

**Halifax Board of Health
Meeting Minutes
Wednesday, December 1, 2021**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

Present at the meeting were:

Steven MacFaun, Chair
Pamela Engstrom, Co-Chair
Candice Greene, Clerk
Robert Valery, Health Agent
Kelly Dwyer, Secretary

Area 58 was present to film the meeting in The Selectmen Meeting Room.

The Board of Health opened at 6:32pm.

1. Disposal Works Permits:

a. Ratify Agents Approval:

- i. Fuller Street Map 127, Lot 13D
- ii. 63 & 65 Beechwood Road
- iii. 66 & 68 Beechwood Road
- iv. 258 Elm Street
- v. 261 Holmes Street
- vi. 78 Cedar Lane

A Motion was made to ratify agent's approval of i-vi.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

2. Discussion Items:

a. Nursing

- i. Agent updated The Board that at this time there has been little to absolutely no contact with Nurse contracted with the Board of Health. Agent stated that the nurse was contracted in April of 2021 and suggested to give proper notice and cancel her contract. A Nurse is a necessity as The Board of Health is responsible for contact tracing, maven case work and all infectious disease cases.

b. Halifax Beach Association – Non-payment of 2021 Beach Sample Testing

- i. Agent informed The Board that we have been unable to contact The Association. Without payment, testing cannot be done, and The State will not allow this beach to be private. The Department will continue to attempt to contact The Association.

c. Admin Report:

- i. All 2022 Septage Hauler/Pumper Permit Applications Due Courtesy Reminder went out 11/04/21. Applications for 2022 are coming in.
- ii. All 2022 Food Establishment Permit Applications Due Courtesy Reminder went out 11/10/21. Applications for 2022 are coming in.
- iii. 2022 Rubbish Hauler Permit Courtesy Reminders will go out in mid-to-late December as they are not due until February 1st.
 1. Secretary updated The Board.

d. Agent Report:

i. COVID Update

1. Health Agent updated The Board that there has been over a 2% increase in the last two weeks. (8.05% → 10.04%)
 - a. Health Agent partook in a roundtable discussion at the elementary school and discussed strategies to make decisions at create a safe future for the children. Although masks are and may continue to be a hot topic, Agent firmly believes that education is the best tool now. Focus, education, respect for yourself and others, and awareness are necessary, and parents must be on board. The Board discussed. Although masks are debatable, what is not a debate is that education, good hygiene, and resources are vital. Agent added the factor that mental health caused by the pandemic are of increasing concern and services and funding are being investigated. The Board will continue to look at ways to get information to the Public through impactful and helpful messages and education.

ii. MEHA Seminar Update

1. Agent updated The Board that the MEHA Seminar was excellent, there was a lot of great information, and he gained a new FDA contact.

iii. MS4 Update – Conservation Commission

1. Agent updated Board that the MS4 Stormwater Initiative provides The Town grant monies for Storm Water bylaw Protection and other projects. They require Conservation Commission's participation in stormwater bylaw discussions. The Health Department is working with The Town contracted firm VHB, (Vanasse Hangen Brustlin) to set up a meeting with the Conservation Commission.

3. Affirm:

a. Payroll for the Week Ending November 13, 2021, November 20, 2021 & December 09, 2021.

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Kelly Dwyer, Secretary
- iv. Brian Kling, Animal Inspector

A Motion was made to affirm payroll for the Week Ending November 13, 2021, November 20, 2021 & December 09, 2021.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

b. Fee Account# 01-512-4450-4459 – FYRFD 22-01

- i. REFUND – Down to Earth Construction – DWCP at 319 Monponsett Street - \$75.00.**

A Motion was made to affirm the refund from Fee Account # 01-512-4450-4459 – FYRFD 22-01 to Down to Earth Construction.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

c. Landfill Erosion Repair Account# 01-519-5840 – FYE 22-01

- i. Cape Cod WinWaterworks – LT Fabric, 300sf - \$312.00.**

A Motion was made to affirm Bill from Landfill Erosion Repair Account# 01-519-5840 – FYE 22-01 to Cape Cod WinWaterworks.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

4. The Following to be signed:

a. Meeting Minutes: *Sign and Vote to Approve.*

- i. November 03, 2021, Meeting Minutes.**

A Motion was made to approve the November 03, 2021 Meeting Minutes.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

b. Expense Account# 01-512 – FY 22-07 Board Signed.

- i. Robert Valery – Clothing Re-Imbursement – Vest – \$39.99**
ii. Robert Valery – Mileage Re-Imbursement
1. October 08 – 29, 2021 – \$49.73
2. November 01 -30, 2021 – \$76.22

c. Revolving Account# 25-513 – FY 22-08 Board Signed.

- i. Buker & Sons – Invoice# 11122021 - Plan Review – Fuller Street Map 127, Lot 13D - \$85.00.**
ii. John DeLano – Invoice# 11152021 Plan Reviews:
1. 63 & 65 Beechwood Road - \$85.00.

2. 66 & 68 Beechwood Road - \$85.00.
- iii. Webby Engineering –Plan Review
 1. Invoice# 11172021 - 261 Holmes Street - \$85.00.
 2. Invoice# – 78 Cedar Lane - \$85.00.
- d. iPad Gift Account# **26-514-4830-02** – FY 22-01 **Board Signed**.
 - i. AT & T Mobile – Cell/iPad Usage & Contract for 2021- \$12.59.
- e. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*
 - i. BK and Company Hair Design, Inc. – 2022 Day Spa Salon Permit
 - ii. Cape Cod Café’ – 2022 Food Establishment Permit.
 - iii. Dunkin – 2022 Food Establishment Permit.
 - iv. Halifax Mobile Home Estates – 2022 Mobile Home Estates Permit.
 - v. Happy Dragon – 2022 Food Establishment Permit.
 - vi. Lindy’s General Store – 2022 Retail Food and Nicotine Sales Permits.
 - vii. Twin Lakes Liquors – 2022 Retail Food and Nicotine Sales Permits.
 - viii. Claude DuBord & Son, Inc. – 2022 Septage Hauler/Pumper Permit.
 - ix. Waste Water Services, Inc. – 2022 Septage Hauler/Pumper Permit.
 - x. Robert Brown – Brown Enterprises – 2022 Septic Installer’s Permit.
 - xi. John Figueirido – All Clear Septic – 2021 & 2022 Title V Inspector’s Permit.
 - xii. Arthur Bloomquist – 2022 Title V Inspector’s Permit.

A Motion was made to approve permits i-xii.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

f. Mail Folder: **Board read.**

- i. 25 “A” Street – Notice of Public Hearing for Long-Term Traylor Permit.

Adjournment

A Motion was made to adjourn the meeting at 7:05 p.m.

Motion: Pamela Engstrom


Second: Candice Greene

Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary



Steven MacFaun, Chair



Pamela Engstrom, Co-Chair



Candice Greene, Clerk