HALIFAX BOARD OF SELECTMEN

SELECTMEN MEETING

MONDAY, JULY 15, 2019 – 9:00 A.M.

SELECTMEN MEETING ROOM

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Meeting came to order at 9:08 a.m. with Selectmen Troy E. Garron, Thomas Millias and Gordon C. Andrews present along with Town Administrator Charlie Seelig and Town Accountant Sandra Nolan.

The following business was discussed:

**MAIL/DISCUSSIONS**

Line Item Transfers

Moved by Andrews and seconded by Millias, the Board unanimously approved the following line item transfers:

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| --- | --- | --- |
| FROM | TO | AMOUNT |
| Snow & Ice  #01-423-5113 | Highway Expense  #01-421-5300 | $ 280.90 |
| General Insurance  #01-193-5753 | Secure Buildings  #01-249-5783 | $ 1,000.00 |
| Veterans Benefits  #01-543-5770 | Group Insurance  #01-914-5637 | $ 9,930.85 |
| Heating & Oil All  #01-472-5410 | Group Insurance  #01-914-5637 | $ 10,000.00 |
| Gas & Oil All  #01-471-5410 | Group Insurance  #01-914-5637 | $ 20,000.00 |
| Fire Wages  #01-220-5115 | Group Insurance  #01-914-5637 | $ 45,301.46 |
| Tax Title  #01-159-5787 | Treasurer/Collector Clerical  #01-147-5113 | $ 793.90 |

Plymouth County Farm/Sheriff’s Office/County Commissioners/Advisory Board

The Board discussed the ongoing issues of the farm operated by the Plymouth County Sheriff on land owned by Plymouth County. Andrews had noted frequent posts by members of the public stating that those interested in the matter should contact Garron who is the Town's representative on the County Advisory Board.

County Commissioners have requested that the Sheriff obtain a lease agreement with the County (although named as "Plymouth County" Sheriff, the Sheriff's office operates under the Commonwealth of Massachusetts instead of Plymouth County). The lease agreement would include a certificate of insurance covering the Sheriff's office with the County as an additional insured.

The Sheriff has declined, up to now, to sign a lease agreement. It is unknown what the terms of the agreement would be or how much the Sheriff's office would have to pay the County. The Board concluded that this is a matter between the Sheriff's office and the County Commissioners and that the members of the County Advisory Board, including Halifax's representative, Troy Garron, do not have a legal role to play in this matter.

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Resignation – Barbara Brenton – COA Director

The Board read the letter, dated July 12, 2019 from Barbara Brenton, giving notice of her resignation as Council on Aging Director.

Moved by Gordon and seconded by Millias, the Board unanimously accepted Barbara Brenton’s the resignation as the Council on Aging Director effective August 21, 2019, and to send a letter to her thanking her for her service.

With the need to start the process of hiring a new Council on Aging Director, moved by Andrews and seconded by Millias, the Board unanimously voted that the BOS have jurisdiction over the hiring of the new Council on Aging Director. The Board authorized the Town Administrator to begin the recruitment process. Seelig will contact Ms. Brenton to review the various versions of the job description and will start advertising the position this week.

Moved by Andrews and seconded by Millias, the board unanimously voted that Friday, August 16, 2019 would be the deadline of for submission of applications.

The Board will discuss, at its regular meeting on July 23rd, appointing a screening committee to review the initial applications. It is likely that one or two members of the Council on Aging will serve on the screening committee, if they choose to do so. It will ask members of the public to volunteer to serve. Seelig mentioned that the screening committee will need to meet four to six times including a meeting to organize, a meeting to review applications and decide who to interview, meetings to interview candidates, and a meeting to recommend candidates to be interviewed by the Board of Selectmen. Seelig will check to see whether the initial interviews will need to be held in open session or can be held in executive session.

Seelig indicated that it likely that initial interviews will be held in late August and the Board may be able to interview finalists and choose a candidate in the first half of September with the person chosen to begin service near the end of September or the first part of October.

Moved by Andrews and seconded by Millias, the Board unanimously authorized the Town Administrator to solicit proposals for a study of the Council on Aging including facilities, programs & services, staff levels, interactions among residents, volunteers, staff, the director, and the Council members.

It is expected that this study will be completed this fall. Funding for this project was approved at a previous town meeting.

**MEETING ADJOURNED**

There being no further business, moved by Andrews and seconded by Millias, the Board unanimously voted to adjourn the meeting at 9:38 a.m.

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Gordon C. Andrews

Clerk

/pjm