

**The Holmes Public Library  
470 Plymouth Street  
1/2/18 minutes from the Board of Trustees meeting**

The Board of Trustees held their regular public meeting at the Holmes Public Library on January 2, 2018 at 6:30 p.m. Attending were Trustees – Chair Maureen Thayer, Madeline Flood, Ava Grimason, Meredith Goodwin and Ralph Goodwin; and Library Director, Jean Gallant and Marie Coady. Paul Delaney arrived during the latter part of the meeting.

**Maureen Thayer called the meeting to order at 6:31 p.m.**

**Agenda:**

- 1) Pledge of Allegiance
- 2) Approval of the December 12, 2017 Board Meeting Minutes
- 3) Chair's Report
- 4) Friend's Liaison Report
- 5) Director's Report
- 6) Old Business
  - a.
- 7) New Business
  - a. Fiscal Year 2019 Budget Approval (Vote)
- 8) Next meeting date – January 6, 2018
- 9) Adjourn

1) **Pledge of Allegiance:** Those in attendance stood for the Pledge of Allegiance.

2) **Approval of the December 12, 2017 Board Meeting Minutes.** The minutes of the December 12, 2017 meeting had been distributed to the Board by e-mail prior to the meeting. Following discussion, a motion was made and seconded to accept the minutes of the December 12, 2017 meeting. **VOTED:** Madeline Flood, Ava Grimason, Meredith Goodwin and Ralph Goodwin, being a quorum of those in attendance, voted in favor. No abstentions, none opposed. Motion passed.

3) **Chair's Report.** Maureen had nothing to report, but hoped that all had a Happy New Year.

4) **Friend's Liaison Report.** Ava reported that the Friends did not meet in December. The Silent Auction brought in \$934, an increase over last year's Auction.

5) **Director's Report.** The Directors Report had been distributed to the Board by e-mail prior to the meeting. Jean passed out reminders for the program to take place in the library on January 9: Dr. Budson's "Seven Steps to Managing Your Memory". Marie noted that the new library calendar now contains information about various programs taking place during the coming month on the back side of the calendar. Because Jean has a prior commitment on January 6, it was decided to postpone her evaluation until Saturday, March 3 at 2 p.m.

6) **Old Business.**

There was no old Business to discuss at this meeting.

7) **New Business.**

a. **Fiscal Year 2019 Budget Approval.** Jean presented copies of her letters to the Capital Planning Committee/Finance Committee and to the Town Accountant/Finance Committee for the Board's review. The library will

be requesting a laptop computer for the Technology Coordinator and a desktop computer for the public wireless station, as well as additional lighting in the parking lot. Her letter to the Town Accountant/Finance Committee explained the Library's FY19 Budget request. The Board reviewed the Budget and following discussion, a motion was made and seconded to accept the FY19 Budget as presented. **VOTED:** Madeline Flood, Ava Grimason, Meredith Goodwin and Ralph Goodwin, being a quorum of those in attendance, voted in favor. No abstentions, none opposed. Motion passed.

Jean mentioned that she will be putting together a "Wish List" of projects for the future. If any Board members have any ideas, she would appreciate their input.

**8) Next Meeting Date:** The next monthly meeting of the Board will take place on Tuesday, February 13, 2018 at 6:30 p.m. A meeting concerning the Director's evaluation will be held on Saturday, March 3, 2018 at 2 p.m.

Meeting adjourned 7:14 p.m.

Respectfully submitted by Madeline Flood, Secretary, Holmes Public Library Board of Trustees