

COPY OF THE WARRANT
and
THE REPORTS AND RECOMMENDATIONS
of the
FINANCE COMMITTEE

to be acted upon at the

Annual Town Meeting
Halifax Elementary School
Monday, May 8, 2017
7:30 p.m.

Special Town Meeting
Halifax Elementary School
Monday, May 8, 2017
8:00 p.m.

and the

Annual Town Election
Halifax Elementary School
Saturday, May 13, 2017
10:00 a.m. to 6:00 p.m.

Bring this copy with you to the Town Meeting

"CITIZEN'S CHECK LIST"

To be considered on each vote:

1. ***IS IT NECESSARY?*** Or is it something that is not really needed or perhaps already being provided by a private or public group?
2. ***CAN WE AFFORD IT?*** Remember, there is no limit to what we would like, but there is a limit to what we can afford.
3. ***WHAT WILL IT COST ULTIMATELY?*** Many proposals are like icebergs - only a small fraction of the total cost is apparent on the surface.
4. ***HOW WILL IT AFFECT BASIC LIBERTIES?*** If it imposes unreasonable or illegal restraints on your life or that of others, it should be vigorously opposed.
5. ***IS IT IN THE BALANCED BEST INTEREST OF ALL?*** If it is designed to benefit a small group of special interests, while taking unfair advantage of others, work for its defeat.
6. ***IS IT A "FOOT IN THE DOOR" PROPOSITION?*** Compromising a little now may bring an oppressive burden later, either in more regulations or more taxes or a combination of both.
7. ***DOES IT PLACE TOO MUCH POWER IN THE HANDS OF ONE INDIVIDUAL OR GROUP?*** Once decisive power is granted to a nonelected public official, a commission or a municipal authority, the private citizens lose effective control.
8. ***DOES IT RECOGNIZE THE IMPORTANCE OF THE INDIVIDUAL AND THE MINORITY?*** This is a cornerstone of our Republic.
9. ***IS ITS APPEAL BASED ON EMOTIONAL PROPAGANDA OR FACTS?*** The farther a proposition gets away from facts, the more critical one should be.
10. ***DOES IT SQUARE WITH YOUR MORAL CONVICTIONS?*** If so, fight for it. If not, oppose it.

TOWN OF HALIFAX
COMMONWEALTH OF MASSACHUSETTS
REPORT OF THE FINANCE COMMITTEE

Starting in January the Finance Committee has been meeting with the department heads and going over the budgets of each department. The Finance Committee has met on almost every Monday night since January going over the department requested budgets. We have a public participation agenda item on every meeting and would encourage anyone who would like to attend to please do so. Our meeting dates and agenda are posted with the Town Clerk and on the town website.

The Finance Committee has not recommended to tax to the levy limit in the past few years, as we understand our tax bills are continually some of the highest compared to the surrounding towns, this year we have continued that effort.

The largest increases in this year's budget are Line 71 Dispatch Services + \$150,450, Line 72 Elementary – School Costs +\$143,570, Line 74 Special Needs – Tuition +\$173,388, Line 75 Special Needs Transportation +\$33,598. The largest decreases are Line 69 Communications Center – Wages - \$285,536, Line 76 Silver Lake Assessment -\$53,841. The change in dispatch services implemented in this fiscal year will decrease costs by approximately \$138,086.

Our Silver Lake assessment decreased this year due to our enrollment of students within the district decreasing versus the other towns. The Finance Committee continues to stress to Silver Lake to create a sustainable budget so when the enrollment numbers change that Halifax will be able to afford the increases in the budget.

Our estimated revenue includes:

FY17 Tax Levy Limit	\$15,072,182	FY18 2.5% Increase	\$376,805
Debt Exclusions	\$588,012	New Growth Est.	\$129,845
Local Tax Receipt Revenues	\$1,843,811	State Aid	\$3,902,189
Water Department	\$901,016	Recycling Revenue	\$377,594
Cable TV	\$202,000	WPAT Septic Loans	\$20,400
Dog Fund	\$22,036	Bond Premium	\$422

Our estimated revenues at this point in time (not including the school roof debt exclusion), is approximate total of \$23,436,310.

This is the amount that the May Annual Town Meeting will have the ability to spend and this is the amount the Finance Committee must balance the budget to, (estimated numbers do change as we get closer to town meeting.)

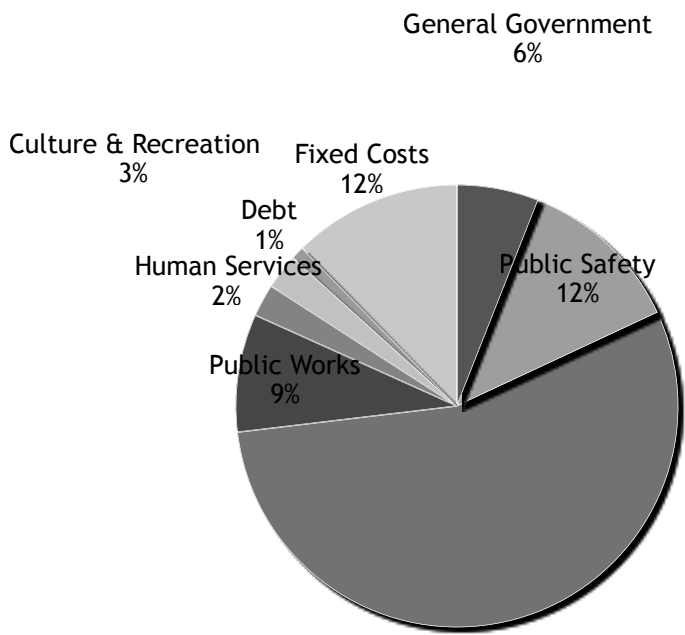
The current estimated total town value is \$842,890,230.

The calculated tax rate would be the total tax levy limit + FY18 2.5% + New Growth = $\$16,166,843 / \$842,890,230 = \$19.18$ per \$1,000 of assessed value. The current (FY17) tax rate is 18.53. Average single family home tax bill is \$5,516 on a home worth \$297,695. With a new tax rate of 19.18 on an average single family home valued at \$297,695 the new tax bill would be \$5,710, a 3.52% increase, \$194 increase.

As of Print time, Article 4 & Reserve Funds & Overlay & Tax Title total \$22,800,924, this includes a recommend 2% across the board wage increase for Wage & Personal Employees, but does not include articles for contracts, which have not been voted on at this point in time. At this time, we are about \$600,000 less than the maximum tax levy limit. Also, this does not include articles dealing with the Council on Aging Building renovations; Halifax Elementary School security upgrades; and the fire suppression system at the Elementary School.

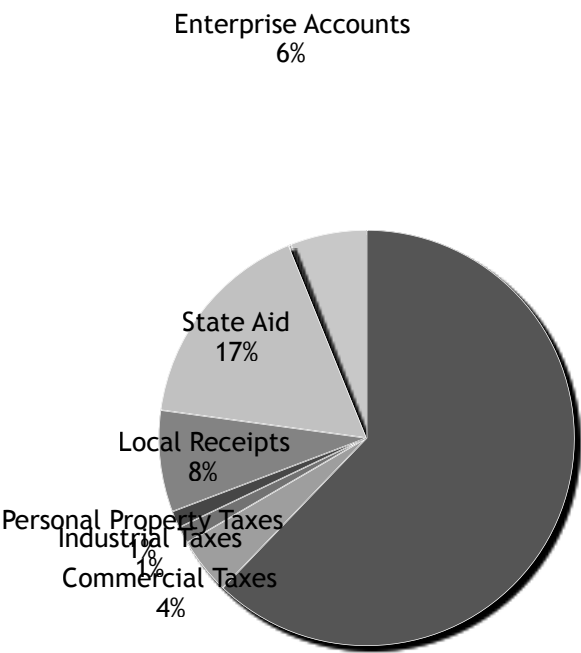
Respectfully Submitted,
Gordon C Andrews, Chairman
Melvin Conroy, Vice Chairman, Clerk
Linda Braga, Secretary
Stuart Hall
Diane Ruxton
Melinda Tarsi
William McAvoy

Projected Fiscal 2018 Expenditure Breakdown



Projected Fiscal 2018 Revenue Breakdown

(Tax percentages based on Fiscal 2017
Tax Recap LA5 Information)



