

**Halifax Board of Health  
Meeting Minutes  
Wednesday, October 05, 2022**

**Present at the meeting were:**

Steven A. MacFaun, Chairman

Candice Greene, Clerk

Robert Valery, Health Agent

On Wednesday, October 05, 2022, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

**In Person:** Selectmen's Meeting Room, 6:30PM

**Meeting Link:** <https://www.halifax-ma.org/meet/health>

**Dial-In Number:** (781) 561-7046

**One-Tap Mobile:** +17815617046,,7812936768#

**Meeting ID:** 781 293 6768

The Board of Health opened at 6:35pm.

**Disposal Works Permits:**

**1. Ratify Agents Approval:**

**a. 6 Pemmican Way**

A Motion was made to ratify the Health Agent's Approval.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

**b. 7 East Street**

A Motion was made to ratify the Health Agent's Approval.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

**c. 68 Highland Circle**

A Motion was made to ratify the Health Agent's Approval.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

**d. 46 Oak Place**

A Motion was made to ratify the Health Agent's Approval.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

**e. 108 Fuller Street**

A Motion was made to ratify the Health Agent's Approval.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

**2. Discussion Items:**

**a. C2 Lydon Lane**

- i. Agent updated the Board that there has been no Improvement at the residence, he has spoken with resident and has checked daily to see if any trash bags need pick up.
- ii. Agent updated the Board of 2nd order sent out and that State assistance has yet to occur and was escalated last week.
- iii. Start Fines?
  1. Emergency 105 CMR 200(B) MGL c111, s127A
  2. Vacate: Clean Tear Down MGL, c111, s127B
    - a. Agent updated the Board that if we move forward with the above 2 actions, the Board of Health will need to hold a Public Hearing to proceed.
- iv. Chair: The Board of Health should be able to push the correction order faster. If we are haven't obtained assistance from State agencies, what can we do to move faster?
  1. Agent: Our primary concern is to protect the health and wellbeing of the resident and neighbors.
  2. We must also be careful not to violate the resident rights and protect the Town from legal liability. We have started the process and the next step is to revisit the unit, issue a fine, and explain the next steps which may include an order to vacate.
  3. We also need to have funds to pay for cleanup.
- v. Chair: Are there funds set aside for this?
  1. Agent: No, this is not in our budget.
- vi. Clerk: It may only cost a few hundred dollars for a company to come in.
  1. Agent: Perhaps, unless hazardous issues are discovered, and Disaster Relief would be in the thousands.
- vii. Clerk: Yes. Also, if the issues get corrected unless the resident gets behavioral health services, we will have to do a clean up all over



again. Also, if we vacate the premises were will, he go? I think the Agent should visit the resident, issue a fine, and instruct him to come to the next Board of Health meeting if correction actions have not occurred.

- viii. Agent: I agree. This will be his last chance and a final warning of future actions.
- ix. Board agreed to move forward with this course of action and hold a Public Hearing in 2 weeks if no improvements are apparent.

**b. Tobacco Collaboration**

- i. Agent updated the Board that the Town has been approved for totally State funded South Shore Tobacco Coordinator (Kathleen Mahoney) to conduct educational trainings next week. She will provide signage and perform sting operations for adherence.
- ii. In the event of a violation, the establishment will be fined by the Board of Health and the Owner has the right to appeal.

**c. Agent Report:**

**i. Public Health Excellence Grant Update**

**1. Agent updated the Board:**

- a. The two grant funded positions for Shared Services Coordinator and Public Health Inspector have been posted.
- b. There are four Towns receiving food inspections from the outside consultant.
- c. All deliverables for Host Community are complete.

**ii. Yankee Conference Update**

- 1. Agent updated the Board regarding knowledge, networking.
- 2. Standardized software for inspections may be available through the Public Excellence Grant.
  - a. Health Agent will confirm with the other Towns and see if they are interested and find out, if the grant comes to an end, is the Town on responsible for the service.

**iii. Secretary Position Application Received**

- 1. Agent updated the Board that an application for the 10-hour Secretary position has been received. Agent will hold an interview with applicant.

**3. Affirm Bills Paid:**

**a. Payroll for the Week Ending September 24, 2022**

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Brian Kling, Animal Inspector

A Motion was made to affirm and approve payroll ending September 24, 2022, paid.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**b. Expense Account# 01-512 – FY 23-04**

**i. G&L Labs: Annual Beach Water Testing:**

**1. Invoice# 000 103756**

- a. 07/05/22 - \$40.00
- b. 07/12/22 - \$20.00
- c. 07/14/22 - \$10.00
- d. 07/19/22 - \$40.00
- e. 07/26/22 - \$40.00

**i. Total=\$150.00**

**2. Invoice# 000 104515**

- a. 08/02/22 - \$40.00
- b. 08/09/22 - \$40.00
- c. 08/16/22 - \$40.00
- d. 08/23/22 - \$40.00
- e. 08/30/22 - \$40.00

**i. Total=\$200.00**

**ii. Robert Valery – Mileage Re-Imbursement:**

- 1. July 2022 – \$55.58**
- 2. August 2022 – \$96.93**

**iii. MEHA – Health Agent 2022 Yankee Conference – \$295.00**

**iv. MAHB – 2023 Annual Membership Fee – \$150.00**

A Motion was made to affirm and approve expense account bills paid.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**c. Revolving Account# 25-513 – FY 23-05**

- i. Webby Engineering – Invoice# 091422 – Plan Review – 7 East Street – \$85.00.
- ii. Spath Engineering – Invoice# – Plan Review – 108 Fuller Street – \$85.00.
- iii. John DeLano – Invoice# Plan Review – 46 Oak Place – \$85.00.



iv. G&L Labs: Annual Beach Water Testing:

