



Finance Committee
TOWN OF HALIFAX
499 Plymouth Street
Halifax, MA 02338

Meeting Minutes

Tuesday May 23, 2023

Committee Members Present (Remotely): Todd Dargie, Cheryll Zarrella Burke, Frank Johnston & Michael Bennett

Committee members absent: Jim Walters & Jonathan Schmaling

Audience: Sandy Nolan & Katie Esposito

Todd Dargie called the meeting to order at 6:01 pm

Meeting is being record by area 58

Acceptance of Meeting Minutes: Minutes from Town Meeting May 8, 2023 have been circulated to the committee for a vote.

Todd entertained a motion to recommend the meeting minutes from Town Meeting May 8th

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Line-Item Transfers Requests: The first transfer is in the amount of \$1,500 from Town Administrator account into the Town electricity account due to bills coming in higher than expected.

Todd entertained a motion to recommend the transfer of \$1,500 from Town Administrator account into the Town electricity.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

The second transfer is for \$1,000 from the accountant's salary account to the accountant expense account. This is due to training and milage.

Todd entertained a motion to recommend the transfer of \$1,500 from the accountant salary account into the accountant expense account.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Third transfer would be to move \$7,000 from snow and ice account and street light electricity account.

Todd entertained a motion to recommend the transfer of \$7,000 from snow and ice account into the street light electricity account

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

The fourth transfer is in the amount of \$2,000 that will transfer from the town administrator's salary account to the office machine expense account which is over drawn. This will cover maintenance payments, paper and overdrawn balance for multiple machines.

Todd entertained a motion to recommend the transfer of \$2,000 from the town administrators salary account into the office machine expense account.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

The fifth line-item transfer is in the amount of \$15,500 from the town administrator account into the town telephone account. This will cover the cost of landlines and cellphones and outstanding balance.

Todd entertained a motion to recommend the transfer of \$15,500 from the town administrator's salary account into the town telephone account.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

The last transfer request is in the account of \$9,000 from the Accountant Salary Account to Data processing account. This account is currently overdrawn.

Todd entertained a motion to recommend the transfer of \$9,000 from the accountant salary account to the data processing account into the town telephone account.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Correspondence & As May Arise: Nothing new in the mailbox or correspondence. Todd did send the analysis out to the community members that was discussed during the last meeting.

Next Meeting: June 12th at 6PM followed by July 10th at 6:00PM

Todd Dargie entertained a motion to adjourn at 6:37 PM

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Respectfully submitted,

A handwritten signature in cursive script that reads "Michael Bennett". The signature is written in dark ink and is positioned above a horizontal line. The line extends across the width of the signature.

Michael Bennett, Clerk