HALIFAX SCHOOL DEPARTMENT BUDGET 2017 - 2018

		2016 - 2017	2017 - 2018	%
		BUDGET	BUDGET	CHANGE
REGULAR DAY				
1100	SCHOOL COMMITTEE	\$25,975.00	\$25,975.00	0.00%
1200	SHARED COST-ADMIN OFFICE	\$137,623.02	\$151,889.15	10.37%
1240	SHARED COST-UTILITIES/MAINT ADMIN	\$3,023.76	\$3,367.83	11.38%
2200	PRINCIPAL'S OFFICE	\$265,272.31	\$271,390.52	2.31%
2300	TEACHING SERVICES	\$2,886,830.52	\$2,994,920.97	3.74%
2351	PROFESSIONAL DEVELOPMENT	\$17,500.00	\$15,500.00	(11.43%)
2400	TEXTBOOK PROGRAMS	\$50,580.00	\$11,930.00	(76.41%)
2451	TECHNOLOGY	\$42,585.00	\$48,325.00	13.48%
2500	LIBRARY SERVICES	\$60,524.00	\$58,328.00	(3.63%)
2600	AUDIOVISUAL SERVICE	\$4,500.00	\$9,600.00	113.33%
3100	ATTENDANCE	\$75.00	\$75.00	0.00%
3200	HEALTH SERVICES	\$62,322.00	\$67,039.00	7.57%
3312	TRANSPORTATION	\$260,308.50	\$270,117.60	3.77%
3400	FOOD SERVICE	\$1.00	\$0.00	(100.00)
4110	CUSTODIAL SERVICES	\$216,913.00	\$224,679.31	3.58%
4130	UTILITY SERVICES	\$142,550.00	\$144,800.00	1.58%
4210	MAINTENANCE/GROUNDS	\$1,500.00	\$1,500.00	0.00%
4220	MAINTENANCE/BUILDINGS	\$132,000.00	\$118,000.00	(10.61%)
4229	BUDGET OFFSET-ROOM RENTAL	(\$11,137.50)	(\$11,137.50)	0.00%
4230	MAINTENANCE/EQUIPMENT	\$1,000.00	\$1,000.00	0.00%
7300	ACQUISITION/EQUIPMENT	\$3,750.00	\$10,000.00	166.67%
7400	REPLACEMENT/EQUIPMENT	\$800.00	\$1,000.00	25.00%
TOTAL REGULAR DAY		\$4,304,495.61	\$4,418,299.88	2.64%
9221	SHARED COST-SP ED SUPERVISION	\$49,443.54	\$57,562.74	16.42%

9223	SP ED TEACHING SERVICES	\$629,052.32	\$645,168.78	2.56%
9227	SP ED GUIDANCE/PSYCH SERVICES	\$88,709.00	\$89,709.00	1.13%
9228	SP ED CONTRACTED SERVICES	\$85,000.00	\$89,530.00	5.33%
TOTAL SPECIAL EDUCATION		\$852,204.86	\$881,970.52	3.49%

TOTAL WITHOUT OUT OF DISTRICT SPED	\$5,156,700.47	\$5,300,270.40	2.78%
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OUT OF DISTRICT SPED EDUCATION

9233	TRANSPORTATION	\$389,171.00	\$422,769.00	8.63%
9290	TUITION	\$1,585,611.00	\$1,758,999.00	10.94%
TOTAL		\$1,974,782.00	\$2,181,768.00	10.48%

GRAND TOTAL	\$7,131,482.47	\$7,482,038.40	4.92%
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OUT OF DISTRICT VOCATIONAL ED

9333	TRANSPORTATION	\$70,404.00	\$70,404.00	0.00%
9390	TUITION	\$88,596.00	\$88,596.00	0.00%

TOTAL OUT OF DISTRICT VOCATIONAL ED	\$159,000.00	\$159,000.00	0.00%
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SILVER LAKE REGIONAL SCHOOL DISTRICT BUDGET 2017 - 2018

		2016 - 2017	2017 - 2018	%
		BUDGET	BUDGET	CHANGE
REGULAR DAY				
1101	SCHOOL COMMITTEE	\$134,350.00	\$134,350.00	0.00%
1201	SUPERINTENDENT'S OFFICE	\$994,687.00	\$1,020,873.93	2.63%
1241	UTILITIES/MAIN-SUPERIN.	\$20,500.00	\$20,725.00	1.10%
2101	SUPERVISION SERVICES	\$753,073.00	\$763,478.00	1.38%
2201	PRINCIPAL'S OFFICE	\$914,261.00	\$887,377.00	(2.94%)
2301	INSTRUCTION SERVICES	\$10,104,839.00	\$10,331,245.00	2.24%

2351	PROFESSIONAL DEV.	\$57,900.00	\$57,900.00	0.00%
2401	TEXTBOOKS PROGRAMS	\$28,613.00	\$79,406.20	177.52%
2451	INST. HARD & SOFTWARE	\$255,697.00	\$274,075.00	7.19%
2501	LIBRARY SERVICES	\$234,060.00	\$208,715.00	(10.83%)
2601	AUDIOVISUAL PROGRAMS	\$8,600.00	\$8,707.00	1.24%
2701	GUIDANCE SERVICES	\$917,562.00	\$974,017.00	6.15%
3201	HEALTH SERVICES	\$120,780.00	\$126,105.00	4.41%
3301	TRANSPORTATION	\$52,500.00	\$53,550.00	2.00%
3311	TRANS. -BASE CONTRACT	\$902,112.00	\$940,889.60	4.30%
3371	TRANS. OTHER	\$4,000.00	\$5,000.00	25.00%
3400	FOOD SERVICES	\$59,598.00	\$59,958.00	0.60%
3511	ATHLETIC SERVICES	\$8,102.00	\$37,600.00	364.08%
4111	CUSTODIAL SERVICES	\$1,074,115.00	\$1,113,709.00	3.69%
4131	UTILITY SERVICES	\$853,860.00	\$796,860.00	(6.68%)
4211	MAINTENANCE/GROUNDS	\$118,000.00	\$114,000.00	(3.39%)
4221	MAINTENANCE/BUILDINGS	\$427,700.00	\$404,090.00	(5.52%)
4231	MAINTENANCE/EQUIPMENT	\$154,280.00	\$167,960.00	8.87%
5101	EMPLOYEE BENEFITS	\$863,449.00	\$923,517.00	6.96%
5201*	INSURANCE SERVICES	\$3,165,803.00	\$3,303,789.12	4.36%
5301	RENTAL-LEASE EQUIPMENT	\$5,880.00	\$8,000.00	36.05%
7301	ACQUISITION/EQUIPMENT	\$3,900.00	\$0.00	(100.00%)
7401	REPLACEMENT/EQUIPMENT	\$500.00	\$0.00	(100.00%)
TOTAL REGULAR DAY		\$22,238,721.00	\$22,815,896.85	2.60%
SPECIAL EDUCATION				
9221	SUPERVISION-SHARED COST	\$279,342.00	\$295,142.23	5.66%
9223	TEACHING SERVICES	\$1,113,068.00	\$1,356,951.00	21.91%
9228	PSYCHOLOGICAL SERVICES	\$29,725.00	\$19,384.90	(34.79%)
9233	TRANSPORTATION	\$61,510.00	\$77,000.00	25.18%
TOTAL SPECIAL EDUCATION		\$1,483,645.00	\$1,748,478.13	17.85%

GRAND TOTAL

\$23,722,366.00

\$24,564,374.98

3.55%

*includes an OPEB allotment of \$25,000
Account

Capital Plan 2017-2018 fully funded by E&D

**TOWN OF HALIFAX
ANNUAL TOWN MEETING WARRANT
MAY 8, 2017**

Please note that except for Articles 1 through 4, the actual order in which articles will be voted upon will be determined by lottery under the Town's by-laws, Chapter 47. The Moderator, at the Moderator's discretion, shall determine whether the article so chosen is contingent upon any articles yet to be acted upon and, if so, shall determine which articles must be acted upon and in which order before having Town Meeting act on the article chosen. Otherwise, the article numbers shown below are used to identify the articles.

ARTICLE 1 To hear and act on the reports of the Town Officers and Committees.

Finance Committee Recommendation at Town Meeting

ARTICLE 2 To see if the Town will vote to amend the Wage and Personnel By-Law as recommended by the Wage and Personnel Board or take any action thereon:

What follows is the list of amendments recommended by the Wage and Personnel Board. A list of other proposed amendments either not voted upon or not recommended is available in the Selectmen's Office, on the Town's website:

http://www.town.halifax.ma.us/Pages/HalifaxMA_Bcomm/Selectmen/townmeetings/town

and at the Town Meeting. The Town's practice is that, in addition to the amendments recommended by the Wage and Personnel Board, these proposals can be brought up at Town Meeting – Charlie Seelig, April 7, 2017.

Except for the following proposed amendments to the Wage and Personnel By-Law, the Wage and Personnel Board recommends that all positions and provisions in the By-Law remain unchanged.

- 1) To grant all non-union Wage and Personnel employees an across the board wage increase of 2%.

