

**Halifax Board of Health
Meeting Minutes
Wednesday, October 7, 2020**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John L. Weber – Chairman
Alan J. Dias – Co-Chairman
Steven MacFaun – Clerk
Robert Valery – Health Agent
Kelly Dwyer, Secretary

The Board of Health Meeting Opened 6:30pm.

1. Disposal Works Permits:

- a. 582 Monponsett Street: Septic Revisions
 - i. The Board Discussed the septic plan revisions. The health agent updated the Board that there was a new system installed that had a tank that was about 18-20 inches too low. The board discussed being in touch with the engineer and requiring a revised as-built before the hole is back-filled. Agent explained that the hole is already backfilled due to the complaints from the Church.
- b. 330 Plymouth Street: O" Reilly's Septic Revisions. New Dbox and to be on As-Built
 - i. The Board and health agent discussed the pump chamber, and d-box issues. The d-box is too large and above grade. The top of the pump chamber was the same elevation of the building. The health agent recommended a pressure test, tank and hole inspection in order to move forward with an acceptable septic plan.
- c. 10 Kestrel Lane: Reserve Area Use (*See 03/04/20 minutes inside folder*)
 - i. Review check-list came in and was approved. The Board discussed the old reserve area in the 1998 original system failing. The Board discussed confirming that the reserve area is utilized and requested the engineer inspect and put in writing that the septic tank is in good condition.

A Motion was made to approve with the condition that the engineer sends a letter confirming that the tank is in good condition.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

- d. 311-313 Plymouth Street
 - i. Waiting on revisions, pass-over to next meeting.

e. Ratify Agents Approval:

- i. 40 Fourth Avenue

A Motion was made to ratify the Health Agent's approval.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

f. Recommended for approval:

i. 326 Elm Street

A Motion was made to approve the plan as recommended.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

2. Discussion Items:

a. 163 Plymouth Street:

i. Update on Court action and refuse issues

1. The Board discussed the fact that Mr. "David Fox" still inhabits the Fannie Mae owned property and refuses to leave despite it being placarded.

ii. Order of Correction Letter

1. The Board and Health Agent discussed sending a letter of corrections to the inhabitant with a short deadline. They discussed the decision to work with Town Council Larry Mayo to move forward with housing court to give Fannie Mae the rights back to the property.

A Motion was made to proceed with a court ordered letter of corrections from Town Council for the inhabitant of 163 Plymouth St. and following up with Housing Court.

Motion: Alan Dias
Second: Steven MacFaun
Unanimous vote on the motion

b. 471 Monponsett Street: Discussion and update and refuse issues

The Health Agent discussed with the Board that he visited the property and found no evidence of rodents. The Board and Health Agent discussed managing 163 Plymouth Street before moving forward with managing 471 Monponsett Street.

c. 58 Thompson Street approval and minutes

- i. The Board discussed the plan previously being approved, but the information is not entered correctly due to clerical error. GeoFlow installer confirmed the plan and install.

d. 416 – 430 Plymouth Street (10 Putter's Way) discussion and update

- i. Owner of 10 Putters Way was present for the meeting. He discussed his issues with septic overflow from 416-430 Plymouth Street. He discussed his frustration with the effects the septic system has on his property, which has an easement and how expensive it has been to fix. (lawn care, pest control, perc test)
- ii. Alan Dias discussed that 416-430 has been queued for redesign for quite some time. The Board discussed the water usage and water levels don't seem to correlate and suggested going to check all of the tanks again. The Board

also discussed that there was a perc test performed 6 weeks ago, and suggested calling Webby Engineering to see the plan. The pump chamber will be shut off until a new SAS is installed.

- e. Mea's Dairy Bar: Mask/Face Covering
 - i. The Health agent updated the Board that he spoke with an owner regarding mask regulations. There seemed to be a misunderstanding between the advice of two different health agents, but the owners have ensured the Board of Health that when they re-open in the spring they will be fully compliant with all of the guidelines going forward.
- f. Supplemental Regulations
 - i. Remove 2' separation
 - ii. Add vent required
 - iii. Add Hardwire Alarm
 - iv. Add Fabric Filter over entire system
 - v. Add pictures required when submitting a Title V
 - vi. Add Orangeburg Policy
 - 1. The Board discussed plastic vs. cast iron coverings.
 - 2. The Board also discussed how other towns make it necessary of any plan with soil logs earlier than 1995 be updated and how helpful those regulations could be.
 - 3. Pass over rest of the supplemental regulation's discussion to the next meeting.
- g. Town Meeting Article:
- h. Article 39 - Landfill Erosion Repair
 - i. Co-Chairman Alan Dias, who represented the Town Meeting discussed that \$15,000 was voted in for repairs which will allow for work to be done within 100 feet of wetlands, with the permission of the Conservation Commission.
- i. 102 Stoney Weir Road:
 - i. Ok to switch back to original leaching area from reserve area?
 - ii. The Board discussed engineers wanting to switch back to the original leaching area from the reserve area. The house was built in the 90's, and the soil logs are from 1996. The Board discussed needing full information on the system to be submitted on a new plan.
- j. Agent Report:
 - i. COVID-19 Update
 - 1. Restaurant visits and letter
 - a. Staffing, Operations and New Hires
 - i. The Health Agent discussed the initiative in being proactive rather than reactive when screening/hiring associates that could be potentially exposed to COVID-19.
 - ii. Agent hand delivered an informational letter to the restaurants in town to assist in screening new hires and keeping the environment safe and clean meanwhile preventing any health risks.

