



Finance Committee
TOWN OF HALIFAX
499 Plymouth Street
Halifax, MA 02338

Meeting Minutes

Monday April 24, 2023

Committee Members Present (Remotely): Todd Dargie, Cheryll Zarrella Burke, Frank Johnston, Jim Walters & Michael Bennett

Committee members absent: Jonathan Schmaling

Audience (Remotely): Sandy Nolan, Cody Haddad & Katie Esposito

Todd Dargie called the meeting to order at 6:02 pm

Meeting is being record by area 58

Acceptance of Meeting Minutes: Minutes from March 20th and March 28th have been circulated to the committee for a vote.

Todd entertained a motion to recommend the meeting minutes from March 20, 2023 & March 28, 2023

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Jim Walters, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Reserve Fund Transfer: Legal Account that was recommended at the last session was short and needs to be revised tonight. The amount requested is \$40,000.

Todd entertained a motion to recommend a reserve fund transfer to the Legal Account in the amount of \$40,000.

Motion: Cheryll Zarrella Burke

Second: Michael Bennett

Roll Call: Frank Johnston, Jim Walters, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Discuss and Recommend Remaining FY24 Town Articles/Expenditures: Todd asks Cody about the AC unit for the schools and if they have submitted their final cost. This has not been turned in yet but are hoping to have it prior or at the town meeting. Next Cody addresses an error in the spreadsheet for the warrant. They are now able to leave about \$40,000 in the levy. They are also able to increase the OPEB Trust by \$5,000 and will bring that account to \$44,000 not \$40,000 which was previously expected.

Next is Article 8 for the raise and appropriate transfer in the amount of \$260,000. This was previously voted by the committee at a lower number so the committee would need to revote on this item.

Todd entertained a motion to recommend line item 155 for the OPEB Trust in the amount of \$44,000

Motion: Michael Bennett

Second: Cheryll Zarrella Burke

Roll Call: Frank Johnston, Jim Walters, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Todd entertained a motion to recommend article 8 in the amount of \$260,000

Motion: Michael Bennett

Second: Cheryll Zarrella Burke

Roll Call: Frank Johnston, Jim Walters, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

New Town Revenue Suggestions: The committee will review the town fees once the town meeting is completed. Todd also mentions the special education transportation expense. The school did provide some additional information requested and Todd shared with the committee a pivot table on the data collected. Jim will follow up school on additional information still needed on the vendors. Lastly Todd mentioned he would like to begin drafting the town policy with Cody and Sandy. Cody has a few best practices he will send over for review.

Update on Open Finance Committee Position: Cody informed the committee that he has received a few applications already that will be circulated to the members. Todd would like to get the seat posted on the website as well for the month of May to allow for a fair application process.

Correspondence & As May Arise: Nothing new to report.

Public Participation: No public participation

Next Meeting Planning: Next meeting will be Monday, May 1, 2023 at 6:00 PM and May 8, 2023 at 5:30PM

Exhibit List:

- **Warrant Update from TA**
- **Reserve Fund Transfer Request**

Todd entertained a motion to adjourn at 6:23 PM

Motion: Michael Bennett

Second: Cheryll Zarrella Burke

Roll Call: Frank Johnston, Jim Walters, Cheryll Zarrella Burke, Michael Bennett & Todd Dargie

Respectfully submitted,

Todd Dargie

Todd Dargie, Chairperson