Proposed by the Wage and Personnel Board

Finance Committee Recommends

Grades & Steps

GRADE 2	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
From:	14.02	14.75	15.54	16.36	17.21	17.73
To:	14.30	15.05	15.85	16.69	17.55	18.08

GRADE 4						
From:	15.69	16.44	17.23	18.03	18.90	19.47
To:	16.00	16.77	17.57	18.39	19.28	19.86

GRADE 6						
From:	17.46	18.22	18.95	19.74	20.54	21.15
To:	17.81	18.58	19.33	20.13	20.95	21.57

GRADE 7						
From:	19.09	19.83	20.59	21.39	22.21	22.87
To:	19.47	20.23	21.00	21.82	22.65	23.33

GRADE 8						
From:	20.70	21.47	22.22	23.04	23.86	24.58
To:	21.11	21.90	22.66	23.50	24.34	25.07

GRADE 10						
From:	56,738	58,343	59,993	61,686	63,431	65,336
To:	57,873	59,510	61,193	62,920	64,700	66,643

GRADE 11						
From:	63,510	65,139	66,809	68,520	70,277	72,385
To:	64,781	66,442	68,146	69,891	71,863	73,833

GRADE 12						
From:	77,876	79,564	81,289	83,056	84,856	87,402
To:	79,434	81,156	82,914	84,718	86,554	89,151

GRADE 14						
From:	81,280	82,940	84,634	86,361	88,122	90,766
To:	82,906	84,599	86,327	88,089	89,885	92,582

Grade "U" Unclassified

Administrative and Clerical

	From:	To:
Registrar of Voters	12.99	13.25
Election Workers	12.48	12.73
Assessing Lister	12.44	12.69
Water Inspector	35.68	36.39
Veterans Agent/Service Officer	14,391.00	14,679.00
Assistant Building Inspector	2,073.00	2,115.00

Police Department

	From:	To:
Special Duty Officers	23.18	23.64
Police Matron	16.99	17.33

COA Grant Positions

Assistant Outreach Worker	14.75
Geriatric Nurse	18.00

Fire Department

Call Firefighter	Step 1	Step 2	Step 3	Step 4
From:	17.76	18.29	18.84	19.40
To:	18.12	18.66	19.22	19.79

Call Firefighter EMT				
From:	19.17	19.75	20.35	20.95
To:	19.55	20.15	20.76	21.37

Call Firefighter EMT-I				
From:	19.53	20.12	20.72	21.35
To:	19.92	20.52	21.13	21.78

Call Firefighter EMT-P				
From:	19.98	20.57	21.19	21.83
To:	20.38	20.98	21.61	22.27

Call Lieutenant	Step 1	Step 2	Step 3	Step 4
From:	19.21	19.79	20.38	21.00
To:	19.59	20.19	20.79	21.42

Call Lieutenant EMT				
From:	20.75	21.37	22.02	22.67
To:	21.17	21.80	22.46	23.12

Call Lieutenant EMT-I				
From:	21.13	21.77	22.42	23.09

To:	21.55	22.21	22.87	23.59
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Call Lieutenant EMT-P

From:	21.61	22.26	22.93	23.61
To:	22.04	22.71	23.39	24.08

Call Captain

	Step 1	Step 2	Step 3	Step 4
From:	20.79	21.42	22.06	22.72
To:	21.21	21.85	22.50	23.17

Call Captain EMT

From:	22.46	23.13	23.82	24.54
To:	22.91	23.59	24.30	25.03

Call Captain EMT-I

From:	22.87	23.56	24.27	24.99
To:	23.33	24.03	24.76	25.49

Call Captain EMT-P

From:	23.39	24.10	24.82	25.56
To:	23.86	24.58	25.32	26.07

Call Deputy Chief

	Step 1	Step 2	Step 3	Step 4
From:	22.83	23.52	24.23	24.95
To:	23.29	23.99	24.71	25.45

Call Deputy Chief EMT

	Step 1	Step 2	Step 3	Step 4
From:	24.66	25.40	26.16	26.95
To:	25.15	25.91	26.68	27.49

Call Deputy Chief EMT-I

From:	25.12	25.87	26.64	27.45
To:	25.62	26.39	27.17	28.00

Call Deputy Chief EMT-P

From:	25.68	26.46	27.25	28.07
To:	26.19	26.99	27.80	28.63

Parks and Recreation

	From:	To:
Director/Instructor - 2	19.92	19.92

Supervisor	15.81	15.81
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Assistant/Instructor 1	11.15	11.15
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Life Guard	14.65	14.65
Aide/Helper	MA Minimum Wage	

Other

	From:	To:
Recycling Laborer/Heavy Equip. Operator	22.38	22.83
Cemetery Superintendent	10,618.00	10,831.00
Inspector of Animals	2,988.00	3,048.00
Sealer of Weights & Measures	2,517.00	2,568.00

- 2) To create the position of Human Resource Manager to be Classified at a Grade 10.

Proposed by the Wage and Personnel Board

Finance Committee was unable to reach a majority decision

- 3) Under Section 35.12, Membership, Letter D, add the following:

Notwithstanding the provisions of Subsection A, in the event that there are only **two** appointed members on the Wage and Personnel Board, a member of the Board of Selectmen **or** a member of the Finance Committee shall serve as members of the Wage and Personnel Board, such member is to be designated by a majority vote of the Board of Selectmen and Finance Committee.

Proposed by the Wage and Personnel Board

Finance Committee Recommends

- 4) Under Section 35.17, Increases, Letter A, replace the following:

Each employee in a position for which step rates are provided will be considered for an increase in compensation to a higher rate for that position after completion of the required period of continuous service and an annual performance evaluation of M (meets expectation), E (exceeds expectation), or CE (consistently exceeds expectation).

Yearly performance evaluations shall be completed every year for each step increase 30 days prior to the employee's anniversary date. A cover sheet signed by both the employee and department head stating that the evaluation has been completed shall be attached to the change of status form. A copy of the employee's yearly evaluation is to be kept in the employee's personnel file.

with the following:

Each employee in a position for which step rates are provided will be considered for an increase in compensation to a higher rate for that position after completion of the required period of continuous service and an annual performance evaluation of Above Average: Consistently fulfills job requirements and extends contributions beyond them; regularly meets and sometimes exceeds goals. Satisfactory: Consistently meets minimum job requirements but makes limited effort beyond them; adequate achievement of goals.

Yearly performance evaluations shall be completed every year for each step increase 30 days prior to the employee's anniversary date. A cover sheet signed by both the employee and department head stating that the evaluation has been completed shall be attached to the change of status form. A copy of the employee's yearly evaluation is to be kept in the employee's personnel file.

Proposed by the Wage and Personnel Board

Finance Committee Recommends

5) Under Section 35.17, Increases, Letter C, remove the following:

Any employee who has been at the maximum step on his/her schedule for five (5) years may, upon recommendation of his department head, be considered for a merit increase to be acted upon at the Annual Town Meeting, said merit increase to be no more than five percent (5%) of the employee's base salary. Performance Evaluation forms must be completed annually. The employee must have received an overall rating of CE (Consistently Exceeds), for 5 consecutive years and while on their top step. The Board from time to time shall review the work of all positions covered by the plan, such reviews to be scheduled so that all positions will be reviewed at intervals of not more than three years.

Proposed by the Wage and Personnel Board

Finance Committee Recommends

6) Under Section 35.21, replace the following:

35-21. Longevity

A. Effective July 1, 2007, a full-time/part-time employee who qualifies for the Plymouth County Retirement System, who has worked consistently without a break in service due to resignation or termination will be paid longevity compensation on the anniversary of his/her employment hire date according to the following schedule:

Years of Full-Time Service Completed (20 to 40 hrs. per wk.)	Compensation (per year)	Years of Part-Time Service Completed (under 20 hrs. per wk.)	Compensation (per year)
10 through 14 years	\$ 150.00	10 through 14 years	\$ 75.00
15 through 19 years	\$ 250.00	15 through 19 years	\$ 125.00
20 through 24 years	\$ 500.00	20 through 24 years	\$ 250.00
25 through 29 years	\$ 750.00	25 through 30 years	\$ 375.00
30 years & thereafter	\$1,000.00	30 years & thereafter	\$ 500.00

With the following:

35-21. Longevity

A. Effective July 1, 2017, a full-time/part-time employee who qualifies for the Plymouth County Retirement System, who has worked consistently without a break in service due to resignation or termination will be paid longevity compensation on the anniversary of his/her employment hire date according to the following schedule:

Years of Full-Time Service Completed (20 to 40 hrs. per wk.)	Compensation (per year)	Years of Part-time Service Completed (under 20 hrs. per wk.)	Compensation (per year)
10 through 14 years	\$ 520.00	10 through 14 years	\$ 250.00
15 through 19 years	\$ 750.00	15 through 19 years	\$ 350.00
20 through 24 years	\$ 1,000.00	20 through 24 years	\$ 500.00
25 through 29 years	\$ 1,250.00	25 through 30 years	\$ 625.00
30 years & thereafter	\$1,500.00	30 years & thereafter	\$ 750.00

Proposed by the Wage and Personnel Board

Finance Committee Recommends

7.) Under Appendix A, Group C Extra Details, replace the following:

Extra Details to outside contractors (not town-related details) are to be paid at an hourly rate equal to a full-time Captain's hourly rate and will be for a minimum of four hours' pay.

With the following:

Extra Details to outside contractors (not town related details) are to paid a two-hour minimum at an hourly rate of \$50.00 per hour. Details for the Town of Halifax shall be paid based upon the employee's regular rate.

