

**Halifax Board of Health
Meeting Minutes
Wednesday, July 17, 2019**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town hall.

Present at the meeting were:

John L. Weber – Co-Chairman, Board of Health
Alan J. Dias – Clerk, Board of Health
Cathleen Drinan – Health Agent
Peggy Selter – Administrative Assistant, Board of Health

1. Bring to Boards Attention:

- a. 7:00pm - 7 First Avenue: Bedroom Count.
 - i. Change floor plan or deed restriction?
 - 1. Board and owner went over deck plan and bedroom count. Owner informed the Board that he will widen the entrance to the office area to ensure it is not used as another bedroom and will work with the Building Inspector to make this change.
 - 2. Board requested that the owner make sure that he is aware of the location of the septic tank so that the footings of the porch do not damage it.
- b. 48 Plymouth Street: Update. – Administrative Assistant updated Board on money owed to the town. Treasurer and Collector's office are aware of the situation and currently working on it.
- c. 27 Holly Street: Sieve?
- d. Marilyn's Landing: Proposed DRAFT Letter of Support. – The Board suggested that the Health Agent respond to Marylin's Landing email regarding a public meeting and DEP approvals.

2. Discussion Items:

- a. 330 Plymouth Street (O'Rielly's Auto Part): Update – Board agreed system should have title V sand around the force main.
- b. Agent Report:
 - i. Sieve analysis Triangle question. – The Board agreed that the Board of Health should not accept soil analysis without the triangle showing soil percentages.
 - ii. Still working on Visiting Nurse annual contract for FY 2020.

3. Affirm Any Bills Paid:

- a. Expense Account# 01-512 – FY 19-21 - The Board affirmed.
 - i. Cathleen Drinan – Mileage Re-Imbursement - \$83.40.

- ii. **Payroll for the Week Ending, July 07, 2019** - [The Board affirmed.](#)
Cathleen Drinan, Health Agent.
- iii. Margaret Selter, Administrative Assistant.
- iv. Brian Kling, Animal Inspector.

4. The Following to be signed: - [The Board signed.](#)

- a. Signature Authority FY 2020.
- b. **Payroll for the Week Ending July 20, 2019** - [The Board signed.](#)
 - i. Cathleen Drinan, Health Agent.
 - ii. Margaret Selter, Administrative Assistant.
 - iii. Brian Kling, Animal Inspector.
- c. **Meeting Minutes:** - [The Board signed.](#)
 - i. May 01, 2019 Meeting Minutes.
 - ii. May 15, 2019 Meeting Minutes.
 - iii. June 05, 2019 Meeting Minutes.
 - iv. June 19, 2019 Meeting Minutes.
- d. **Expense Account# 01-512 – FY 20-01** - [The Board signed.](#)
 - i. Cathleen Drinan – Postage Re-Imbursement – 25.70.
 - ii. MEHA Annual Dues:
 - 1. John DeLano - \$40.00.
 - 2. Alan Dias - \$40.00.
 - 3. Cathleen Drinan - \$40.00.
 - iii. MAHB Board of Health Annual Dues - \$150.00.
- e. **Revolving Account# 25-513 – FY 20-01** - [The Board signed.](#)
 - i. Spath Engineering – Invoice# 062319-743 - Plan Review – 5 Holly Street - \$85.00.
 - ii. Spath Engineering – Invoice# 051319-743 - Plan Review – 230 Monponsett Street - \$85.00.
 - iii. Spath Engineering – Invoice# 0071219-743 - Plan Review – 320 Elm Street - \$85.00.
- f. **Permits:** *(With condition all required documents are submitted to the Board of Health office)* – [Carry-over to next Board of Health meeting.](#)
 - i. SAM Ice Cream – 2019 Ice Cream Truck Permit.
 - ii. Shinetti’s Grill – 2019 Mobile Food Permit for Halifax Softball Jamboree August 02 & 03, 2019.
 - iii. Morse Construction – 2019 Septic Installer’s Permit.
 - iv. Joseph Kehoe - Joseph Kehoe Contracting – 2019 Title V Inspector’s Permit.
 - v. Brian Travis – T & T Title V Services – 2019 Title V Inspector’s Permit.

g. Mail Folder:

i. Zoning Board of Appeals - [The Board Read.](#)

1. Notice of Public Hearing: 0 & 241 Franklin Street.
2. Grant Petition: 330 Plymouth Street

ii. Planning Board - [The Board Read.](#)

1. Form A Distribution: River Street, Pratt Street & Thompson Street.

2. Site Plan for Review: 450 Industrial Drive.

- a. Does the Board have any comments, questions or concerns?

- i. [Board has no comments, questions or concerns at this time because septic plans have not been submitted to the Board of Health at this time .](#)

Adjournment

A Motion was made to adjourn the meeting at 8:00p.m.

Motion: Alan Dias

Second: John Weber

Unanimous vote on the motion

Typed by,

Peggy Selter

Administrative Assistant

Signed By:

John Weber – Co-Chairman

Alan Dias – Clerk

~You can receive an official signed copy of meeting minutes at the Board of Health Office~