1. Invoice# 000 103756

- a. 07/05/22 - \$60.00
- b. 07/12/22 - \$60.00
- c. 07/14/22 - \$10.00
- d. 07/19/22 - \$60.00
- e. 07/26/22 - \$60.00

i. **Total=\$250.00**

2. Invoice# 000 104515

- a. 08/02/22 - \$60.00
- b. 08/09/22 - \$60.00
- c. 08/16/22 - \$60.00
- d. 08/23/22 - \$60.00
- e. 08/30/22 - \$60.00

i. **Total=\$300.00**

A Motion was made to affirm and approve revolving account bills paid.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

d. **Nursing Services Account# 01-522 – FY 23-03**

i. Statement Covers Nursing Service Period: August 2022 – \$583.33

A Motion was made to affirm and approve nursing account bill paid.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

e. **Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-01 –**

i. MHOA – Invoice# Adv8109 – Shared Services Coordinator Job Posting - \$75.00

ii. MHOA – Invoice# Adv8109 – Public Health Inspector Job Posting - \$75.00

A Motion was made to affirm and approve Public Health Excellence Grant account bill FY 23-01 paid.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

f. **Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-02**

i. Robert Valery – Services Rendered/Payroll

1. March – July 2022 – \$1,868.00

2. August 2022 – \$1,248.00

A Motion was made to affirm and approve Public Health Excellence Grant account bill FY 23-02 paid.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**4. The Following to be signed:**

**a. Payroll for the Week Ending October 08, 2022**

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Brian Kling, Animal Inspector

A Motion was made to approve payroll ending October 08, 2022.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**b. Meeting Minutes:**

- i. September 07, 2022, Meeting Minutes

A Motion was made to approve September 07, 2022, Meeting Minutes.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**c. Expense Account# 01-512 – FY 23-05**

- i. Robert Valery – Mileage Re-Imbursement:

1. September 2022 – \$53.14

- ii. **WB Mason** – Invoice# 232755926

- 1. 2 boxes - Uni-Ball Onyx Rollerball Black Ink, Micro, Dozen - Item: UBC60040 – \$9.98
- 2. 2 boxes - Uni-Ball Onyx Rollerball Blue Ink, Micro, Dozen - Item: UBC60041 – \$18.34
- 3. Sharpie® Fine Point Permanent Marker, Black, 36/Pack - Item: SAN1884739 – \$25.19
- 4. One (1) HP 410A (CF410AQ) Toner Cartridges - Black, Cyan, Magenta, Yellow (4 pack) – Item: HEWC410AQ – \$407.54

A Motion was made to approve expense account bills.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**



**iii. Revolving Account# 25-513 – FY 23-06**

1. Webby Engineering – Invoice# 091422 – Plan Review – 68 Highland Circle – \$85.00.
2. Buker & Sons – Invoice# 092922– Final Inspection – 11 Deer Run Road – \$100.00.

A Motion was made to approve revolving account bills.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**iv. iPad Gift Account# 26-514-4830-02 – FY 23-03**

1. AT & T Mobile – Invoice# – 287301804802X09192022 – Cell/iPad Usage & Contract for September 2022- \$40.23.

A Motion was made to approve iPad Gift account bills.

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**d. Permits:** *(With condition all required documents are submitted to the Board of Health office)* – **Board Approved, Chair Signed**

- i. Patrick Rutledge – Proline Inc – 2022 Title V Inspector's Permit

A Motion was made to approve Permit i. Patrick Rutledge

**Motion: Candice Greene**  
**Second: Steven MacFaun**  
**Unanimous vote on the motion**

**e. Mail Folder:** *All Correspondence is emailed to Board individually.*

**i. Board of Selectmen:**

1. Notice of Filing and Public Hearing - Eversource Gas Company  
*(Emailed 09/22/22)*

**ii. Conservation Commission:** *(Emailed 09/20/22)*

1. River Street Solar – Amended Special Order of Conditions
2. 7 East Street – Notice of Public Hearing – NOI for a proposal raze an existing home and construct a new 30' x 50' single family home, including a septic system upgrade. *(Emailed 09/21/22)*
3. 0, 312, and 314 Plymouth Street – Public Hearing Announcement – NOI for a proposal to install a series of percolation test pits. *(Emailed 09/21/22)*

**iii. Planning Board:**

1. 0, 314 Plymouth Street
  - a. Notice of Public Hearing – Special Permit to construct a storage facility *(Emailed 09/15/22)*

2. 115 River St, Solar Array: Site Plan Modification
  - a. Decision Letter – Voted to approve modification change to single access system to a fixed system. (*Emailed 09/20/22*)
3. 6&8 Hilda Lane: Subdivision Modification (*Emailed 09/26/22*)
  - a. Distribution Memo & Plans
4. 0 & 592 Plymouth Street
  - a. Distribution Memo and Site Plans

**iv. Zoning Board of Appeals:**

1. 102 Hayward Street
  - a. Notice of Public Hearing – Special Permit for existing in-law (*Emailed 09/15/22*)
2. 0, 314 Plymouth Street
  - a. Notice of Public Hearing – Special Permit for storage in bus zone (*Emailed 09/15/22*)
3. 0, 314 Plymouth Street
  - a. Form A Distribution & Plan of Land (*Emailed 09/20/22*)
4. 920 Plymouth Street
  - a. Decision Letter to grant a special permit for a wireless communication facility (*Emailed 09/15/22*)

**Adjournment**

A Motion was made to adjourn the meeting at 7:23 pm.

**Motion: Candice Greene**

**Second: Steven MacFaun**

**Unanimous vote on the motion**

Typed by,  
Peggy Selter, Administrative Assistant



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Steven MacFaun, Chair



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Candice Greene, Clerk