Proposed by the Wage and Personnel Board

Finance Committee Recommends

ARTICLE 3 To see if the Town will vote to determine the salaries of several elective Town Officers, July 1, 2017 to June 30, 2018 or take any action thereon:

	<u>2014-2015</u>	<u>2015-2016</u>	<u>2016-2017</u>	<u>2017-2018</u>
Moderator	\$200	\$200	\$200	\$200
Town Clerk	\$37,853	\$47,790	\$48,746	\$52,379
Selectmen (each)	\$1,500	\$1,500	\$1,500	\$1,500
Treasurer-Collector	\$64,849	\$65,498	\$66,808	\$69,145
Assessors (each)	\$1,500	\$1,500	\$1,500	\$1,500
Highway Surveyor	\$68,798	\$69,486	\$70,876	\$72,294

Proposed by the Finance Committee
Finance Committee Recommends

ARTICLE 4 Operating Budget.

To determine what sums of money the Town will raise and appropriate, including appropriations from available funds, to defray charges and expenses to the Town, including debts and interest or take any action thereon.

(SEE NEXT PAGES)

Proposed by the Finance Committee
Finance Committee Recommends

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
General Government					
1	Moderator - Salary			200	200
200200					
2	Selectmen - Salary			4,500	4,500
4,500	4,500				
3	Town Administrator - Salary			88,354	89,486
91,266				93,582	
4	Selectmen - Clerical			69,552	73,125
75,623				78,197	
5	Selectmen - Expense			2,991	3,626
3,975	3,925				
6	Law			38,251	56,522
42,200				63,000	
7	Town Hall - Electricity			15,107	17,497
18,100				18,100	
8	Town Reports			7,720	8,197
5,700	5,700				
9	Audit			19,500	20,000
20,750				25,999	(A)
10	Finance Committee - Clerical			2,697	2,844
4,985	5,165				
11	Finance Committee - Expense			176	176
359	359				
12	Accountant - Salary			70,762	71,465
73,609				75,572	
13	Accountant - Clerical			46,854	47,498
48,253				49,772	
14	Accountant - Expense			1,549	1,442
1,625	1,625				
15	Data Processing			57,643	74,234
84,838				90,462	
16	Assessors - Salary			4,500	4,500
4,500	4,500				
17	Assessor/Appraiser, Principal - Salary			62,229	64,468
67,440				71,545	
18	Assessors - Clerical			62,104	62,791
69,620				63,424	

19	Assessors - Expense	10,630	13,472
13,670		13,615	
20	Office Machines - Expense	5,840	5,574
7,300	7,300		
21	Treasurer - Clerical	57,975	58,690
59,547		61,302	
22	Treasurer - Expense	6,027	6,793
6,500	6,500		

Ite m#	Account Description	Expend ed	Expen ded	Budget	Recommen ded
		FY15	FY16	FY17	FY18
23	Treasurer - Tax Title			800	1,955
2,500	2,500				
24	Treasurer - Banking & Payroll Expense			6,325	7,226
8,100	8,300				
25	Clerk - Salary			37,853	47,790
48,746				52,379	
26	Clerk - Clerical			30,719	32,549
34,401				36,673	
27	Clerk - Expense			2,367	4,331
3,735	4,930				
28	Elections and Registration			45,029	12,779
16,600				12,025	
29	Treasurer-Collector Salary			64,849	65,498
66,808				69,145	
30	Collector - Clerical			55,561	56,484
60,100				63,624	
31	Collector - Expense			12,878	15,927
14,850				14,850	
32	Wage and Personnel - Clerical			1,942	2,674
5,082	5,164				
33	Wage and Personnel - Expense			236	238
250	250				
34	Recruitment and Employment Costs			5,828	4,889
7,500	7,500				
35	Conservation Commission - Expense			338	504
1,100	1,100				
36	Planning Board - Expense			376	512
2,000	2,000				
37	Board of Appeals - Expense			465	760
825	825				

38	Regulatory - Clerical	67,234	68,363
72,091		71,175	
39	Building Committee - Clerical	10,717	10,847
11,044		11,208	
40	Building Committee - Expense	312	417
450	450		
41	Town Buildings - Custodial	158,881	161,532
170,124		188,859	
42	Town Buildings - Expense	41,979	30,160
30,850		32,810	
43	Town Buildings - Preventative Maintenance	31,538	42,296
45,150		48,051	
44	Town Buildings - Snow & Ice Expense	2,218	1,928
3,000	3,000		
Total General Government		1,213,606	1,256,759
1,309,866		1,381,162	

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
Public Safety - Police					
45	Police - Chief Salary		98,336		100,629
102,627			102,627		
46	Police - Wages		896,303		905,021
994,214			1,004,954		
47	Police - Training		4,751		6,923
8,714	8,714				
48	Police - Clerical		44,725		43,450
44,173			44,872		
49	Police - Expense		66,232		66,426
62,485			62,485		
50	Police - Station Electricity		21,129		23,358
24,100			24,100		
51	Police - Cruiser Maintenance		10,271		13,877
12,000			11,000		
Total Public Safety - Police			1,141,747		1,159,684
1,248,303			1,258,752		

Public Safety - Fire

52	Fire - Chief Salary		100,932		101,664
103,597			103,597		

53	Fire - Clerical	38,736	39,359
40,152		41,450	
54	Fire - Wages	555,359	580,096
883,328		898,892	
55	Fire - Training	52,687	52,540
58,831		58,831	
56	Fire - Expense	29,189	31,572
30,000		30,000	
57	Fire - Station Maintenance	11,783	13,089
13,533		16,785	
58	Fire - Vehicle/Equipment Maintenance	25,460	23,383
25,565		25,565	
59	Ambulance - Supplies	16,270	19,382
20,000		21,500	
60	Ambulance Billing	6,198	7,481
7,500		7,500	
	Total Public Safety - Fire	836,614	868,566
1,182,506		1,204,120	

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
Public Safety - Other Public Safety					
61	Emergency Management - Expenses			1,541	1,545
1,545				1,545	
62	Building Inspector - Wages			73,770	53,653
61,550				64,557	
63	Building Inspector, Assistant - Wages			2,011	1,753
2,073				2,115	
64	Building Inspector - Expense			4,206	4,779
4,750				4,750	
65	Sealer of Weights and Measures - Salary			2,442	2,467
2,517				2,568	
66	Sealer of Weights and Measures - Expense			618	441
522	527				
67	Animal Control Officer - Salary			15,458	10,282
17,420				18,056	(B)
68	Animal Control Officer - Expense			1,442	2,454
4,616				(B)	
Total Public Safety - Other Public Safety				101,488	77,374
94,993				98,734	

Public Safety - Communications

69	Communications Center - Wages	264,438	269,488
300,686		15,150	
70	Communications Center - Expense	2,459	2,923
3,000			
71	Dispatch Services		
150,450			
	Total Communications	266,897	272,411
303,686		165,600	

Total Public Safety	2,346,746	2,378,035
2,829,498	2,727,206	

Schools

72	Elementary School	4,934,205	5,130,726
5,156,701		5,300,271	
73	Vocational Education	51,164	54,971
159,000		189,000	
74	Special Needs - Tuition	1,219,976	1,562,875
1,585,611		1,758,999	
75	Special Needs - Transportation	332,659	343,283
389,171		422,769	

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
76	Silver Lake Assessment - Operating		4,165,866		3,644,729
4,334,517			4,280,676		
77	Silver Lake Assessment - Debt		550,882		509,338
511,156			478,296		(C)
Total Schools			11,254,752		11,245,925
12,136,156			12,430,011		

Public Works - Highway

78	Highway - Surveyor Salary	68,798	69,486
70,876		72,294	

79	Highway - Wages	283,433	261,238
291,373		299,966	
80	Highway - Clerical	38,583	39,371
40,170		41,469	
81	Highway - Expense	4,393	4,904
4,971 6,221			
82	Highway - Barn Maintenance	10,975	8,877
10,100		10,100	
83	Highway - Equipment	48,303	48,438
48,500		48,500	
84	Highway - Town Roads	71,981	73,695
74,355		74,355	
85	Highway - Snow and Ice	177,509	174,979
177,509		177,509	
86	Street Lights	23,043	25,198
27,300		27,300	
87	Traffic Lights	5,949	5,480
5,500 5,500			
88	Tree Warden Salary	0	0
1 1			
89	Tree Maintenance	3,500	3,200
3,500 3,500			
90	Insect and Pest Control	0	0
1 1			
	Total Public Works - Highway	736,467	714,866
754,156		766,716	

Public Works - Cemetery

91	Cemetery - Superintendent Salary	10,305	10,409
10,618		10,831	
92	Cemetery - Wages	66,155	66,705
70,161		70,023	

Ite m#	Account Description	Expend ed	Expen ded	Budget	Recommen ded
		FY15	FY16	FY17	FY18
93	Cemetery - Supplies and Equipment			5,750	5,712
5,770 6,020					
	Total Public Works - Cemetery			82,210	82,826
86,549				86,874	