2. Board of Health Post to Website and Facebook

a. COVID STOPS with ME

- i. Health agent explained that the "COVID STOPS with ME" was posted to our Facebook and website in order to remind the public that we must stay proactive and do our due diligence in stopping the spread of COVID-19.

ii. EEE/WNV Update

1. No new cases reported.

k. Secretary Report:

- i. Qualified sales between January 01, 2020 and July 20, 2020.

1. Secretary updated The Board that in the Administrative Assistant's absence she has not had the time to work on the Qualified Sales/Title V project, but will continue to work on it in the next few weeks.

3. The Following to be signed:

- a. Signature Authority Fiscal Year 2021: Please sign. Board Signed.

b. Payroll for the Week Ending October 15, 2020 - Board Approved and Signed.

- i. Robert Valery, Health Agent
ii. Margaret Selter, Administrative Assistant
iii. Kelly Dwyer, Secretary
iv. Brian Kling, Animal Inspector

c. Meeting Minutes: - Board Approved and Signed.

- i. February 19, 2020 Meeting Minutes new signatures needed due to clerical error.
ii. September 02, 2020 Meeting Minutes
iii. September 16, 2020 Meeting Minutes

d. Expense Account# 01-512 – FY 21-05

- i. G & L Labs – Invoice# 00095385 – Beach Sample - Board Approved and Signed.

1. 08/04/20 – 2@ \$15.00 = \$30.00
2. 08/11/20 – 2@ \$15.00 = \$30.00
3. 08/18/20 – 2@ \$15.00 = \$30.00
4. 08/25/20 – 2@ \$15.00 = \$30.00

a. Total = \$120.00

e. Expense Account# 01-512 – FY 21-06 - Board Approved and Signed.

- i. Robert Valery – Mileage Reimbursement:

1. 09/01/20 – 09/18/20 - \$41.18
2. 09/21/20 – 10/06/20 - \$37.10

a. Total = \$78.28

- ii. G & L Labs:

1. Invoice# 00094789 – Beach Sample Testing - Board Approved and Signed.

- a. 07/07/20 – 2@ \$15.00 = \$30.00
b. 07/14/20 – 2@ \$15.00 = \$30.00
c. 07/21/20 – 2@ \$15.00 = \$30.00

- d. 07/28/20 – 2@ \$15.00 = \$30.00
 - i. Total = \$120.00
- 2. Invoice# 00095385 – Beach Sample Testing - Board Approved and Signed.
 - a. 09/01/20 – 2@ \$15.00 = \$30.00
 - i. Total = \$30.00
- f. Revolving Account# 25-513 – FY 21-05 - Board Approved and Signed.
 - i. G & L Labs – Invoice# 00095385 – Beach Sample Testing
 - 1. 08/04/20 – 3@ \$15.00 = \$45.00
 - 2. 08/11/20 – 3@ \$15.00 = \$45.00
 - 3. 08/18/20 – 3@ \$15.00 = \$45.00
 - 4. 08/25/20 – 3@ \$15.00 = \$45.00
 - a. Total = \$180.00
- g. Revolving Account# 25-513 – FY 21-06- Board Approved and Signed.
 - i. Webby Engineering – Invoice# 09302020 – Plan Review – 311-313 Plymouth Street –\$85.00
 - ii. G & L Labs:
 - 1. 00094789 – Beach Sample Testing
 - a. 07/07/20 – 3@ \$15.00 = \$45.00
 - b. 07/14/20 – 3@ \$15.00 = \$45.00
 - c. 07/21/20 – 3@ \$15.00 = \$45.00
 - d. 07/28/20 – 3@ \$15.00 = \$45.00
 - i. Total = \$180.00
 - 2. Invoice# 00095385 – Beach Sample Testing
 - a. 09/01/20 – 3@ \$15.00 = \$45.00
 - i. Total = \$45.00
- h. iPad Gift Account# 26-514-4830-02 – FY 21-01 - Board Approved and Signed.
 - i. Robert Valery – AT&T iPad – Usage/Service Contract Reimbursement for 2020 - \$506.62
- i. COVID19 Health Grant Revenue Account# 21-515-4680-419 – FY 21-02 - Board Approved and Signed.
 - i. VNA/Cape Cod – Statement Covers Nursing Service Period: 08/01/20 to 08/31/20 – \$71.25.
- j. Permits: *(With condition all required documents are submitted to the Board of Health office)*
 - Board Approved & signed for Permits I-VI with correction on permit iii.
 - i. FLIPBAR – 2020 Mobile Food Permit
 - ii. John's Dogs and More – 2020 Mobile Food Permit
 - iii. Duxbury Coast – Freeman Boynton, Jr. – 2020 Installers Permit
 - 1. Board noted that this is a Construction Permit, not Installers.
 - iv. Ace Excavation – Edward Tallent - 2021 Installers Permit
 - v. Bracken Engineering – Robert Dewar – 2020 Soil Evaluators Permit
 - vi. McDonough Inspections – Brian McDonough – 2020 Title V Inspector's Permit

Adjournment


A Motion was made to adjourn the meeting at 7:47p.m.

Motion: **Alan Dias**

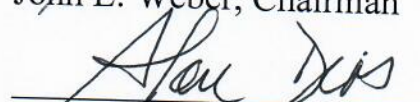
Second: **John Weber**

Unanimous vote on the motion


Typed by,
Kelly Dwyer
Secretary



John L. Weber, Chairman



Alan J. Dias, Co-Chairman



Steven MacFaun, Clerk