

**Halifax Board of Health
Meeting Minutes
Wednesday, August 07, 2019**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John W. DeLano – Chairman, Board of Health
John L. Weber – Co-Chairman, Board of Health
Alan J. Dias – Clerk, Board of Health
Cathleen Drinan – Health Agent
Peggy Selter – Administrative Assistant, Board of Health

The Board of Health meeting opened at 6:30p.m

1. Disposal Works Permits:

a. Ratify Agents Approval:

i. 18 Rider's Way.

A Motion was made to ratify Agent's approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

ii. 230 Monponsett Street.

A Motion was made to ratify Agent's approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

iii. 320 Elm Street.

A Motion was made to ratify Agent's approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

iv. 5 Holly Street.

A Motion was made to ratify Agent's approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

v. 16 Twelfth Avenue.

A Motion was made to ratify Agent's approval.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

vi. 173 Oak Street.

A Motion was made to ratify Agent's approval.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

2. Bring to Boards Attention:

- a. Re-Organization of Board of Health.
 - i. John DeLano, Chairman
 - ii. John Weber, Co-Chairman
 - iii. Alan Dias, Clerk

A Motion was made that the re-organization of the Board of Health will remain the same with John DeLano, Chairman, John Weber, Co-Chairman and Alan Dias, Clerk.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

- b. Title V Covenant: Inspections for old septic Systems close to ponds.
 - i. Board discussed the inspections for old septic Systems close to ponds. The Board determined if the Agent comes across a properties that has a septic system that falls within the criteria of a covenant case, she shall send a letter to the owner requesting they come in and talk with the Board.
- c. MHOA Annual Conference – November 06-08, 2019. Falmouth MA.
 - 1. The Board will inform office if they are interested in going to the MHOA Annual Conference on November 06-08, 2019 in Falmouth MA.

3. Discussion Items:

- a. 34 Annawon Drive: Update: All Set.
 - i. Board discussed the repairs done on said property due to a Title V Inspection Report and determined that a change in who repairs what components of the system was required.

A Motion was made that Title V Inspectors are allowed to continue to make repairs to any risers or filters need during an inspection. However, if a dbox and/or piping repairs/replacements are required, an approved septic installer permitted by the Board of Health must do said repairs or replacements.

Motion: John Weber
Second: Alan Dias
Unanimous vote on the motion

- b. 330 Plymouth Street: Update.
 - i. Alan Dias, Clerk and Cathleen Drinan, Health Agent updated Board on plans for O’Rielly’s Auto Parts.
- c. 1 Parsons Lane.
 - i. Board requested office contact John McKeown or Bob Brenton for an update.

- d. **Agent Report:** [Agent updated Board on items listed below.](#)
 - i. WNV & EEE: Update.
 - ii. Still working on Visiting Nurse annual contract for FY 2020.
 - iii. Food establishment inspections
 - iv. Odor complaint

4. Affirm Any Bills Paid: - [Board Affirmed.](#)

a. Payroll for the Week Ending August 03, 2019

- i. Cathleen Drinan, Health Agent.
- ii. Margaret Selter, Administrative Assistant.
- iii. Brian Kling, Animal Inspector.

5. The Following to be signed:

a. Signature Authority FY 2020. - [Board Approved and Signed.](#)

b. Payroll for the Week Ending, 2019 - [Board Approved and Signed.](#)

- i. Cathleen Drinan, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Brian Kling, Animal Inspector

c. Meeting Minutes- [Board Approved and Signed.](#)

- i. May 01, 2019 Meeting Minutes.
- ii. May 15, 2019 Meeting Minutes.
- iii. June 05, 2019 Meeting Minutes.
- iv. June 19, 2019 Meeting Minutes.
- v. July 17, 2019 Meeting Minutes.

d. Expense Account# 01-512 – FY 20-02 - [Board Approved and Signed.](#)

- i. MEHA – 2019 Yankee Conference – Health Agent - \$210.00.

e. Revolving Account# 25-513 – FY 20-02 - [Board Approved and Signed.](#)

- i. Webby Engineering– Invoice# 080619 - Plan Review – 173 Oak Street - \$85.00.
- ii. Webby Engineering– Invoice# 073119 – Bottom Hole Inspection – 29 Natureway Circle - \$60.00.

f. iPad Gift Account# 26-514-4830-02 – FY 20-01 - [Board Approved and Signed.](#)

- i. Cathleen Drinan – iPad Usage Reimbursement for July, 2019 - \$21.16

g. Permits: (*With condition all required documents are submitted to the Board of Health office*) - [Board Approved and Signed.](#)

- i. SAM Ice Cream – 2019 Ice Cream Truck Permit.
- ii. Shinetti's Grill – 2019 Mobile Food Permit for Halifax Softball Jamboree August 02 & 03, 2019.
- iii. Morse Construction – 2019 Septic Installer's Permit.
- iv. McMaster Construction – 2019 Septic Installer's Permit.
- v. T.L. Thomas & Sons Construction – 2019 Septic Installer's Permit.

- vi. Patrick H. Carrara III – Jacobs Driscoll Engineering dba PMP Associates – 2019 Soil Evaluator’s Permit.
- vii. Joseph Kehoe - Joseph Kehoe Contracting – 2019 Title V Inspector’s Permit.
- viii. Brian Travis – T & T Title V Services – 2019 Title V Inspector’s Permit.

A Motion was made to approve permits i - viii.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

h. Mail Folder:

i. Board of Selectmen - Board Read.

- 1. Building permit renewal for temporary trailer approved for 464 Plymouth Street.
- 2. Public hearing for the transfer of an all alcoholic license at twin Lakes Liquors located at 655 Monponsett Street.

ii. Zoning Board of Appeals - Board Read.

- 1. Notice of Public Hearing:
 - a. 24 Pine Street – Application to build an addition for in-law apartment.
 - b. 829 Plymouth Street – Special permit for existing in-law apartment.
 - c. 292 Thompson Street – Application to build an addition for in-law apartment.

Adjournment

A Motion was made to adjourn the meeting at 8:30p.m.

Motion: John Weber

Second: Alan Dias

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John DeLano – Chairman

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~