

Meeting Minutes
Halifax Public Health Excellence Group
Advisory Board Meeting

Date: October 10, 2023

Location: Town of Halifax, Town Hall

Time: 2 pm

Topics for discussion: (From Agenda)

- Approval of September meeting minutes
- HPHEG updates
- Health Inspector hiring
- HPHEG IMA
- Presentation by Dr Wilbur of Health Equity Consulting, LLC
- Open Advisory Board Discussion
- Schedule November Advisory Board meeting

Meeting time 2 pm (1400). Advisory Board Member(s) Present: Jeanmarie Kent-Joyce, Michael Soares (Raynham), and Bob Valery.

Board Member(s) not present: Eric Badger, Kayla Smith, and Rob Casper

1410 – Meeting is called to order

1412- Shared Services Coordinator, Robert Buker introduces Doctor Wilbur (present via zoom) of Health Equity Consulting. Dr Wilbur is the owner/operator of Health Equity Consulting, the firm contracted by HPHEG to seek out and apply for additional grant funding.

1414- Dr Wilbur begins her presentation, explaining two separate directions that HPHEG can choose to go in with the additional grant funding. This presentation is recorded and available to the public upon request.

1438- Dr. Wilbur concludes her presentation. The Board members present have a brief dialogue on the presentation, and Robert Buker communicates that he will share the recording of the presentation to all HPHEG Advisory Board members via email. It is decided that it will be best to allow for the entire Board to have an opportunity to view this presentation before a vote is taken by the Board on how to proceed with additional grant funding applications through Health Equity Consulting.

1443- HPHEG Updates:

- HPHEG business cards have come in and are available
- Ipads are in for set-up with Foodcode Pro software
- FY24 Workplan has been approved by OLRH
- FY24 Budget has been approved by OLRH
- Migrant influx (100+) families in Town of Middleborough

1445- IMA is discussed briefly.

1447- November meeting date will be put out via email for comments to Board members by Robert Buker.

1449- Bob Valery brings up topic of strengthening individual communities by ensuring that there are strong contingencies in place for “second person in charge” type of scenarios.

1456- Jeanmarie Kent-Joyce motions to adjourn meeting, Bob Valery seconds the motion.

1457- October, 2023 HPHEG Advisory Board meeting is adjourned.