

Halifax Board of Health
Meeting Minutes
Wednesday, November 18, 2020

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John L. Weber, Chairman
Alan J. Dias, Co-Chairman
Steven A. MacFaun, Clerk
Robert Valery, Health Agent
Kelly Dwyer, Secretary

The Board of Health opened at 6:30pm.

1. Disposal Works Permits:

a. Recommended for approval:

i. 336 River Street

1. The owners of the property were present at the meeting and explained their plans and timeline.
2. The Health agent and Board discussed reaching out to the design engineer Joe Webby to add the well and old SAS.

A Motion was made to approve as recommended with the condition that the well and old system are added to the as-built.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

ii. 596 Monponsett Street

1. The plan needs revisions, carry-over to next meeting.

iii. 311 – 313 Plymouth Street

A Motion was made to approve as recommended.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

2. Bring to Boards Attention:

a. Signatures needed for building fobs. The Board Signed.

b. 163 Plymouth Street:

- i. A Public Hearing will be held on 12/02/20 to determine whether the premises is unfit for human habitation.

1. Health Agent updates that the Public was notified.

- ii. Public Hearing advertisement to be published on 11/20/20 and 11/27/20.

- iii. Hearing notice mailed first class, certified mail & email to David Fox/Michael O'Donnell and a copy to Federal National Mortgage Association on 11/16/20.

- 1. The Board discussed.

c. Title V Supplemental Regulations: Amendments.

- i. A Public Hearing will be held on 12/09/20 for amendments.
 - 1. Public Hearing advertisement to be published on 11/20/20 and 11/27/20.

- a. The Board discussed.

d. 471 Monponsett Street:

- i. Anonymous complaints and call(s) from Steven Doyle, resident. He is not pleased that the animal inspector is required to do inspections of his pigeons and birds.
 - 1. The board discussed Steven Doyle looking to go to court. Health Agent and Alan Dias plan on inspecting the property on Monday 11/23/2020.

3. Discussion Items:

- a. Final Inspection Checklist: Update.
 - i. The Health Agent updated the checklist, will add checkmark boxes and send the finalized list to the administrative assistant.

A Motion was made to approve new final inspection checklist.

Motion: Alan Dias

Second: Steven MacFaun

Unanimous vote on the motion

b. Sludge Complaint: Anonymous call regarding sludge at 139 Hemlock Lane.

- i. Admin. found no records in the meeting minutes that a vote regarding no sludge in Halifax was ever taken by the Board.
- ii. Cease & Desist letter mailed first class to owner(s) on 11/16/20.
 - 1. The Board and Health Agent discussed. Health Agent and Co-Chairman stated that there was no smell when they visited the property.
 - 2. Alan Dias discusses the property owner providing The Board with a plan that describes the specifications of sludge usage per D.E.P requirements.

c. 163 Plymouth Street:

- i. Update: Letter sent First Class and Certified returned to BOH as "Unknown" "Return to Sender"
 - 1. The Board discussed.

d. 49 & 51 Lake Street: Update

- i. The Board discussed that the owners were emailed but there was no new information to provide. Eventually there must be an inspection.
 - 1. Carry-over to next meeting.

- e. **582 Monponsett Street:** Update. Agent sent email for status update to engineer.
 - i. Health Agent informed The Board that the vent was moved, and the original plan was received electronically. The original will be dropped off on Thursday.
- f. **330 Plymouth Street: O" Reilly's:** Update
 - i. Everything has been signed off on.
- g. **Landfill Erosion Repair:** Update
 - i. The Board is waiting on the paperwork.
- h. **Bud's Goods:** Halifax Host Community Agreement.
 - i. No update yet.
- i. **Agent Report:** Coronavirus update.
 - i. Agent updated The Board on the number of cases in Halifax.
- j. **Admin. Asst. Report:**
 - i. **2021 Permit Courtesy Reminders:**
 - 1. Admin. will be working on 2021 Permit Courtesy Reminders for establishments.
 - a. **For establishments currently open:**
 - i. Admin. will send a courtesy reminder that the Board of Health must receive permit application, permit fee and all pertinent documentation by December 31st deadline to avoid permit delays and late fees.
 - b. **For establishments not currently open:**
 - i. Admin. will send a courtesy reminder that the Board of Health must be contacted at least 10 days prior to opening.
 - ii. Board of Health must receive permit application, permit fee and all pertinent documentation at least 10 days prior to opening.
 - iii. A pre-opening inspection with the Health Agent will be scheduled at the time of contact.
 - 2. The Board discussed the Administrative Assistant sending reminders that there is no late fee.
 - ii. **Active Draw:** Admin. is still working on files in the Active Draw. The Board was advised.
- k. **Secretary Report:**
 - i. Qualified sales between January 01, 2020 and July 20, 2020.
 - 1. Secretary updated The Board that all qualified sales between January 1st, 2020 and July 30th, 2020 have up-to-date title V inspections or new systems.

