

# **Halifax Board of Health Meeting Minutes Wednesday, July 19, 2023**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall.

**Present at the meeting were:**

Candice Greene, Chair  
Pamela Engstrom, Co-Chair  
David Hatch, Clerk  
Robert Valery, Health Agent

The Board of Health opened at 6:34pm. The chair announced that the meeting was being recorded by Area58 and could be viewed on YouTube.

<https://www.youtube.com/watch?v=JgbB5hYOIXU>

**1. Disposal Works Permits:**

**a. Ratify Agents Approval:**

**i. 101 Annawon Drive**

A Motion was made to ratify Agents Approval

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**ii. 56 Aldana Road**

A Motion was made to ratify Agents Approval

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**2. Bring to Boards Attention:**

**a. 471 Monponsett Street – Go-Fund me page for assistance to clean up.**

- i.** Agent updated Board on Go-Fund me page for assistance to clean up for a resident in need.

**3. Discussion Items/Actions to be Taken:**

**a. Agent Report:**

**i. Unit C2-9 Lydon Ln. – Administrative Search Warrant**

- 1.** Agent updated Board on the Administrative Search Warrant at the property and expressed his thanks and appreciation to the Police Department and Fire Department for their assistance.
- 2.** Agent and Board discussed owner hiring a clean-out company, recyclables, egress availability for first responders, Agent's appreciation of Deputy Chief Benner, violations witnessed and possibly posting unit "uninhabitable".

A Motion was made to post unit c2-9 Lydon Lane as “uninhabitable” effective July 20, 2023.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**4. Affirm Bills Paid:**

**a. Payroll for the Week Ending July 15, 2023 (*Chair signed*)**

- i. Robert Valery, Health Agent
- ii. Robert Buker, Shared Services Coordinator
- iii. Margaret Selter, Administrative Assistant
- iv. Patricia Sanda, Secretary
- v. Brian Kling, Animal Inspector

A Motion was made to Payroll for the Week Ending July 15, 2023.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**5. Expense Account# 01-512 – FY 23-18 (*Chair signed*)**

- a.** Amazon Capital – Invoice# 13LL-H1RN-K7TTJ – 27-inch HP Monitor – \$164.9

A Motion was made to affirm Expense Account# 01-512 – FY 23-18

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**6. Expense Account# 01-512 – FY 23-20 (*Chair signed*)**

- a.** WB Mason – Invoice# 239319442.

- i. 15- Economy View Binder, 1 1/2" Round Rings, 275-Sheet Capacity, White –\$34.35.
- ii. 1-Replacement Ink Pad for 2000 PLUS Two-Color Word Daters, Blue/Red - \$10.45.
- iii. 1 Box - Energel® Deluxe Retractable Gel Pens, Needle Tip, Black Ink, Dozen - \$20.52.
- iv. 1 Box - EnerGel RTX Roller Ball Retractable Gel Pen, Fine Point, Blue Ink, 12/DZ \$20.52.
- v. 1 Pack Colored Cardstock, 8.5" x 11", 65 lb, Solar Yellow, 250 Sheets/PK - \$12.97.

A Motion was made to affirm Expense Account# 01-512 – FY 23-20.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**7. Expense Account# 01-512 – FY 23-21 (*Chair signed*)**

- a.** G&L Lab: Invoice# 000107314.

- i. May 23 & 30, 2023 - \$180.00.
- ii. June 06, 13, 20 & 27,2023 - \$360.00



A Motion was made to affirm Expense Account# 01-512 – FY 23-21.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**8. Revolving Account# 25-513 – FY 23-22 (*Chair signed*)**

a. G&L Lab: Invoice# 000107314.

i. May 23 & 30, 2023 - \$270.00.

ii. June 06, 13, 20 & 27, 2023 - \$540.00

A Motion was made to affirm Revolving Account# 25-513 – FY 23-22.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**9. iPad Gift Account# 26-514-4830-02 – FY 23-13 (*Chair signed*)**

a. AT & T Mobile – Invoice# 287323039348X06192023 – Cell/iPad Usage & Contract for May 12-June 11, 2023- \$40.23.

A Motion was made to affirm iPad Gift Account# 26-514-4830-02 – FY 23-13

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**10. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-25**

a. Clinical1 – Invoice# 19440 – Total: \$19,037.90

i. 6 - Disposable Plastic Boots - \$188.40.

ii. 10 - Air-Gear Pro Full-Face Respirator – \$629.90.

iii. 6 - REED Instruments R8050 Sound Level Meter - \$1,109.94.

iv. 8 - Temptop Air Quality Monitor - \$1,869.64.

v. 5 - Pockettalk Translator White - \$1,677.40.

vi. 3 - Pockettalk Translator Gold - \$1,006.44.

vii. 1 - Pockettalk Translator Black - \$335.48.

viii. 150 - Power Outage Emergency Kit - \$12,220.50.