Public Works - Water

94	Water - Superintendent Salary	65,977	68,313
71,434		76,560	
95	Water - Wages	174,315	167,643
182,620		192,640	
96	Water - Clerical	42,996	43,751
45,345		53,558	
97	Water - Supply	147,301	164,451
182,100		182,100	
98	Water - Insurance	42,283	23,978
57,954		60,579	
99	Water - Retirement	11,188	14,534
13,000		19,000	
100	Water - Legal Fees	0	0
1,500	1,500		
101	Water - Meters	19,825	24,789
25,000		25,000	
102	Water - Gas & Oil	10,047	7,029
13,750		13,750	
103	Water - Vehicles	4,513	6,547
9,000	9,000		
104	Water - Tower & Wells Maintenance	21,702	0
100,000		100,000	(D)
	Total Public Works - Water	540,147	521,035
701,703		733,687	(E)

Public Works - Solid Waste

105	Recycling Office - Clerical	26,368	26,706
27,631		28,819	
106	Recycling Office - Expense	2,632	2,505
2,890	3,190		
107	Recycling Center - Wages	69,919	73,740
80,115		70,122	
108	Recycling Center - Expense	25,631	25,541
21,400		28,000	
109	Hazardous Waste Collection	8,978	12,138
12,335		12,335	

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
110	Trash Collection/Disposal			197,285	196,807
225,921				227,962	
	Total Public Works - Solid Waste			330,813	337,437
370,292				370,428	(F)

Total Public Works			1,689,637	1,656,164
1,912,700			1,957,705	

Health and Human Services

111	Board of Health - Clerical			39,787	39,686
41,077				41,939	
112	Board of Health - Expense			5,495	7,042
7,395				7,873	
113	Board of Health - Inspections			63,669	64,306
65,586				67,393	
114	Board of Health - Nursing Service			7,000	7,000
7,000				7,000	
115	Board of Health - Landfill - Engineering			13,450	13,740
14,250				15,233	
116	Inspector of Animals			2,900	2,792
2,988				3,048	
117	Council on Aging - Wages			166,290	176,986
179,510				177,232	
118	Council on Aging - Expense			8,486	8,722
8,880				8,880	
119	Pope's Tavern - Electricity			2,378	2,895
3,000				3,000	
120	Veterans Agent - Salary			13,968	14,108
14,391				14,679	
121	Veterans Agent - Expense			1,215	1,708
1,288				1,300	
122	Veterans Service Officer			0	0
0				0	
123	Veterans Benefits			152,508	150,300
190,000				195,700	
124	Housing Authority			0	0
1				1	

125	ADA Expense	0	0
1	1		
Total Health and Human Services		477,146	489,285
535,367		543,279	

Item#	Account Description	Expended	Expended	Budget	Recommended
		FY15	FY16	FY17	FY18
Culture and Recreation					
126	Library - Director Salary			60,709	63,391
57,388				60,682	
127	Library - Wages			157,905	131,386
158,097				161,644	
128	Library - Expense			85,349	83,931
100,145				97,505	
129	Youth and Recreation - Wages			13,429	14,578
15,810				16,127	
130	Youth and Recreation - Expense			13,184	12,964
13,216				13,216	
131	Youth and Recreation - Director			16,217	16,386
16,715				17,050	
132	Parks - Wages			0	0
100	100				
133	Parks - Expense			446	374
450	450				
134	Cable Television			0	142,000
185,000				202,000	
135	Patriotic Celebrations			288	84
400	400				
136	Historical Commission			2,166	2,263
2,499	2,499				
137	Historic District Commission			0	0
446	446				
138	Holidays in Halifax			2,626	3,306
3,395	3,395				
139	Halifax Fireworks				
2,350	3,200				
140	Beautification Committee - Expense			500	0
500	500				
141	Music Rights			0	335
350	350				

142	Agricultural Committee		
750	0		
143	Website Committee - Expense	2,750	2,850
3,050	3,050		
Total Culture and Recreation		355,569	473,848
560,661		582,614	

Ite m#	Account Description	Expend ed	Expen ded	Budget	Recomme nded
		FY15	FY16	FY17	FY18

Debt Service

144	Debt - Water Extension Project		92,700	89,250
85,725			82,163	(G)
145	Debt - School/Library Project		0	0
0	0			
146	Debt - Police Station		147,555	141,345
0	0		(H)	
147	Debt - Water Pollution Abatement Trust		10,400	10,400
10,400			10,400	(I)
148	Debt - Water Pollution Abatement Trust II		10,000	10,000
10,000			10,000	(J)
149	Debt - Landfill Capping		122,625	118,688
114,188			110,138	(K)(L)
150	Interest on Temporary Loans		0	0
5,000	5,000			
Total Debt Service			383,280	374,683
225,313			217,700	

Fixed Costs

151	Plymouth County Retirement		934,616	1,008,901
1,090,406			1,129,620	(M)
152	Group Insurance - Town Share		882,425	864,627
1,035,000			1,030,844	
153	Medicare - Town Share		111,109	113,555
115,383			119,771	
154	Insurance		255,759	148,937
275,000			265,000	

155	OPEB – Other Post Employments Benefits		
	35,000	(N)	
156	Telephone	27,257	28,762
29,200		29,200	
157	Gas & Oil - All Departments	101,129	67,233
110,000		110,000	
158	Heating - All Buildings	44,344	29,021
62,500		62,500	
Total Fixed Costs		2,356,639	2,261,036
2,717,489		2,781,935	
Total Operating Costs		20,077,375	20,135,735
22,227,040		22,621,613	

Funding Notes

FY17 FY18

	FY15	FY16
(A) From Solid Waste Retained Earnings	6,666	6,666
6,916	7,166	
(A) From Water Fund/Revenue	6,666	6,666
6,916	7,166	
(B) From Dog Fund	21,274	21,524
21,865	22,672	
(C) Under Debt Exclusion	550,882	529,728
490,766	478,296	
(D) Finance Committee was unable to reach a majority recommendation.		
(E) From Water Fund/Revenue	579,440	620,038
698,779	733,687	
(F) From Solid Waste Fund Revenue	147,935	320,000
275,000	77,962	
From Solid Waste Fund Retained Earnings	215,356	45,187
94,239	150,000	
(G) From Water Retained Earnings	92,700	89,250
85,725	82,163	
(H) Under Debt Exclusion	147,555	141,345
0 0		
(I) From Abatement Trust Revenue	10,400	10,400
10,400	10,400	
(J) From Abatement Trust Revenue	10,000	10,000
10,000	10,000	
(K) Under Debt Exclusion	122,625	118,688
114,188	109,716	
(L) From Fund Balance Reserved	683	601
507 422		

for Bond Premium

(M)	From Water Retained Earnings	46,000	46,000
		50,000	53,000
(N)	Annual Town Meeting on May 9, 2016, Article 22 added OPEB as a Line Item for this year. \$35,000 was appropriated in FY15, FY16 & FY17.		

ARTICLE 5 To see if the Town will vote to continue the following Revolving Funds for certain Town departments under the Massachusetts General Laws or regulations cited for the fiscal year beginning July 1, 2017 or take any action thereto.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY2018 Spending Limit
Conservation Commission	Conservation Commission	fees for review of permits, postage & advertising	consulting services, postage and ads	\$20,000
Board of Health consulting	Board of Health	fees for review of permits	consulting services	\$30,000
Recycling bins	Highway Surveyor	fees for purchase of bins	purchase of bins	\$ 5,000
Earth Removal Review	Board of Selectmen	fees for review of permits	consulting services	\$10,000
Planning Board consulting	Planning Board	fees for review of permits	consulting services	\$30,000
Building Inspector consulting	Building Inspector	fees for review of permits	consulting services	\$15,000
Youth and Recreation Programs	Youth and Recreation	fees for programs	Youth & Recreation Programs	\$80,000
CPR Classes	Fire Chief	fees for classes	CPR instructors and materials	\$ 5,000
ZBA consulting	Zoning Board of Appeals	fees for review of permits, postage & advertising	consulting services, postage, legal ads	\$25,000
Library computer, printers and copier	Library Trustees	computer/printer/copier fees	computer/printer/copier supplies	\$ 5,000
Selectmen legal advertising	Board of Selectmen	payments for legal ads	legal ads	\$ 1,500
Council on Aging Elderbus	Council on Aging	transportation fees & donations	Elderbus operation including wages	\$10,000
Inspector wages	Building Inspector	fees for permits	80% for plumbing, gas and wiring inspectors; remainder to general fund	\$60,000
Concession stand	Board of Selectmen	use, lease & utility payments	maintenance, repairs, replacement, utility costs	\$10,000

Solar Projects	Board of Selectmen	fees and payments from project applicants	consulting and legal costs	\$10,000
Library book replacement	Library Trustees	fees for lost or damaged books	book replacement	\$ 2,000

In all cases, all the revolving funds are authorized under MGL Chapter 44, Section 53E-1/2.

