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HALIFAX TOWN CLERK

Committee Meeting Notes

April 26, 2022

Next Meeting: May 12, 6:30 PM

Meeting Attendees:

Janice Hayward, Kathy McLaughlin, Susan & Mike Hill, Pam Engstrom

Meeting Topics:

- **Meeting Minutes from April 5, 2022**

Minutes from previous meeting accepted and submitted to Town Clerks office.

- **Halifax Pride**

Janice informed the group that the selectmen were not aware that the Pride event was on the same day. Gordan Andrews informed the Pride group that their event needed to change to another date.

- **Food Trucks**

Confirmed food trucks: Loco Larry's, Mama Deb's, Dean's Concessions

Susan Hill heard from South Shore Smokehouse in Bridgewater. The committee agreed that this would be a good addition. They did indicate that their trailer is very long (23 ft). Mike Hill heard from More Dogs in Carver and we will send them a vendor form. If both of them register, we will have 5 food trucks. Still down ice cream. Kathy McLaughlin volunteered to attend the first classic car show at Walmart on May 6th, where they regularly have an ice cream truck. Susan Hill suggested that the next meeting start across the street to take measurements and determine locations of vendors.

- **Other Vendors**

Janice Hayward has confirmed Port-o-potties vendor and Novelties vendor. Cushman Insurance approached Janice about the addition of a blow-up obstacle course provided by Plymouth Rock Assurance. Cushman would cover the cost, but Janice to seek more information about staffing for the item, including Cushman paying for a police detail since this would have to be set up on Town Hall side of the street.

- **Finances and fundraising**

The raffle on Halifax Locals Facebook page was up to approximately \$4,000 on date of meeting. One week left to purchase tickets. Janice Hayward heard from Elevated Root about a donation to the event. Janice got confirmation from town council that it was OK to accept donations from both Flower & Soul and Elevated Root. We received a check for \$4,000 from ER. Brian Wall of Flower & Soul requested that we put his sponsorship on the Fireworks Facebook page. He is also creating a flyer to be printed, but he wants the flyer to state F&S sponsoring. The committee decided that it would not be appropriate to have F&S on the flyer since we now have multiple sponsors. Susan Hill to write to Brian about the flyer. F&S will be added to the Facebook event, as well as mentioning other vendors. Susan Hill will collect a list of vendors to be placed on the Facebook page at a later date. Pam Engstrom will create an online raffle for prime viewing spots and parking. It will also include a goody bag with multiple items, including Kathie's hand-made blankets, 2 t-shirts and other things.

Susan heard from Specialtees employee regarding the fundraiser t-shirts. She was told that a flyer would be provided soon. We want to sell the shirts from May 1st to June 1st. Susan Hill will inform the vendor of all the details and request the QR code be provided to us as soon as possible so it can be posted on our Facebook page.

- **Miscellaneous**

Discussion regarding buying a banner to be hung at the event, which will include a list of sponsors. Committee to get multiple quotes. Janice confirmed with library director that the library will be closed on the day of the fireworks. Committee will be responsible for clearing the parking lot for vendor set up.

- **Date for next meeting**

May 12th