and Ava Grimason for Your Service
- 8) Next meeting date – Tuesday, June 12, 2018
- 9) Adjourn

1) **Pledge of Allegiance:** Those in attendance stood for the Pledge of Allegiance.

2) **Approval of the April 20, 2018 Board Meeting Minutes.** The minutes of the April 20, 2018 meeting had been distributed to the Board by e-mail prior to the meeting. Following discussion, a motion was made and seconded to accept the minutes of the April 20, 2018 meeting. **VOTED:** Madeline Flood, Ava Grimason, Meredith Goodwin and Ralph Goodwin, being a quorum of those in attendance, voted in favor. No abstentions, none opposed. Motion passed.

3) **Chair's Report.** Maureen had nothing to report as Chair, but shared a few details of her recent trip to Rome. Maureen also thanked Susan for attending this meeting and for being a candidate for Trustee in the upcoming election.

4) **Friend's Liaison Report.** Ava reported that the Friends will be conducting their annual Book and Bake Sale on June 2 from 10 to 1 pm. Books will also be displayed during the following week in the Community Room. The Friends will also have a membership drive that day. There will be a new company to pick up the books not sold. This year More Than Words, a youth organization, will accept the books at the end of the sale for distribution to youth hostels and similar facilities.

5) **Director's Report.** The Director's Report had been distributed to the Board by e-mail prior to the meeting.

Jean reported on a few upcoming events, including a local writers group that will be meeting twice a year during the next school year, an Exploring Our Solar System by the Aldrich Astronomical Society, a knitting group field trip, and the Annual Council on Aging Art Show to be held in the Community Room.

She also mentioned the request for repair or replacement of the parking lot lights will be on the Town Warrant as Article 43.

Jean welcomed Susan to the meeting and invited her to come in before the next Board Meeting to review the library budget and answer any questions she may have.

6) Old Business.

a. Review of Town Meeting Budget Request. The Library's budget request has been approved by the Finance Committee and will be brought up at the Town Meeting later in the evening. The figures that appear on the Warrant are not as originally presented to and approved by the Finance Committee, but Jean has been able to work with the figures as currently presented on the Warrant. \$323,600 must be approved this year in order to be certified by the Commonwealth.

There is also a request for funding for new parking lot lighting in the Warrant (Item 43).

b. Town Elections. There are two individuals interested in seeking the position as Trustee: Susan Davey and Patrick Michaels, both as write-in candidates on the ballot.

c. Policy Manual Update. To date the Board has reviewed and voted on a majority of the policies to be updated. All approved policies are now in one place in a manual available to the staff, as needed. Some approved policies are also included on the library website. There are only a few more policies to be reviewed.

7) New Business.

a. Thank You to Maureen and Ava for Their Service. The Board expressed their sincere thanks to Maureen and Ava for their services on the Board.

8) Next Meeting Date: The next monthly meeting of the Board will take place on Tuesday, June 12, 2018 at 7 p.m.

Meeting adjourned 7:10 p.m.

Following the meeting, the Board then proceeded to the Annual Town Meeting.

Respectfully submitted by Madeline Flood, Secretary, Holmes Public Library Board of Trustees