Proposed by the Finance Committee

Finance Committee Recommendation at Town Meeting

ARTICLE 6 To see if the Town will vote to amend the Codes of the Town of Halifax by adding a new section to permanently establish and authorize revolving funds for use by certain town department, boards, committees, agencies or officers under Massachusetts General Laws Chapter 44, § Section 53E-1/2, until removed by Town Meeting, to read as follows:

DEPARTMENTAL REVOLVING FUNDS

1. Purpose. This by-law/ordinance establishes and authorizes revolving funds for use by town/city departments, boards, committees, agencies or officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by General Laws Chapter 44, § 53E1/2.
2. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against and spend monies from a revolving fund established and authorized by this by-law/ordinance without appropriation subject to the following limitations:
 - A. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund [except for those employed as school bus drivers].
 - B. No liability shall be incurred in excess of the available balance of the fund.
 - C. The total amount spent during a fiscal year shall not exceed the amount authorized by town meeting/town/city council on or before July 1 of that fiscal year, or any increased amount of that authorization that is later approved during that fiscal year by the board of selectmen and finance committee.
3. Interest. Interest earned on monies credited to a revolving fund established by this by- law/ordinance shall be credited to the general fund.
4. Procedures and Reports. Except as provided in General Laws Chapter 44, § 53E1/2 and this by-law, the laws, charter provisions, by-laws, rules, regulations, policies or procedures that govern the receipt and custody of Town monies and the expenditure and payment of Town funds shall apply to the use of a revolving fund established and authorized by this by-law/ordinance.

The town accountant shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular

report the town accountant provides the department, board, committee, agency or officer on appropriations made for its use.

5. Authorized Revolving Funds.

- A. Each revolving fund authorized for use by a town/city department, board, committee, agency or officer.
- B. The department or agency head, board, committee or officer authorized to spend from each fund.
- C. The fees, charges and other monies charged and received by the department, board, committee, agency or officer in connection with the program or activity for which the fund is established that shall be credited to each fund by the town accountant.
- D. The expenses of the program or activity for which each fund may be used
- E. Any restrictions or conditions on expenditures from each fund;
- F. Any reporting or other requirements that apply to each fund;
- G. The fiscal years each fund shall operate under this by-law

Revolving Fund	Authorized to Spend Fund	Fees, Charges or Other Receipts Credited to Fund	Program or Activity Expenses Payable from Fund	Restrictions, or Conditions on Expense Payable from Acct.	Other Requirements/ Reports	Fiscal Years
Conservation Commission	Conservation Commission	fees for review of permits, postage & advertising	consulting services, postage & ads	\$20,000	none	FY18 & thereafter
Board of Health consulting	Board of Health	fees for review of permits	consulting services	\$30,000	none	FY18 & thereafter
Recycling bins	Highway Surveyor	fees for purchase of bins	purchase of bins	\$ 5,000	none	FY18 & thereafter
Earth Removal Review	BOS	fees for review of permits	consulting services	\$10,000	none	FY18 & thereafter
Planning Board consulting	Planning Board	fees for review of permits	consulting services	\$30,000	none	FY18 & thereafter
Bldg. Inspector consulting	Bldg. Inspector	fees for review of permits	consulting services	\$15,000	none	FY18 & thereafter
Youth & Rec. Programs	Youth & Rec.	fees for programs	Youth & Rec. Programs	\$80,000	none	FY18 & thereafter
CPR Classes	Fire Chief	fees for classes	CPR instructors & materials	\$ 5,000	none	FY18 & thereafter
ZBA consulting	ZBA	fees for review of permits, postage & advertising	consulting services, postage, legal ads	\$25,000	none	FY18 & thereafter
Library computer/ printers/copier	Library Trustees	computer/printer/ copier fees	computer/printer/ copier supplies	\$ 5,000	none	FY18 & thereafter
Selectmen legal advertising	BOS	payments for legal ads	legal ads	\$ 1,500	none	FY18 & thereafter
Council on Aging Elderbus	Council on Aging	transportation fees & donations	Elderbus operation including wages	\$10,000	none	FY18 & thereafter

Inspector wages	Bldg. Inspector	fees for permits	80% for plumbing, gas & wiring inspectors; remainder to general fund	\$60,000	none	FY18 & thereafter
Concession stand	BOS	use, lease & utility payments	maintenance, repairs, replacement, utility costs	\$10,000	none	FY18 & thereafter
Solar Projects	BOS	fees & payments from project applicants	consulting & legal costs	\$10,000	none	FY18 & thereafter
Library book replacement	Library Trustees	fees for lost or damaged books	book replacement	\$ 2,000	none	FY18 & thereafter

Proposed by the Town Administrator

Finance Committee Recommendation at Town Meeting

ARTICLE 7 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$75,000 to the Reserve Fund to cover extraordinary or unforeseen expenditures during Fiscal Year 2018 in accordance with Chapter 40, Section 6 of the Massachusetts General Laws, and to transfer from available funds the sum of \$25,000 to the Water Department Reserve Fund or take any action thereon.

Proposed by the Finance Committee
Finance Committee Recommends

ARTICLE 8 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between IAFF, Local 3159 (Firefighters) and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen
Finance Committee Recommendation at Town Meeting

ARTICLE 9 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between AFSCME AFL-CIO Union Council 93, Local 1700 (Dispatchers) and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen
Finance Committee Recommendation at Town Meeting

ARTICLE 10 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between AFSCME AFL-CIO Union Council 93, Local 1700 (Highway/Cemetery) and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen
Finance Committee Recommendation at Town Meeting

ARTICLE 11 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between Massachusetts C.O.P., Local 459 (Sergeants) and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen
Finance Committee Recommendation at Town Meeting

ARTICLE 12 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between the Halifax Association of Police Patrolmen and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 13 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between the Police Chief Edward Broderick and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 14 To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to fund the provisions of the collective bargaining agreement for Fiscal Year 2018 between the Fire Chief Jason Viveiros and the Town of Halifax or take any action thereon.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 15 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$150 for the use of the Trustees for County Cooperative Extension Service and authorize the Selectmen to appoint a Town Director within fifteen days as provided in revised Chapter 128, Section 41 of the Massachusetts General Laws.

Proposed by the Board of Selectmen

Finance Committee Recommends

ARTICLE 16 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$0 to meet the Town's share and to appropriate the sum of \$269,658 from available funds under Chapter _____ of the Acts of 2017 as the State's share of the cost of work under Chapter 90, Section 34(2)(a) of the General Laws, for the purposes as set forth in the memorandum of agreement with the Massachusetts Highway Department including maintaining, repairing, improving, and constructing town and county

ways and bridges, sidewalks adjacent to said ways and bridges, bike ways and other projects eligible for funding as a “transportation enhancement project” as described in the Intermodal Surface Transportation Efficiency Act of 1991, P.L. 102-240, salt storage sheds, public use off-street parking facilities related to mass transportation, for engineering services and expenses related to highway transportation enhancement and mass transportation purposes, for care, repair, storage, purchase, and long-term leasing of road building machinery, equipment and tools, and for the erection and maintenance of direction signs and warning signs or take any action thereon.

Proposed by the Highway Surveyor

Finance Committee Recommendation at Town Meeting

ARTICLE 17 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$150,000 for the maintenance of Town roads or take any action thereon.

Proposed by the Highway Surveyor

Finance Committee Recommends

ARTICLE 18 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$205,000 for a large dump truck for the Highway Department or take any action thereon.

Proposed by the Highway Surveyor

Finance Committee Recommends

ARTICLE 19 To see if the Town will vote to appropriate, borrow or transfer from available funds, \$977,000 to be expended under the direction of the Halifax School Building Committee for repairs and renovations to the Halifax Elementary School, located at 464 Plymouth Street, including but not limited to the fire suppression system, including but not limited to any architectural, engineering, and administrative work associated with this project or take any other action relative thereto.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 20 To see if the Town will vote to appropriate, borrow or transfer from available funds, \$50,000 to be expended under the direction of the Halifax School Building Committee for repairs and renovations to the Halifax Elementary School, located at 464 Plymouth Street, including but not limited to

the security system, including but not limited to any architectural, engineering, and administrative work associated with this project or take any other action relative thereto.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

- ARTICLE 21 To see if the Town will vote to appropriate, borrow or transfer from available funds the sum of \$2,000,000 to be expended under the direction of the Halifax Municipal and School Building Committee for repairs, renovation and expansion of Pope's Tavern including the building, associated infrastructure, and grounds, located at 506 Plymouth Street, including but not limited to any architectural, engineering, and administrative work associated with this project or take any other action relative thereto.

Proposed by the Municipal & School Building Committee

Finance Committee Recommendation at Town Meeting

- ARTICLE 22 To see if the Town will vote to transfer \$70,000 from Municipal and School Building Committee - Council on Aging Architectural and Building Plans for repairs to Pope's Tavern or take any other action relative thereto.

Proposed by the Municipal & School Building Committee

Finance Committee Recommendation at Town Meeting

- ARTICLE 23 To see if the Town will vote to transfer the sum of \$49,435 from the Water Department Retained Earning Account to purchase and equip a new service truck and to sell or trade the 2004 truck or take any action thereon.

Proposed by the Board of Water Commissioners

Finance Committee Recommends

- ARTICLE 24 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$80,000 to purchase and equip with miscellaneous police equipment two (2) new marked police vehicles to be used for patrol or take any action thereon.

Proposed by the Police Chief

Finance Committee Recommends

- ARTICLE 25 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$16,000 to purchase

and equip with miscellaneous police equipment two (2) new ATVs to be used for patrol or take any action thereon.

