

**Halifax Board of Health
Meeting Minutes
Wednesday, June 15, 2022**

On Wednesday, a meeting of the Halifax Board of Health was held at the Halifax Town Hall in The Selectmen Meeting room.

Present at the meeting were:

Steven MacFaun, Chair
Pamela Engstrom, Co-Chair
Candice Greene, Clerk
Robert Valery, Health Agent
Kelly Dwyer, Secretary

Also present at the meeting: Area58 Film Crew Member.

A Motion was made to open The Board of Health meeting at 6:34 pm.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

1. Vote to Reorganize the Board.

A Motion was made to keep the current organization of The Board: Chair Steven MacFaun, Co-Chair Pamela Engstrom, and Clerk Candice Greene.

Motion: Pamela Engstrom
Second: Candice Greene
Unanimous vote on the motion

2. Vote to Reappoint Health Agent July 2022, through June 2023.

- a. Agent stated that this would be the perfect opportunity to dismiss him, as this job requires reappointment every year. He stated that many towns hire Health Agent's at their own will and can be dismissed for any or no reason, and some towns appoint every three years. Agent wanted to use this as an opportunity to bring this up because other jobs within the Town also have one-year appointments, and there is a potential to lose talent.
 - i. The Board discussed and would like to move to the next step of making the term 3 year as that would add security. Employees undergo a review every year, and if there is an issue it should be addressed, given a PIP (Personal Improved Plan) violation of policy would still result in immediate termination and the opportunity to correct job performance issues.

A Motion was made to reappoint Bob Valery as health Agent July 2022-June 2023, and to move forward with the process of requesting that the contract change from 1 to 3 years.

Motion: Pamela Engstrom
Second: Candice Greene

4. Bring to Boards Attention:

- a. Congratulations Kelly!
- b. Ad for Board of Health Secretary Position.
 - i. Board congratulated Kelly for her new position. The advertisement for the position should be in the News Paper this Friday, 6/17/2022.

5. Discussion Items:

- a. Covenant Cases and water testing.
 - i. Agent added this to the agenda after providing the Board with documentation on said cases and water testing at the June 1st, 2022, meeting if the Board had questions.
- b. Animal Inspector – Hearings for dog bites.
 - i. Agent Board to the Boards attention that Halifax has a by-law stating that a dog bite in town requires a hearing with The Board of Selectmen. This includes, dog-on-dog bites, minor etc.
- c. **Agent Report:**
 - i. C2-9 Lydon Lane – Complaint update.
 - 1. Agent provided information on 105 CMR 410 to The Board.
 - a. Agent made multiple site visits with Fire Chief, Building Inspector, and an EMT to try to provide the best assistance to the resident. All parties used their available recourses to work on the best course of action to ensure the safety and health of the inhabitant.
 - b. Agent offered cleaning supplies and trash bags, and the occupant picked them up today in the office. The Agent and Board continue to offer information, recourses, and assistance to help situations presently and in the future for the public. Enforcement powers are always a last resort, after all outlets are exhausted.
 - ii. 163 Plymouth Street update.
 - 1. Agent updated that Fannie Mae was able, through Housing Court to evict the occupants of 163 Plymouth Street. They do have to store the property that was inside, however there is a dumpster out for clearing out the exterior.
 - iii. COVID update.
 - 1. Agent updated Board that the contracted Public Health Nurse, Laurie Montuori is doing an incredible job. She is dedicated, charismatic and very excited to learn as she goes. We are grateful to have her on our team.

6. Affirm Any Bills Paid:

- a. DHCD – FY 22-02 – 313 Wood Street - Release of Betterment Agreement – \$107.00.

A Motion was made to affirm DHCD – FY 22-02 – 313 Wood Street - Release of Betterment Agreement – \$107.00

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion Board Signed.

7. **The Following to be signed:** Board Signed.

a. **Payroll for the Week Ending June 18, 2022**

- i. Robert Valery, Health Agent
- ii. Margaret Selter, Administrative Assistant
- iii. Kelly Dwyer, Secretary
- iv. Brian Kling, Animal Inspector

b. **Meeting Minutes:** Board Signed.

- i. June 01, 2022, Meeting Minutes

c. **Expense Account# 01-512 – FY 22-19** Board Signed.

- i. Robert Valery – Reimbursement – Supply for Hoarding Situation - \$25.18

d. **Revolving Account# 25-513 – FY 22-20** Board Signed.

- i. Spath Engineering – Invoice# 050522-743– Plan Review – Fuller Street, M127, L13A – \$85.00.
- ii. John DeLano – Invoice# 060722 – Plan Review – 416 Plymouth Street – \$85.00.

e. **Nursing Services Account# 01-522 – FY 22-04** Board Signed.

- i. Statement Covers Nursing Service Period: 06/01/22 to 06/30/22 – \$583.33.

f. **Permits:** *(With condition all required documents are submitted to the Board of Health office)*

- i. 17 Highland Circle – Irrigation Well Drilling & Discharge Permit.
- ii. Halifax Fireworks – 2022 Large Outdoor Event Permit.
- iii. Mama Debs LLC – 2022 Mobile Food Permit for the 06/25/22 Halifax Fireworks.
- iv. All American Ice Cream – 2022 Ice Cream Truck Vending Permit for the 06/25/22 Halifax Fireworks.
- v. Dean's Concessions – 2022 Mobile Food Service for the 06/25/22 Halifax Fireworks.
- vi. Smoke House/Lou Lou's Café' – 2022 Mobile Food Service for the 06/25/22 Halifax Fireworks.
- vii. David Penney – Rocky Meadow Enterprises – 2022 Septic Installer's Permit.
- viii. David Penney – Rocky Meadow Enterprises – 2022 Title V Inspector's Permit.
- ix. Michael Maher – Maher Removal and Disposal Inc. – 2022 Rubbish Hauler's Permit.

A Motion was made to approve permits i-ix as listed.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

g. **Mail Folder:**

i. **Planning Board:** *Emailed to Board Individually.*

1. **06/07/2022** – 69 Summit Street
 - a. Site Plans for Review
 - b. Proposed Solar Array Site Drawing
2. **06/09/2022** – 319 Monponsett Street – Elevated Roots
 - a. Decision letter, vote to approve site plan.
 - b. Decision letter, vote to grant petition for a special permit for a marijuana establishment.
3. **06/09/2022** – 115 River Street – Solar Array

- a. Decision letter, vote to approve site plan to amend existing site plan for solar array.
- 4. 06/09/2022 – 355 Plymouth Street – Halifax Cigar & Smoke
 - a. Decision letter, for a special permit to erect a sign for Halifax Cigar & Smoke.

Adjournment

A Motion was made to adjourn the meeting at 7:04pm.

Motion: Pamela Engstrom

Second: Candice Greene

Unanimous vote on the motion

Typed by,
Kelly Dwyer, Secretary



Steven MacFaun, Chair



Pamela Engstrom, Co-Chair

Candice Greene, Clerk