4. The Following to be signed:

- a. **Payroll for the Week Ending November 21, 2020** The Board Signed.
 - i. Robert Valery, Health Agent

- ii. Margaret Selter, Administrative Assistant
- iii. Kelly Dwyer, Secretary
- iv. Brian Kling, Animal Inspector
- b. Meeting Minutes:**
 - i. November 04, 2020 Meeting Minutes
 - 1. **Carry Over to next meeting.**
- c. Expense Account# 01-512 – FY 21-10 The Board approve and signed.**
 - i. HFG Group LLC – Invoice# 12490 – Kitchen Inspection Forms - \$163.00.
 - ii. Express Newspapers:
 - 1. Legal Ad# 12056 – 12/02/20 public hearing for 163 Plymouth Street to determine whether the premises is unfit for human habitation.
 - a. To run in the Plympton-Halifax Express 11/20/20 & 11/27/20 - \$84.00.
 - 2. Legal Ad# 12057 – 12/09/20 public hearing for Supplemental Rules and Regulations amendments.
 - a. To run in the Plympton-Halifax Express 11/20/20 & 11/27/20 - \$84.00.
- d. Revolving Account# 25-513 – FY 21-09 The Board approved and signed.**
 - i. Spath Engineering – Invoice# 11052020-743 – 336 River Street – Plan Review - \$85.00.
 - ii. Spath Engineering – Invoice# 11052020-743 – 596 Monponsett Street – Plan Review - \$85.00.
 - iii. Kathleen DeVasto-Piemonte:
 - 1. **Kitchen Inspection Invoice# 11122020:**
 - a. Lakeside Villa/BR's - \$50.00
 - b. Subway - \$50.00
 - c. Cape Cod Pizza - \$50.00
 - d. Lyonville Tavern - \$50.00
 - 2. **Kitchen Inspection Invoice# 11162020:**
 - a. Lindy's General Store - \$50.00
 - b. Healthy Habits Nutrition - \$50.00
 - c. Cumberland Farms - \$50.00
 - d. Santoro's Pizza - \$50.00
 - 3. **Kitchen Re-Inspections Invoice# 11162020:**
 - a. Dunkin Donuts - \$50.00
- e. Permits:** *(With condition all required documents are submitted to the Board of Health office)*
 - i. 11/04/20 Approved permit cover sheet needs signature.
 - ii. Patrick Rutledge – Proline Inc. – 2020 Title V Inspector's Permit.
 - iii. Patrick Rutledge – Proline Inc. – 2021 Title V Inspector's Permit.
 - iv. Thomas Roux – DBA Thomas Roux – 2020 Title V Inspector's Permit.
 - v. Thomas Roux – DBA Thomas Roux – 2021 Title V Inspector's Permit.

- vi. Brian Cranshaw – BL Cranshaw, Inc. – 2020 Title V Inspector’s Permit.
- vii. Brian Cranshaw – BL Cranshaw, Inc. – 2021 Title V Inspector’s Permit.

A Motion was made to approve permits i-vii.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

f. Mail Folder:

i. Building Department: [The Board Read.](#)

- 1. 822 Plymouth Street: Letter to owner(s) for Building Department.
Possible violation. The

ii. Zoning Board of Appeals: [The Board Read.](#)

- 1. 85 Hemlock Lane: Vote to grant Special Permit for an existing in-law apartment.

Adjournment

A Motion was made to adjourn the meeting at 7:10p.m.

Motion: Alan Dias
Second: John Weber
Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary

Signed By:
John L. Weber, Chairman
Alan J. Dias, Co-Chairman
Steven A. MacFaun – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~