Proposed by the Police Chief

Finance Committee Recommends

ARTICLE 26 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000 to purchase and maintain communications equipment for the Fire Department or take any action thereon.

Proposed by the Fire Chief

Finance Committee Recommends

ARTICLE 27 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000 to purchase new turn-out gear for Fire Department personnel or take any action thereon.

Proposed by the Fire Chief

Finance Committee Recommends

ARTICLE 28 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$280,000 to purchase and equip an ambulance for the Fire Department or take any action thereon.

Proposed by the Fire Chief

Finance Committee Recommends

ARTICLE 29 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$27,145 to replace the apparatus bay door openers at the Fire Station or take any action thereon.

Proposed by the Fire Chief

Finance Committee Recommends

ARTICLE 30 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,000 to update the telephone system at the Halifax Fire Station or take any action thereon.

Proposed by the Fire Chief

Finance Committee Recommends

ARTICLE 31 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000 to purchase IV pumps for the Halifax Fire Department or take any action thereon.

Proposed by the Fire Chief
Finance Committee Recommends

- ARTICLE 32 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$12,500 to repair the chimneys on the following buildings: Museum of Halifax, Old School House, Blacksmith's Shop and Pope's Tavern or take any action thereto.

Proposed by the Municipal and School Building Committee
Finance Committee Recommends

- ARTICLE 33 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,000 to replace Office Lighting Phase 1 of 2 with LED fixtures in the Town Hall and wiring over the next two years or take any action thereon.

Proposed by the Municipal and School Building Committee
Finance Committee Recommends

- ARTICLE 34 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$9,500 to replace two furnaces as part of completing phase 2 of the furnace replacement at the Town Hall or take any action thereon.

Proposed by the Municipal and School Building Committee
Finance Committee Recommends

- ARTICLE 35 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$7,200 to replace the Recycling Center's two rear garage doors with new hardware, motors, one section of panel with glass windows and the other three sections with insulated solid panels or take any action thereon.

Proposed by the Municipal and School Building Committee
Finance Committee Recommends

- ARTICLE 36 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$12,000 for the Assessors' Triennial Revaluation Account or take any action thereon.

Proposed by the Board of Assessors
Finance Committee Recommends

- ARTICLE 37 To see if the Town will vote to transfer from the Wetland Fund the sum of \$7,500 for additional hours for the Conservation Commission Secretary for wetlands protection work and review or take any action thereon.

Proposed by the Conservation Commission

Finance Committee Recommends

ARTICLE 38 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$5,000 for improvements to the Town's boat ramp on East Monponsett Pond or take any action thereon.

Proposed by the Town Administrator

Finance Committee Recommends

ARTICLE 39 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$6,500 to refurbish the doors and replace the lock system at the Halifax Town Hall or take any action thereon.

Proposed by the Municipal and School Building Committee

Finance Committee Recommends

ARTICLE 40 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$28,100 for new computer servers at the Halifax Town Hall or take any action thereon.

Proposed by the Town Administrator

Finance Committee Recommends

ARTICLE 41 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,500 to support South Coastal Counties Legal Services, Inc.'s continued free legal services in civil matters to elders, low-income families and their children or take any action thereon.

Proposed by Robin Maher, et al

Finance Committee Recommends

ARTICLE 42 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$3,500 to support South Shore Women's Resource Center for domestic violence intervention and prevention services for its residents or take any action thereon.

Proposed by Barbara Brenton, et al

Finance Committee Recommends

ARTICLE 43 To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$70,000 for the second year principal payment of the Water Tower Painting and Repair debt and \$5,985 for the second year of interest on the same debt and that a new line item be established for this purpose as part of the Town's operating budget or take any action thereon.

Proposed by the Treasurer-Collector

Finance Committee Recommends

ARTICLE 44 To see if the Town will vote to accept Bourne Drive and Danson Road or take any action thereon.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 45 To see if the Town will vote to accept Heron Road or take any action thereon.

Proposed by Richard Springer

Finance Committee Recommendation at Town Meeting

ARTICLE 46 To see if the Town will vote to amend the Code of the Town of Halifax by amending Chapter 183 (Licenses of Delinquent Taxpayers), Section 1 by replacing the following:

§ 183-1. Listing of delinquent taxpayers.

The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the "Tax Collector," shall annually furnish to each department, board commission or division, hereinafter referred to as the "licensing authority," that issues licenses or permits including renewals and transfers, a list of any person, corporation or enterprise, hereinafter referred to as the "party," that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a twelve-month period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate Tax Board.

With the following:

§ 183-1. Listing of delinquent taxpayers.

The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as the "Tax Collector," shall periodically furnish to each department, board commission or division, hereinafter referred to as the

“licensing authority,” that issues licenses or permits including renewals and transfers, a list of any person, corporation or enterprise, hereinafter referred to as the “party,” that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges for not less than a thirty-day period, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the appellate Tax Board.

Proposed by the Town Administrator

Finance Committee Recommendation at Town Meeting

ARTICLE 47 To see if the Town will vote to amend the Code of the Town of Halifax by amending Chapter 147 (Streets and Sidewalks), Section 11 by replacing the following:

§ 147-11. Inclusion on warrant; public hearing; filing of plans; notice; damages.

B. The Selectmen shall give a public hearing thereon not less than thirty (30) days before the next Annual Town Meeting. They shall give notice of the same by publication once in each of two (2) successive weeks in a newspaper whose circulation is widely read in the town, the last publication to be at least seven (7) days before the date of said public hearing.

With the following:

§ 147-11. Inclusion on warrant; public hearing; filing of plans; notice; damages.

B. The Selectmen shall give a public hearing thereon not less than thirty (30) days before the next Annual Town Meeting. They shall give notice of the same by publication once in each of two (2) successive weeks in a newspaper whose circulation is widely read in the town, the last publication to be at least seven (7) days before the date of said public hearing. The petitioners under Chapter 147-7 shall pay for the cost of the notice.

Proposed by the Town Administrator

Finance Committee Recommendation at Town Meeting

ARTICLE 48 To see if the Town will vote to amend the Code of the Town of Halifax by amending Chapter 167 (Zoning), by adding the following:

§ 167-3. Definitions

MARIJUANA ESTABLISHMENT - a marijuana cultivator, marijuana testing facility, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana-related business, all as defined the Massachusetts General Laws, Chapter 94H.

§ 167-7. (C) Schedule of Use Regulations

Commercial Uses	AR	B	I	I-2	C
Marijuana Establishment [See § 167-D(15)]	N	N	SP	N	N

§ 167-7. (D) Specific Use Regulations

(15) Marijuana Establishments

Marijuana Establishments may be allowed by special permit in the Industrial District. The Special Permit Granting Authority shall be the Planning Board and the following regulations shall apply:

1. No Marijuana Establishment shall be located within 500 hundred linear feet of any school or child care facility or where children generally congregate, any other Marijuana Establishment or any establishment licensed to pour alcohol under the provision of G.L. c.138 § 12.

Distances shall be calculated by direct measurement of a straight line from the nearest property line of the facility in question to the nearest property line of the Marijuana Establishment.

2. The hours of operation of Marijuana Establishment may be set by the Planning Board, but at no time shall the facilities be open between the hours of 8 pm and 8 am.

3. The special permit shall be granted for a term of 2 years from the dates of issuance. A renewal application shall be submitted 90 days prior to expiration date of the special permit and will be subject to a public hearing in accordance with G.L. c.40A § 9, 11 and 15. The special permit will become null and void if the applicant does not construct or commence within one year of granting a permit.

4. In addition to this by-law, any permit applied for and/or issued for a Marijuana Establishment shall comply with all State laws and regulations concerning Marijuana Establishments.

5. There will be no displayed products in the facilities windows or be visible from any street or parking lot.

6. Business owners shall provide security measures for the facility to include one or more fencing, lighting, surveillance cameras, gates and alarm system to ensure the safety of any persons and to protect the premises from theft.

7. Signage will conform to the current sign by-laws in section 167-13 and any exterior sign may identify the establishment but will not contain any other advertisement.

And changing the following from:

(14) Medical Marijuana Treatment Centers:

Medical Marijuana Treatment Centers may be allowed by special permit in the Industrial and I-2 District. The Special Permit Granting Authority shall be the Planning Board and the following regulations shall apply:

To:

(14) Medical Marijuana Treatment Centers:

Medical Marijuana Treatment Centers may be allowed by special permit in the Industrial District. The Special Permit Granting Authority shall be the Planning Board and the following regulations shall apply:

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 49 To see if the Town will vote to accept Chapter 64N, Section 3 of the Massachusetts General Laws which reads as follows:

Local tax option. Any city or town may impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the city or town to anyone other than a marijuana establishment at a rate not greater than 2% of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products. A marijuana retailer shall pay a local sales tax imposed under this section to the commissioner at the same time and in the same manner as the sales tax due to the commonwealth.

