

HALIFAX FIRE DEPARTMENT SOG 33	EMS Quality Assurance / Quality Improvement Program
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Purpose

The QA / QI program is intended to be a systematic evaluation the Halifax Fire Departments EMS system to ensure the delivery of high quality prehospital care.

Scope

All members of the Halifax Fire Department of will participate in the QA / QI program.

Guideline

- Patient Care Reports
 - All patient care reports will be reviewed for completeness and adherence to the statewide treatment protocols.
 - Reports found to have errors or deviations from the protocols will be reviewed by the EMS Officer.
 - Remediation and training will be documented and given on an as needed basis.
 - Ten patient care reports per month will be forwarded to the system medical director.
- Skill Assessment and Training
 - The EMS officer will communicate regularly with the medical director and advise department members of any issues or upcoming trainings.
 - The EMS Officer will track the skills of EMS providers and assign skill maintenance training if necessary.
 - All ALS providers shall attend at a minimum of five (5) M&M rounds per Year.
 - Members may request additional EMS training through the EMS Officer.

- Field Evaluation
 - The Fire Chief shall respond to EMS emergencies on an ongoing basis to evaluate system performance.
 - Hospital issues shall be documented and reported to the EMS officer for follow up with the Medical Director.
 - Communication problems shall be forwarded to the EMS Officer to address with Plymouth County C-Med.
- Equipment
 - EMS crews shall inspect their equipment on a daily basis to ensure proper operation and cleanliness.
 - All Department equipment shall meet all local state and federal standards.

Review

This guideline will be reviewed annually.