

**Halifax Board of Health
Meeting Minutes
Wednesday, August 04, 2021**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

Present at the meeting were:

Steven MacFaun, Chairman
Pamela Engstrom, Co-Chair
Candice Greene, Clerk
Robert Valery, Health Agent
Kelly Dwyer, Secretary

The Board of Health opened at 6:30pm.

Also present: Kimberly King-Cavicchi, Christopher Winiewicz, and Thomas St. Thomas.

Area 58 was present to film the meeting. The link to the video is below.

<https://www.youtube.com/watch?v=hL83S4MNmOQ>

1. Disposal Works Permits:

a. Ratify Agents Approval:

- i. 01 & 03 Natureway Circle
- ii. 52 & 54 Redwood Drive
- iii. 372 Monponsett Street
- iv. 19 Eleventh Avenue
- v. 75 Hemlock Lane
- vi. 19 Rider's Way

A Motion was made to ratify Agent's Approval for Disposal Works Permits i-vi.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

b. Re-Approve: (As-Is, No Changes)

- i. 17 Ridge Road

A Motion was made to re-approve the plan for 17 Ridge Road.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

2. Bring to Boards Attention:

- a. Kelly Dwyer – 2021 Evaluation Completed
 - i. Agent updated Board that Kelly's annual evaluation was complete.
- b. Tammy Lorizio - Nursing Contract
 - i. The Board and Agent discussed the role and responsibility of the Nurse that was hired for the Board of Health. The Health Agent suggested that Clerk Candice Greene, being in the medical field, set up a time to meet with Tammy - Candice agreed.

3. Discussion Items:

- a. 450 Industrial Park Drive – Cled's Tree
 - i. Letter sent regarding grinder and asked to attend 08/04/21 meeting
 - a. Attorney Reservitz respectfully requests a continuance from the Board to have this carried over to the Board of Health's 08/18/21 meeting as he is not available to attend tonight. He stated he was only notified yesterday of the meeting by his client.
 - i. Health agent asked The Board to provide him with questions for Cled's Tree Service and his Legal representation to be addressed at our next meeting 8/18/2021.
- b. 29 Ocean Avenue – Septic system in failure letter sent. Owner called; he will be attending the meeting
 - i. Property Owner and Agent discussed the state of the Septic, and how to move forward. The Agent and Board offered to assist Mr. St. Thomas as needed as he follows the steps for a new septic installation.
- c. Vote to add Robert Buker and John DeLano to the list of consultants approved to witness bottom hole inspections, final inspections and/or perc test should the Health Agent be unavailable.

A Motion was made to add Robert Buker and John DeLano to the list of consultants approved to witness bottom hole inspections, final inspections and/or perc test should the Health Agent be unavailable.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

d. Agent Report:

- i. Dump Truck - 292 Thompson Street

1. The Board Discussed the two instances that trucks spilled materials at 292 Thompson Street. The septic installation is not complete; however, Agent will not sign the Certificate of Compliance until The Board receives an as-built and final inspection is complete.
- ii. Mosquito Forum
 1. Kimberly King-Cavicchi was present and discussed further details on the Mosquito Forum with The Board. The Educational Zoom Forum will be hosted by Representative Kathy LaNatra, and the date is to be determined, but is expected to take place at the end of August.
- iii. COVID – Mask Advisory
 1. Health Agent updated The Board that there has been a positive COVID-19 case trend of 3%, (6 new cases) since the last meeting.
 2. The Board discussed the future possibility of mask statements, advisories and mandates and will continue to monitor the trend of the COVID-19 Virus in town.

4. Affirm Bill Paid:

- a. Payroll for the Week Ending July 17, 2021, and July 31, 2021
 - i. Robert Valery, Health Agent
 - ii. Margaret Selter, Administrative Assistant
 - iii. Kelly Dwyer, Secretary
 - iv. Brian Kling, Animal Inspector
- Board Affirmed i-iv.

5. The Following to be signed: The Board Signed.

- a. Authorized Signature on File
 - i. Two (2) Signature Authority Fiscal Year 2022 Forms need signatures.
- b. Meeting Minutes:
 - i. July 07, 2021, Meeting Minutes
- c. Expense Account# 01-512 – FY 22-01
 - i. NEHA - Health Agent - Registered Environmental Exam - \$390.00.
- d. Expense Account# 01-512 – FY 22-02
 - i. Robert Valery – Reimbursement
 - ii. MEHA Annual Membership - \$40.00
 - iii. NEHA REHS/RS Exam Study Guide (5th Edition) - \$181.97
 - iv. MHOA Annual Membership - \$60.00.
- e. Revolving Account# 25-513 – FY 22-01
 - i. Webby Engineering

- a. Invoice# 07082021 - Plan Review – 01 & 03 Natureway Circle - \$85.00.
- b. Invoice# 07082021 - Plan Review – 52 & 54 Redwood Drive - \$85.00.
- c. Invoice# 07282021 - Plan Review – 19 Eleventh Avenue - \$85.00.
- ii. **Spath Engineering**
 - a. Invoice# 072221-743 - Plan Review – 19 Rider's Way - \$85.00.
- iii. **Buker & Sons**
 - a. Invoice# 08022021- Plan Review - 75 Hemlock Lane - \$85.00.
- iv. **John DeLano**
 - a. Invoice# 072821– Plan Review - 57 Lake Street - \$85.00.
- f. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*
 - i. James F. Gilmore - 2 Lamppost Drive – Irrigation Well Permit
 - ii. Cape Cod Café – 2021 Food Establishment Permit.
 - iii. Health Habits – 2021 Food Establishment Permit.
 - iv. Our Lady of the Lake – Church Festival – 2021 Mobil Food Permit.
 - v. Richard Burr – J-Corp Unlimited Excavation – 2021 Septic Installer's Permit.
 - vi. Eric Watson – E. Watson Excavating, Inc. – 2021 Septic Installer's Permit.
 - vii. David Penney – Rock Meadow Enterprises – 2021 Septic Installer's Permit.
 - viii. Lawrence Silva – Silva Engineering Associates – 2021 Soil Evaluator's Permit.
 - ix. Tyler Brenton – Heritage Pumping – 2021 Title V Inspector's Permit.

A Motion was made to approve permits i-x.

Chair Steven MacFaun recused himself from voting on permit ix for Heritage Pumping due to conflict of interest.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

- g. **Permits:** *(With condition all required documents are submitted to the Board of Health office)* **The Board Signed.**

- i. Signature needed for the 07/07/2021 approved permit for Brian Cain – Cain Construction – 2021 Septic Installer's Permit

h. Mail Folder: The Board Read.

i. Planning Board:

a. 894 Plymouth Street – Planning Board voted to approve site plan.

b.

Adjournment

A Motion was made to adjourn the meeting at 7:52p.m.

Motion: Pamela Engstrom


Second: Candice Greene

Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary



Steven MacFaun, Chair



Pamela Engstrom, Co-Chair



Candice Greene, Clerk