And impose a 2% local sales tax of the total sales price received by the marijuana retailer as a consideration for the sale of marijuana or marijuana products upon the sale or transfer of marijuana or marijuana products by a marijuana

retailer operating within the city or town to anyone other than a marijuana establishment.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

ARTICLE 50 To see if the Town will vote to amend the Code of the Town of Halifax by adding the following by-law:

Halifax Foreclosed Properties By-Law

Registration and Maintenance of Foreclosed Properties

Section 1 - Purpose; Enforcement Authority

(1) Unsecured and un-maintained foreclosed properties present a danger to the safety and health of the public, occupants, abutters, neighbors, and public safety officers. It is the purpose and intent of this bylaw to protect and preserve public safety, health, welfare and security, and the quiet enjoyment of occupants, abutters and neighbors, and to minimize hazards to public safety personnel inspecting or entering such properties by:

a. Requiring all residential, commercial, and industrial property owners, including lenders, trustees and service companies, to register and maintain foreclosed properties with the town; and by

b. Regulating the maintenance and security of foreclosed properties to help prevent blighted and unsecured properties.

(2) The Building Commissioner and/or Building Inspector of the Town of Halifax is empowered to enforce this bylaw.

Section 2 - Definitions

When used in this bylaw, the following terms shall have the following meanings, unless a contrary intention clearly appears:

(1) "Vacant" means a residential, commercial or industrial property which has not been actively used or occupied within the preceding sixty days. This definition does not include property that is unoccupied while undergoing

renovations, or while undergoing repairs due to fire or other casualty, or to residential property that is temporarily vacant due to seasonal absences.

(2) "Town" means the Town of Halifax

(3) "Commissioner" means the Building Commissioner or the Building Inspector of the Town of Halifax or his/her designee.

(4) "Days" means consecutive calendar days.

(5) "Foreclosed" means a residential, commercial or industrial property, placed as security for a real estate loan, as to which all rights of the mortgagor or his grantee in the property have been terminated as a result of a default of the loan.

(6) "Foreclosing" means the process by which a property, placed as security for a real estate loan, is prepared for sale to satisfy the debt if the borrower defaults.

(7) "Local" means within twenty miles of the property in question.

(8) "Mortgagee" means the creditor, including but not limited to service companies, lenders in a mortgage agreement, or any successor in interest and/ or assignee of the mortgagee's rights, interests or obligations under the mortgage agreement.

(9) "Owner" means every person, entity, service company, property manager or real estate broker who alone or severally with others has legal or equitable title to any property or has care, charge or control of any property in any capacity, including but not limited to agent, executor, executrix, administrator, administratrix, trustee or guardian of the estate of the holder of legal title; or mortgagee in possession of any such property; or is an agent, trustee or other person appointed by the courts and vested with possession or control of any such property; or is an officer or trustee of the association of unit owners of a condominium. Each such person is bound to comply with the provisions of these minimum standards as if he/she were the owner. However, this bylaw shall not apply to a condominium association created pursuant to M.G.L. c. 183A to the extent that such association forecloses on or initiates the foreclosure process for unpaid assessments due or owing to the association. "Owner" also means every person who operates a rooming house or is a trustee who holds, owns or

controls mortgage loans for mortgage-backed securities transactions and has initiated the foreclosure process.

(10) "Property" means any residential, commercial or industrial property or portion thereof, located in the Town including but not limited to buildings and structures situated on the property; excepted from this definition is any and all property owned by the Town, the state, or the federal government.

(11) "Residential Property" means any property that contains one or more units used, intended, or designed to be occupied for living purposes.

Section 3 – Registration

(1) All owners of foreclosed properties shall register such properties with the Commissioner on forms provided by the Commissioner within seven days of the date of foreclosure. If the owner is an out-of-state corporation, person, or other entity, the owner shall appoint an in-state agent authorized to accept service of process and other documents under this bylaw.

a. Each registration must state the owner's or agent's name, telephone number and mailing address located within the Commonwealth of Massachusetts including name of owner, street number, street name, city or town, and zip code; the mailing address shall not be a post office box.

b. Each registration must also certify that the property has been inspected by the owner and must identify whether the property is vacant. Each registration must designate a property manager, who shall be a local individual or local property management company responsible for the maintenance and security of the property. This designation must state the individual or company's name, direct telephone number, and local mailing address; the mailing addresses shall not be a post office box. The property manager shall be available twenty-four hours per day, every day, by telephone and/ or electronic mail notification, and shall respond to all notifications from the Commissioner to secure, maintain, inspect or repair the property within 24 hours.

(2) All property registrations pursuant to this section are valid for one calendar year from the date when the registration is received by the Commissioner. An annual registration fee of one hundred dollars (\$100.00) must accompany the registration form. Subsequent registrations and fees are due within thirty days after the date of the

expiration of the previous registration. Subsequent registrations must certify whether the property remains in foreclosure.

(3) Any owner that has registered a property under this section must report any change in information contained in the registration within ten days of the change.

(4) Once the property is sold, the owner shall provide the Commissioner with written proof of sale.

Section 4 - Maintenance and Security Requirements

(1) Properties subject to this bylaw must be maintained in accordance with the State Building Code, sanitary code, and town bylaws. The owner or property manager must inspect and maintain the property on at least a monthly basis for as long as the property is vacant.

(2) The owner shall maintain properties subject to this section, including but not limited to maintaining and keeping in good repair any building(s), structure(s), and improvements, the removal of trash and debris, and the regular mowing of lawns, pruning and/ or trimming of trees and shrubbery, and upkeep of other landscape features.

(3) The owner shall repair or replace broken windows or doors within thirty days of breakage. Boarding up doors and windows is prohibited except as a temporary measure for no longer than thirty days.

(4) In accordance with state law, including but not limited to Massachusetts General Laws Chapter 143, Sections 6 through 10 and the State Building Code, property that is vacant must be safe and must be secured from exposure to the elements and so as not to be accessible to unauthorized persons.

(5) Compliance with this section does not relieve the owner of any applicable Obligations set forth in regulations, covenant conditions and restrictions, and/or homeowner's association rules and regulations.

Section 5 - Inspections

Pursuant to the State Building Code, the Commissioner or his/her designee shall have the authority and the duty to inspect properties subject to this bylaw for compliance with this bylaw and to issue citations for any violations. The Commissioner or his/her designee shall have the discretion to determine when and how such inspections are to be made,

provided such determination is reasonably calculated to ensure that this bylaw is enforced.

Section 6 – Penalties

(1) In addition to any other means of enforcement available to the Commissioner, the Commissioner may enforce this bylaw by means of noncriminal enforcement pursuant to Massachusetts General Laws Chapter 40 Section 21D and Chapter 1 of these bylaws. The following penalties are established for purposes of said noncriminal disposition:

a. A failure to initially register with the Commissioner pursuant to Section 3: three hundred dollars (\$300.00).

b. A failure to properly designate the name of the local individual or local property management company responsible for the maintenance and the security of the property. Pursuant to Section 5 -903: three hundred dollars (\$300.00) for each violation, and a like penalty for each day's continuation of such violation.

c. A failure to maintain and/ or to secure the property pursuant to Section 4: three hundred dollars (\$300.00) for each violation and a like penalty for each day's continuation of such violation.

(2) The penalties provided in this section shall not be construed to restrict the Town from pursuing other legal remedies available to the Town. Where penalty is not specific violation of this bylaw shall be subject to a fine not to exceed three hundred dollars (\$300.00) for each violation; each day shall be considered a new violation. Unpaid penalties shall be subject to the municipal charges lien pursuant to G. L. c. 40, sec. 58.

Section 7 - Appeals

Any persons aggrieved by the requirements of this bylaw or by a decision issued hereunder may seek relief in any court of competent jurisdiction as provided by the laws of the Commonwealth.

Section 8 - Applicability

If any provisions of this bylaw impose greater restrictions or obligations than those imposed by any general law, special law, regulation, rule, ordinance, order or policy, then the provisions of this bylaw shall control.

Section 9 – Severability

If any provision of this bylaw is held to be invalid by a court of competent jurisdiction, then such provisions shall be considered separately and apart from this bylaw's remaining provisions, which shall remain in full force and effect.

Proposed by the Board of Selectmen

Finance Committee Recommendation at Town Meeting

And on Saturday, May 13, 2017 from 10:00 a.m. to 6:00 p.m. to meet at the Halifax Elementary School:

ARTICLE 51 To see if the Town will vote to elect one Board of Assessors member for a term of three years, one Board of Health member for a term of three years, one Highway Surveyor for a term of three years, one Board of Library Trustees member for a term of two years, two Board of Library Trustees members for a term of three years, one Park Commissioner member for a term of three years, one Planning Board member for a term of four years, one Planning Board member for a term of five years, two Halifax Elementary School Committee members for a term of three years, one Silver Lake Regional School Committee member for a term of three years, one Board of Selectmen member for a term of three years and one Board of Water Commissioners for a term of three years.

QUESTION 1: Shall the Town of Halifax be allowed to exempt from the provisions of proposition two and one-half, so-called, the amounts required to pay for the bonds issued to pay for the costs of repairs and renovations to the Halifax Elementary School, including but not limited to the fire suppression system, including but not limited to any architectural, engineering, and administrative work associated with this project?

Yes ____

No ____