

# The Holmes Public Library

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## Directors Report January 2010

### Building Update

The Library heat has been working. The Building Committee is planning on submitting two articles to Town Meeting for a replacement heating unit and for roof repairs. The meeting with Rosemary Waltos was instructive. Rosemary is investigating whether we will qualify to submit a construction grant in the next round. The deciding issue is whether our last grant was 20 years ago. The timing is very tight. If not, there will be another grant round, probably in 2013. If we are able to proceed right away, we will need to immediately set up a planning committee for a new long range plan and a building committee to look at our building needs and to write a building program. The state construction grant will pay for 63% of construction costs on the first \$1.2 million dollars (the percentage declines after that). Rosemary has also agreed to help us work on our floor plan to better utilize existing space (same work we have already done but with a bit of light construction.)

### Budget

Please see budget documents. The Town has asked for a 3% cut which I have included. Because the municipal appropriations requirement (MAR) will not increase by a quarter of one percent, we will have to begin a waiver process. The Staff and I would prefer to ask the Selectmen and Town Meeting to approve 3 revolving funds which would capture revenue from three new fees/services, and, if we reach our goal of raising at least \$7,735, avoid the need for applying for a waiver. These monies count towards the MAR.

### Patron Behavior Policy

The Chief of Police has recommended that the Trustees approve a Patron Behavior Policy and post it on the Library bulletin board. A draft is attached which has been written based on approved policies from other public libraries.

### Programming

Reflecting on 2009, I am impressed by the quality and breadth of our Library programs. Annual statistics are attached and will be further developed in our Annual Report. In 2010, I hope the Library can take advantage of grant opportunities to bring more adult programming to the Library. I hope that the Safe Routes to School Program (written notes attached) will also bring infrastructure funds to the Town in the next few years.

### Friends Meeting

The Friends held a meeting on December 2 in which they decided to host a Volunteer/Staff Appreciation event on Monday, March 29 at 6:00 PM and to work on a Re-dedication project for the Gallerie Petite.

### Old Business

Rosemary Waltos mentioned the importance of the Library's building needs being stated in the Town's Master Plan. Attached is a packet from the Town Clerk on the new State Ethics requirements. Also attached is a form in which the Trustees can prepare a written bio. This will be particularly useful for grant applications. I continue to look for a reasonable proposal for the re-upholstery of the Library's lounge chairs. The Action Plan has been submitted to MBLC.

Respectfully Submitted,

Debra DeJonker-Berry, Library Director