A Motion was made to affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-25.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**11. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-26 (*Chair signed*)**

a. Special Tee's– Invoice# 8192

i. Port Authority Torrent Waterproof Jacket - \$299.75

ii. Port Authority Torrent Waterproof Jacket - \$209.85

iii. Port Authority Long Sleeve EAS - \$161.70

iv. Sport-Tek Ladies Micro pique SP - \$68.85

v. Sport-Tek Ladies Micro pique Sport- \$206.55

- vi. WIC Port & Company - Long Sleeve C - \$47.85
- vii. Port & Company – Core Cotton T - \$155.40
- viii. Port Authority Ladies Value FL - \$173.70
- ix. Port Authority Value Fleece JA - \$32.95
- x. Port Authority Core Soft Shell - \$149.85
- xi. Port Authority Outdoor Wide-BR - \$49.90
- xii. Port & Company – Bushed Twill - \$159.50
- xiii. 2XL Fee \$8.00
- xiv. Digitalizing Logo Fee - 1 Time Fee - \$30.00

A Motion was made to affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-26.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**12. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-27** (*Chair signed*)

- a. Sandra Abban - Administrative Assistant Work 2023 - \$312.94

A Motion was made to affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-27.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**13. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-28** (*Chair signed*)

**a. East Bridgewater**

- i. 122 Cedar Street – Open Hole/Tank Inspection – \$100.00
- ii. 1617 Plymouth Street – Open Hole/Tank/Pump Chamber Inspection – \$100.00
- iii. 380 Pond Street – Open Final Inspection – \$100.00
- iv. 570 Bridge Street – Final Inspection on Dbox Installation – \$100.00

A Motion was made to affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-28.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**14. Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-29** (*Chair signed*)

- a. AlSCO Food Check Group – Invoice# 1071 – Total: \$860.00.

**i. East Bridgewater:**

- 1. 06/14/23 - Fiesta Mexican Restaurant = \$75.00 .
- 2. 06/14/23 - Satucket Pizza = \$75.00.
- 3. 06/14/23 - Johnny Mac's = \$75.00 .

**ii. Raynham:**



1. 06/22/23 - Prestige Gas = \$75.00.
2. 06/22/23 - Super Pizza = \$75.00.
  - a. 06/22/23 - Slap Shotz = \$75.00.
  - b. 06/22/23 - Malis New State Hwy = \$75.00.

**iii. East Bridgewater:**

1. 6/28/23 - Crocetti Oakdale Packing = \$75.00.
2. 6/28/23 - D'Andrea Foods = \$75.00.
3. 6/28/23 - Fiesta Mexican Restaurant = \$75.00.
4. 6/28/23 - Fiesta Mexican Restaurant (1 Extra Hour) = \$35.00.
5. 6/28/23 - CVS Pharmacy = \$75.00.

A Motion was made to affirm Public Health Excellence Grant Account# 25-516-5430-189 – FY 23-29.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**15. The Following to be approved, signed and/or voted on:**

a. Signature Authority Fiscal Year 2023 (*All Sign*)

**b. Expense Account# 01-512 – FY 24-01**

i. MEHA – Health Agent Fiscal Year 2024 Annual Membership - \$50.00

A Motion was made to approve Expense Account# 01-512 – FY 24-01.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**c. Revolving Account# 25-513 – FY 24-01**

i. Webby Engineering – Invoice# – Plan Review – 101 Annawon Drive – \$85.00.

ii. John DeLano – Invoice# Plan Review – 56 Aldana Road – \$85.00.

A Motion was made to approve Revolving Account# 25-513 – FY 24-01.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**d. Nursing Services Account# 01-522 – FY 24-01**

i. Statement Covers Nursing Service Period: July 2023 – \$583.33

A Motion was made to approve Nursing Services Account# 01-522 – FY 24-01.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**e. Permits: (*With condition all required documents are submitted to the Board of Health office*)**

i. Moms on the Go – 2023 Mobile Food Permit at Country Club Estates, 7/8 from 12-3pm.

- ii. Get Steamed, Inc dba Bella's Rockin Burgers 2023 Mobile Food Permit.
- iii. Maher Removal & Disposal 2023 Rubbish Hauler's Permit.
- iv. Warren Bush – Little Dryden Enterprise – 2023 Septic Installer's Permit
- v. Jeffrey Brennan – PA Construction – 2023 Title V Inspector's Permit.

A Motion was made to approve Permits i through v as written.

**Motion:** Pam Engstrom

**Second:** David Hatch

**All in Favor (3-0)**

**16. Mail Folder:**

**a. Board of Selectmen:** Board Read

- i. 18 Cherry Street: Live Entertainment Permit for Saturday, July 29, 2023.

**Adjournment**

A Motion was made to adjourn the meeting at 6:57pm

**Motion:** Pamela Engstrom

**Second:** David Hatch


**All in Favor (3-0)**

Respectfully typed and submitted by,  
Peggy Selter, Administrative Assistant

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Candice Greene, Chair

  
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Pamela Engstrom, Co-Chair

  
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David Hatch, Clerk